



RANKING LIST USER GUIDE

ADMISSIONS FALL 2015

This document is intended for application by those using SRAM Ranking Lists.
February 2015

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Foreword

The *Ranking List* is a work tool developed by SRAM and used by college admissions staff who are responsible for rendering admissions decisions for each of the applications received. In use since 1974, this Ranking List is continually improved, either by refining the information contained therein, or by adding new information that could prove helpful to the evaluation process. All changes are made in keeping with the *College Education Regulations* (CER*) and modifications made by the ministère de l'Éducation, du Loisir et du Sport (MELS) and the ministère de l'Enseignement supérieur, de la Recherche et de la Science (MESRS). Using the *Ranking List* for college admissions has many advantages, including the possibility of ranking applicants based on each college's defined criteria in an effort to admit only applicants who have a better chance of succeeding in and graduating from their program of choice.

Overview of the Guide

The *Ranking List User Guide* is a detailed reference tool intended to aid any and all professionals involved in the admissions process. It was therefore created with everyone in mind, from those with little or no experience evaluating applications, to experienced college admissions staff accustomed to working with SRAM tools.

This guide is divided into seven chapters, with chapters 1 through 5 providing a summary of the admissions process as well as an overview of the key tools used as part of this process. These particular sections of the guide may prove particularly appealing to new admission staff who are sure to appreciate the explanations, well-documented information and detailed look at aspects of the tools that can help them make enlightened, well-founded decisions.

Chapter 6 is aimed more at professionals who already clearly understand the advantages and limitations of the tools. This particular chapter provides new information on Ranking Lists and Academic Profiles.

At the end of the document, you will also find several appendices providing more detail on the information contained within the *Guide*:

- **Appendix I** provides an overview of the criteria used for drawing up Ranking Lists.
- **Appendix II** provides definitions and information on the “granting” process (déboulage) for each of the prerequisites.
- **Appendix III** reviews the formula used to calculate the Cfs (Cote finale du secondaire: High school final score).
- **Appendix IV** provides a list of all the documents (codes, description and rules) found in the electronic file available on the *Gite* system.

* CER refers to the *Règlement sur le régime des études collégiales*, commonly known as RREC.

- **Appendix I** provides, for any given program, all of the related programs that are part of the “same program family.” The “same program family” is used as an exclusion criterion for the Verdict-ranking List.
- **Appendix VI** lists the SRAM codes attributed to each college as they appear in the *Collégial* Ranking List and in corresponding Academic Profiles.
- **Appendix VII** provides a list of Secondary School Vocational Diplomas (SSVD) and their corresponding codes.
- **Appendix VIII** lists the different musical instruments and their corresponding codes, as used by SRAM in Ranking Lists and Academic Profiles.

Chapter 1

Foundations for a rational process

Key players

Making the decision to admit an applicant into a college study program is definitely not an easy task. After all, **the ultimate goal of the entire process is to ensure a college selects the best possible applicants—in other words, those who are more likely to succeed in their college studies.**

Applicants must file their application with SRAM via the <http://sram.omnivox.ca> system. While some ensure their application is received very early on in the application period, others complete their applications in the final minutes before the deadline. By the same token, some applicants are highly motivated in their actions and want to be admitted into their first program of choice at all cost, firmly believing that this is the only option for them. Others, meanwhile, seem to haphazardly pick a program—often letting themselves be influenced by friends, parents or educators, and not really knowing what they want out of their college studies. In either case, the application sent to SRAM is considered the applicant's choice.

For its part, the **College**, using a very intense—albeit rigorous—process, has set its own admissions requirements, which are based on those of the Ministère. In setting these requirements for itself, the College takes many things into consideration. Amongst them, the programs of study, the learning requirements of certain disciplines and the different profiles and situations of applicants. For each of the programs of study, the College has also determined the specific number of applicants to be admitted—a number based on available resources and other regulation-based factors.

In most cases, the College mandates the **Admissions Officer** with selecting the individual applicants to be admitted. From a multitude of applications, he or she must **CHOOSE** the college's future students, while carefully considering each applicant's program of choice, adherence to the admissions requirements, and any constraints with relation to the number of spaces available in the program.

Context and tools

Numerous applicants, with various backgrounds and academic experience

In the Fall, SRAM expects to receive over 65,000 applications for admission to all its cégeps. The time granted to study these thousands of requests is extremely short—in fact, applications must be evaluated in just under 20 business days. Most of these applications come from high-school applicants (Youth sector) who have chosen the one program of study—out of 150—that will best help them achieve their aspirations. At the same time, some applications are sent by college students who wish to change paths or attend a different college, others might be sent by adults who previously abandoned their studies, or by immigrants and Canadians who have never studied in Québec. International applicants, who do not have a permanent status nor reside in Canada when they submit their application, go through an entirely different admissions process. As such, their applications are not included as part of those received by the deadlines set for each of the admission rounds. Chapter 7 of the *Cahier des procédures d'admission* (Admissions Procedures Guide (available in French only) describes the different steps of the admissions procedures for this type of applicant.

Tools

Given this context, and faced with applicants from a variety of academic backgrounds, SRAM needed a tool that would allow for a more methodical approach to the admissions process. As such, in 1974, it created the **Ranking List**—a tool that continues to improve and evolve. This list ranks applicants by college as well as by program of study. It also lists applications in order from “strongest” to “weakest” based on marks, while taking each college’s criteria for each program into consideration. The **Ranking List** highlights the information that is most important for admission. It is supported by and used together with the **Academic Profiles** which provide the detailed marks and calculated scores of applicants. The present guide will examine both of these tools.

Reliable data

The **Ranking Lists** and **Academic Profiles** are generated by the *Classer* software program, developed by SRAM. The data used by this software originates from various sources:

- The application registered with SRAM on the Internet (*sram.omnivox* system).
- The identification data validated using the *Ariane* system.

- Marks from the first term or the summary of marks from the first two terms, taken from the high school transcript that the school electronically forwarded to SRAM or, in more unusual cases, marks sent to SRAM by the applicant himself. Registrations[†] are also processed.
- Secondary 4 and 5 (Youth sector) marks taken from the *Charlemagne* database.
- Vocational high school marks taken from the *Charlemagne* database.
- Adult high school sector marks taken from the *Charlemagne* database.
- Adult high school sector marks not yet transmitted to the Ministère taken from the *C.I.* (Complément d'information au relevé des apprentissages des adultes: Additional information on adult transcripts). The latter is transmitted to SRAM by the applicant's academic advisor via the Web interface or, in certain cases, provided by the applicant himself along with his application.
- Registration in Adult high school sector courses as indicated in the *C.I.*
- The applicant's college transcript taken from the *Socrate* database.
- The applicant's registration in college courses as indicated in the *Socrate* database.
- Comparative evaluations for studies done outside Québec, produced by SRAM.

This data is particularly reliable as it is taken mainly from MELS and MESRST databases. Most of this data is electronically gathered on or near March 1st, for Round 1 and near the time when applications are processed through the *Classer* software.

Ranking that is both consistent and adapted to each college

Files are sorted and ranked by strictly adhering to **the concerned College's set criteria**. Before each admission period, SRAM requests that colleges specify the ranking criteria for each of their programs or program groupings (see **Glossary**). Registrars use the *Critère* system (see Appendix I) to electronically transmit their facility's set criteria. *Critère* is a flexible and adapted system that allows a college to select specific requirements and any special considerations for certain types of students that are to be enforced in addition to MESRS admissions requirements.

[†] Throughout this guide, the term "registration" refers to "a course for which no grade has been issued."

The *Critère* system is also used by colleges to define specific inclusion or exclusion criteria for each type of student (Youth, Adult, College, Other) to be used when producing Verdict-ranking Lists.

SRAM developed the various elements of the *Critère* system based on the requirements of the different colleges. The parameters included in *Critère* are also part of the *Classer* software program, which is used for generating Ranking Lists and Academic Profiles.

Chapter 2

When colleges receive files

SRAM sends applications to corresponding colleges along with Ranking Lists and Academic Profiles (that is when the College asks SRAM to print them out). A college may also receive a second batch of files a few days later. This will generally be a small number of files: less than a hundred or so among the 65,000 processed by SRAM. Although considered completed and received in full at the deadline, these files may have required more time because of verifications conducted in *Ariane* or the need to produce comparative evaluations. Applicants are in no way at fault for this delay and must therefore be given the same consideration as applicants who were part of the initial lot of files.

Files are ranked by current semester file number and are accompanied by a numerical list in the same order.

Starting on Fall 2015 admissions, all cegeps can review applications without the actual printed file as they can do so by using the *Vitrine* window of the *Gite* system (<https://vitrine.sram.qc.ca>). With this system created by SRAM, colleges can view documents from applicants' files directly online in order to analyze the applications. (A table of documents and descriptions is available in Appendix IV.) Documents can also be viewed through the college's own system as Skytech and Coba have developed applications similar to *Vitrine*.

Alphabetical lists, alphabetical lists by program grouping code and numerical verdict lists are also sent. These lists provide complete information on each applicant including his/her file number, permanent code, first and last name, telephone number, program of admission, student type (clientele), program grouping and rank (or a counter number, when rated NC (not classifiable)). The lists can be found within the Ranking List PDF file available on *Depot* (<https://depot.sram.qc.ca>) on each Round. It can also be printed on College request. The Registrar uses these alphabetical and numerical lists for various controls.

These alphabetical and numerical lists serve as verification tools for the registrar.

The different Ranking Lists and the Academic Profiles will be most useful to Admissions Officers. These particular tools can be found on our *Dépôt* (<https://depot.sram.qc.ca>) site or printed by SRAM upon request by the concerned college.

Chapter 3

Tools for SELECTING applicants

Ranking Lists

The *Classer* software program produces up to seven different Ranking Lists for each program grouping defined by the College:

<i>Liste de classement-verdict Jeune (Youth Verdict-ranking List)</i>	<i>Liste de classement Jeune (Youth Ranking List)</i>
<i>Liste de classement-verdict Adulte (Adult Verdict-ranking List)</i>	<i>Liste de classement Adulte (Adult Ranking List)</i>
<i>Liste de classement-verdict Collégial (College Verdict-ranking List)</i>	<i>Liste de classement Collégial (College Ranking List)</i>
	<i>Liste de classement Autre (Other Ranking List)</i>

Each applicant must appear on one of these lists.

Verdict-ranking Lists

Through its different Verdict-ranking Lists, the College asks SRAM to “automatically” admit certain applicants into a program. The conditions that must be met in order to be included in this type of list are part of the *Critère* system (see Appendix I). Each college is responsible for determining the inclusion and exclusion criteria for each of the Verdict-ranking Lists and forwarding this information to SRAM before the set deadline. Applicants can only be selected if they meet all of the Ministère’s admission requirements as well as any other specific requirements that have been defined by the College. The number of applicants automatically admitted (verdict) never exceeds the maximum number specified by the College. This admission is considered definitive; in other words, applicants who are selected will not undergo a subsequent evaluation by the Admissions Officer. The College is responsible for informing the applicant of the admission-verdict.

Sample Ranking List

Cégep Dubois-Dormant (ZZ)											Page : 119	
Liste de classement : Verdict - Jeune (Ad)											Date : 2015-03-02 20:00	
Regroupement de programmes 200B1											Tour : 1 (aut-2015)	
No_Da	Code permanent Nom, Prénom	Progr	Mgs	Mss	Mse	Rcj	Cfs	Informations supplémentaires	Conditions de rejet	Adm	Rang	
1438106	UNTC28579708 Untel, Charlotte	200B0 (PR1)	91	88	90	98	117	Spét, SN5		Adm	1	
1465227	UNTD11609608 Untel, Danoé	200B0 (PR1)	89	93	93	99	116	TS4, SN5		Adm	2	
1462430	UNTN30019709 Untel, Nawar	200B0 (PR1)	92	89	89	99	115	SN5		Adm	3	
1455145	UNTA23599707 Untel, Anoja	200B0 (PR1)	90	90	88	99	115	SN5		Adm	4	
1450591	UNTC30579702 Untel, Camille	200B0 (PR1)	92	91	90	99	114	SN5		Adm	5	
1436796	UNTA25519705 Untel, Ashley	200B0 (PR1)	88	82	85	97	112	SN5		Adm	6	
1449453	UNTS05619604 Untel, Sarah-Maud	200B0 (PR1)	88	91	90	98	112	SN5		Adm	7	
1457299	UNTS20569707 Untel, Sandrine	200B0 (PR1)	90	92	88	97	111	SN5		Adm	8	
1458022	UNTM18569503 Untel, Menatalla Khaled	200B0 (PR1)	88	90	86	98	111	SN5		Adm	9	
1478946	UNTM19629701 Untel, Mélodie	200B0 (PR1)	89	89	89	97	111	SN5		Adm	10	
1454316	UNTD26049704 Untel, Dominic	200B0 (PR1)	89	87	87	97	111	SN5		Adm	11	
1438254	UNTE09609709 Untel, Elizabeth	200B0 (PR1)	89	89	89	98	110	SN5		Adm	12	
1448471	UNTC20579701 Untel, Chloé	200B0 (PR1)	89	88	87	98	110	SN5		Adm	13	
1475091	UNTM12519703 Untel, Marike	200B0 (PR1)	88	89	87	96	109	SN5		Adm	14	
1450354	UNTS16559707 Untel, Samuelle	200B0 (PR1)	84	75	79	90	108	Spét, SN5		Adm	15	
1479056	UNTK18549708 Untel, Katherine	200B0 (PR1)	89	88	89	97	107	SN5		Adm	16	
1445450	UNTA24559701 Untel, Aya	200B0 (PR1)	86	88	87	95	107	SN5		Adm	17	
1445815	UNTW16069703 Untel, William	200B0 (PR1)	87	87	87	93	106	SN5		Adm	18	
1469309	UNTM07609600 Untel, Mihaela	200B0 (PR1)	85	85	86	97	106	SN5		Adm	19	

A. Which list is which? Using the header to tell them apart.

Sample of a complete Ranking List header

Cégep Dubois-Dormant (ZZ)											Page : 55			
Liste de classement « Adulte »											Date : 2015-03-02 20:00			
Regroupement de programmes 200B0											Tour : 1 (aut-2015)			
No_Da	Code permanent	Progr	Mgs	Mss	Mse	Rcj	Cfs	Mga	Rca	Cms	Informations	Conditions	Adm	Rang
	Nom, Prénom										supplémentaires	de rejet		

- In the center of each Ranking List header, you will find information specifying exactly which Ranking List you are looking at:

Cégep Dubois-Dormant
(ZZ) Liste de classement « Adulte »
Regroupement de programmes 200B0

This could be any of the following:

Liste de classement Jeune	or	Liste de classement : Verdict - Jeune (Ad)
Liste de classement Adulte	or	Liste de classement : Verdict - Adulte (Ad)
Liste de classement Collégial	or	Liste de classement : Verdict - Collégial (Ad)
Liste de classement Autre		

Regroupement de programmes (Program grouping) is defined by each college in the *Critère* system. Note that a program grouping may contain a single program, a single program/option, several programs or several programs/options.

- **In the right-hand corner**, the heading of each Ranking List shows:

The page number for this college

Page : 55

The date and time the list was produced

Date : 2015-03-023 20:00

The round and semester of admission

Tour : 1 (aut-2015)

B. Student type and why an applicant appears on one list rather than another

To ensure a fair ranking, each applicant is ranked according to a specific category or a specific **student type**, based on the origin of the data in his/her academic record. Even though student data can originate from a variety of sources and all of the data provided will be processed by the *Classer* software program, only marks (0-100) will be used to link an applicant to a specific student type.

The *Classer* software program **uses the applicant's marks** to determine which student type he/she is.

Applicant's academic situation	Student type
He has marks in <i>Socrate</i>	College
He has no marks in <i>Socrate</i> , but has marks from the Adult high school sector (<i>Charlemagne</i> or <i>C.I.</i>)	Adult
He has no marks in <i>Socrate</i> nor any Adult high school sector marks (<i>Charlemagne</i> or <i>C.I.</i>), but he <ul style="list-style-type: none"> - has general high school marks (<i>Charlemagne</i>) - has results in progress (school) - is registered in general high school (school) 	Youth
He has no marks in <i>Socrate</i> , no marks from the Adult high school sector, no marks from the Youth high school sector (<i>Charlemagne</i> or school), nor is he registered in a high school in the Youth sector. <i>N.B.</i> An applicant in the Other category can be registered in courses at the College level or Adult high school level, or claim to be registered in courses at the College level or Adult high school level.	Other

Note: An applicant who has declared he is registered at the College level or who, based on *Socrate*, is registered in college level courses but has no college marks will not be ranked in the *College* category. In the same way, an applicant who has declared he is registered in the Adult high school sector or who is registered in Adult high school courses but has no Adult high school sector marks (even if these are electronically forwarded to SRAM through the *C.I.*) will not be ranked in the Adult category. Case in point, one could have an applicant who is defined as being in the Youth category when, in reality, he is currently registered at the Adult high school level (the *C.I.* shows course registration but no marks) and has declared that he is registered at the College level (*Socrate* shows no information for this applicant).

C. Comparison of column displays for Ranking Lists

Column header display: liste JEUNE (Youth list)

No_Da	Code permanent Nom, Prénom	Progr Mgs Mss Mse Rcj Cfs	Informations supplémentaires	Conditions de rejet	Adm	Rang
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Complete column display: liste ADULTE (Adult list)

No_Da	Code permanent Nom, Prénom	Progr Mgs Mss Mse Rcj Cfs Mga Rca Cms	Informations supplémentaires	Conditions de rejet	Adm	Rang
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Complete column display: liste COLLÉGIAL (College list)

No_Da	Code permanent Nom, Prénom	Progr Mgs Mss Mse Rcj Cfs Mga Rca Crc Rcc Cfc	Informations supplémentaires	Conditions de rejet	Adm	Rang
-------	-------------------------------	-----------------------------------------------	---------------------------------	------------------------	-----	------

Complete column display: liste AUTRE (Other list)

No_Da	Code perm.	Nom, Prénom	Progr	Informations supplémentaires	Compteur
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- **What is identical in all Ranking Lists**

No_Da	Code permanent Nom, Prénom	Progr	Informations supplémentaires	Rang
-------	-------------------------------	-------	------------------------------	------

In this column, you will find the application number for the current semester (a number generated by the *sram.omnivox* system). You may also see a second, older number if an application was filed with SRAM for a previous semester. This second number is referred to as the “historical file number” and appears in brackets under the file number for the current semester. If the letter **C** appears as the first character of the file number, it means this file is a “change of program” transmitted to SRAM by the college: the file number sent back by SRAM is the same file number the college transmitted in the first place.

In this column, you will find the number of the program the applicant has applied for (his program of choice). Note that this number might be different from the program grouping number that appears in the main header. For example, an applicant may be applying for 420.AA in a college that groups 420.AA and 420.AC together under the number 420.A0 that appears in the header.

All lists, with the exception of the *Autre* list, display the *Rang* (rank) column even if certain applicants who are either *Jeune, Adulte* or *Collégial* do not meet all grade requirements to be ranked. In this particular case, the value attributed in the *Rang* column is preceded by the letters **NC** for not classifiable and the displayed rank is given only as a reference, without having any connection to the quality of the applicant’s academic record (see **Glossary**). In the case of the *Autre* list, a column that bears the heading of *Compteur* (meter) is used in place of the *Rang* column and serves to help the College quickly see how many applicants are part of this category for the program concerned.

- **What differs from one Ranking List to another**

Between the *Programme* (Program) and *Informations supplémentaires* (Additional information) columns (see **Glossary**), you will find information on **averages, ratings or percentiles**, which serves to determine the applicant’s rank. Calculations and therefore nomenclatures will vary based on student type.

You will therefore find the following...	
- For the <i>Jeune</i> Ranking List and - For the <i>Jeune</i> Verdict-ranking List:	Mgs Mss Mse Rcj Cfs*
- For the <i>Adulte</i> Ranking List and For the <i>Adulte</i> Verdict-ranking List:	Mgs Mss Mse Rcj Cfs Mga Rca Cms
- For the <i>Collégial</i> Ranking List and For the <i>Collégial</i> Verdict-ranking List:	Mgs Mss Mse Rcj Cfs Mga Rca Crc Rcc Cfc
- For the <i>Autre</i> Ranking List:	There is no average, percentile or rating.

For *Jeune*, *Adulte* and *Collégial* regular and Verdict-ranking Lists, the *Conditions de rejet* (Refusal) and *Adm* appear between the *Informations supplémentaires* and *Rang* columns.

D. The purpose of Ranking Lists

The different Ranking Lists are the key **decision-making** tools used as part of the admissions process. There is, however, one condition: the Ranking Lists are only effective when local admission requirements are combined with the multiple parameters available in the *Critères, cotes et préalables* (criteria, score and prerequisite) section of the *Critère* system.

A proper and extensive use of **Verdict-ranking Lists** greatly simplifies the task in the case of programs for which there are no interviews, tests, auditions or portfolios. Because inclusion and exclusion parameters were updated using the *Critère* system, these lists are now even more effective, especially when the maximum number of applicants to be admitted to a program is determined automatically. And, considering that there are three types of Verdict-ranking Lists (*Jeune*, *Adulte* and *Collégial*), it is easy to isolate the parameters applicable to each particular group.

* Each of these variables is described in the Glossary:

Mgs = Moyenne générale au secondaire
Rcj = Rang centile jeune
Rca = Rang centile adulte
Rcc = Rang centile au collégial

Mss = Moyenne au secondaire calculée par *Socrate*
Cfs = Cote finale au secondaire jeune
Cms = Cote mixte au secondaire jeune et adulte
Cfc = Cote finale au collégial

Mse = Moyenne au secondaire évaluée par le SRAM
Mga = Moyenne générale adulte
Crc = Cote de rendement au collégial

For several programs or program groupings, the **Ranking List** is sufficient for admission. This is particularly true in the case of Youth applicants. However, the eligibility of a good number of applicants in any of the other groups can also be assessed using the list. The only exception would be applicants in the *Other* category for whom the *Classer* software program is unable to calculate averages and scores.

E. Academic record analysis results on Verdict-ranking Lists and Ranking Lists

- ***Jeune* (Youth) Ranking List**

On the ***Jeune*** Ranking List, applicants are ranked from “strongest” to “weakest” based on the ***Cote finale au secondaire*** (Cfs on the Ranking List).

The **Cote finale** (Cfs) (see Appendix III) of each applicant is based on:

1. The *Moyenne générale au secondaire* (Mgs), Youth General sector
2. The *Moyenne pondérée au secondaire* (Mps), Youth General sector; this weighted average is calculated using the profile of high school courses, percentile (Ministère), fifth percentile, variation from the mean (Secondary 4 and Secondary 5) and the number of credits attributed to each course per level.
3. The *Cote préliminaire au secondaire* (Cps) according to the weighting chosen by the College when defining its parameters in the *Critère* system.
4. The number of credits obtained or in the process of being obtained in the Secondary 4 and 5, Youth General sector.

Applicants who have no Cfs, and can therefore not be ranked (NC under the *Adm* column) are placed at the end of the *Jeune* Ranking List in ascending order by file number.

These are applicants:

whose file contains **fewer than 14** Secondary 4 and Secondary 5 marks.

or

whose academic record contains **fewer than 4** Secondary 5 marks.

or

who have taken at least one course in the **J1 Certification System**.

- **Adulte Ranking List**

On the **Adulte** Ranking List, applicants are ranked in descending order based on their *Jeune* and *Adulte* Cms (on the Ranking List).

An applicant's Cms (See Appendix III) depends both on the *Rang centile au secondaire jeune* (Rcj) and the *Rang centile au secondaire adulte* (Rca), each of which is multiplied by a factor corresponding to the number of courses taken in each of the academic sectors.

It is interesting to note how the abovementioned *Jeune* and *Adulte* percentiles (rang centile)—used for determining the *Cote mixte au secondaire* (Cms)—are calculated. The *Rang centile au secondaire jeune* (Rcj) is established by comparing the applicant's *Moyenne pondérée au secondaire* (Mps) to those of high school applicants for the Fall and Winter semesters prior to the year in progress. The *Rang centile au secondaire adulte* (Rca) is established by comparing the applicant's *Moyenne générale au secondaire adulte* (Mga) to those of applicants for the Fall and Winter semesters prior to the year in progress. Having applicants from previous semesters as a reference for comparison purposes provides a larger sampling, thereby resulting in a more relevant and higher quality ranking.

Applicants who have no Cfs, and can therefore not be ranked (NC under the *Adm* column), are placed at the end of the *Adulte* Ranking List in ascending order by file number. These are applicants who have **fewer than a combined total of 14** subjects that can be used to calculate an Rcj for the Youth sector or an Rca for the Adult sector.

- **Collégial Ranking List**

On the **Collégial** Ranking List, applicants are ranked in descending order based on their *Cote finale au collégial* (Cfc on the Ranking List).

An applicant's *Cote finale au collégial* (Cfc) (see Appendix III) depends both on his *Cote mixte au secondaire* (Cms) (and therefore of the value and weight granted in the *Rang centile jeune* and the *Rang centile adulte*) and his *Rang centile au collégial* (Rcc), each element weighted by an established factor that takes into account the number of subjects taken at the College level. The *Rang centile au collégial* is established by comparing the applicant's *Cote de rendement au collégial* (Crc) to those of applicants for the Fall and Winter semesters prior to the year in progress. The *Cote de rendement au collégial* is taken from the Ministère's database.

Applicants who have no Cfc, and can therefore not be ranked (NC under the *Adm* column), are placed at the end of the **Collégial** Ranking List in ascending order by file number.

These are applicants:

whose academic record contains **fewer than 4** college marks.

or

who have **fewer than a combined total of 14** subjects that can be used to calculate an Rcj for the Youth sector, an Rca for the Adult sector and an Rcc for the College sector.

F. Using the rankings

- **Information in the Rang column**

In the *Rang* column, applicants are ranked in order, each separated by a value of “1.”

On the *Jeune* Ranking List, applicants who appear to have an equivalent *Cote finale au secondaire* (Cfs) will be ranked according to a calculation of their score **rounded to 15 decimal places**; as such, the ranking order reflects the descending order of actual *Cotes finales*, before rounding. The same applies to the *Adulte* Ranking List and the rank stemming from the *Cote mixte au secondaire* (Cms) as well as to the *Collégial* Ranking List and the rank stemming from the *Cote finale au collégial* (Cfc).

- **Perspectives of the Informations supplémentaires column**

The *Informations supplémentaires* column provides all sorts of information about the applicant that can **place another perspective** on his ranking. It is important to pay close attention to this information, which may refer to certain things such as (see Glossary for more details):

- language of instruction and second language, if one of the language courses is not in the process of being passed
- outcome of the file analysis: results or registrations at the Adult high school or College level; insufficient number of credits in the Youth high school sector; number of failed college subjects; college studies in the same program grouping; originally from a region not serviced by SRAM; high-school studies in the J1 Certification System, etc.
- diplomas earned (DEC, DEP, DES)*
- any additional transcripts not used in the calculations, comparative evaluations, letters, memos, etc.

- **Restrictions appear in the *Conditions de rejet* column when...**

- subjects that are required in order to meet general admission requirements have not been passed and are not in the process of being passed.
- subjects that are required in order to meet the program's specific admission requirements (prerequisites) have not been passed and are not in the process of being passed.
- requirements R2, R3, R4 and R6 are not met, in situations where these are used by the College.

Evaluating the data provided in the *Informations supplémentaires* and *Conditions de rejet* columns **may lead us to re-evaluate** the decision solely based on rank. It is important to note, however, that the applicant's rank is in no way affected by the fact that he, for example, lacks a prerequisite or credits for a subject required to obtain a Secondary school diploma (SSD), or that he has a lower than expected average in the language of instruction. It is therefore essential to truly understand the meaning of each item included in the *Informations supplémentaires* and *Conditions de rejet* columns.

- **The *Adm* column**

Right before the *Rang* (rank) column, you will find the *Adm* column, which contains verdicts that have been given based on the Ministère's admission regulations, **but not in relation to specific college requirements**.

The *Adm* value (admissible) will be displayed when the applicant respects the admission regulations defined by the RREC (Rules on college Certification System) without needing to take remedial courses; The *Màn* (remedial course) value will be displayed when the applicant holds an SSD and meets all of the program's prerequisites, but has not passed and is not in the process of passing one of the following subjects: Secondary 4 History (Hi), Secondary 5 Language of Instruction or Second Language (L5), Secondary 4 Mathematics or better (Ma), Secondary 4 Science or better (Sc). The *Màn* value takes precedence over *Adm*.

The *AdmA* value, for its part, identifies those applicants who meet all the following requirements:

- have obtained marks in the Adult high school sector or are registered in the Adult high school sector.
- have not obtained an SSD.
- have not earned the status of admissible (*Adm* value).
- meet the prerequisites of their programs of choice as well as all criteria for the A3 Adult general education Certification System.

The *Adm* and *Màn* values take precedence over the *AdmA* value.

The *Adm* column may also display the Prs and Prf values. The Prs value means that an applicant does not exactly meet all of the Ministère's general admission requirements. If, upon verification, this information proves accurate, the **RS** (scolarité insuffisante – insufficient academic background) reason for refusal should be selected. The Prf value means that the applicant does not meet the Ministère's admission regulations in terms of prerequisites for the program of choice. If, upon verification, this information proves accurate, the **RF** (préalables insuffisants – insufficient prerequisites) reason for refusal should be selected. The *Classer* software program attributes the Prs value when the assessment of marks indicates a (probable) lack of the basic schooling that is required. If this cannot be validated, the system conducts an analysis of the prerequisites. If they do not meet the Ministère's regulations, the Prf value will be added to the *Adm* column. The Prs value therefore takes precedence over the Prf value.

The *Informations supplémentaires* and *Conditions de rejet* columns help guide the Admissions Officer towards any additional verifications that can be made to ensure either of these suggested values are indeed valid.

Clearly, the *Adm*, *AdmA* and *Màn* values are not intended to force a college to admit any particular applicant. If a college's particular requirements are more restrictive than those of the Ministère's, by virtue of which an *Adm* value is attributed, or if the applicant does not rank among the top applicants, given limited space in the program, he **should not be admitted**. In much the same way, the Admissions Officer may choose to ignore the suggestion to refuse an applicant based on a lack of the basic schooling required (Prs) or insufficient prerequisites (Prf); the Admissions Officer may indeed choose to **admit** the applicant and wait until a final verification of the applicant's marks is made at the start of the semester before informing him or her of refusal. At the same time, the *Classer* software program suggests the best (probable) verdict to the Admissions Officer **who, in accordance with the College's admission regulations and its local practices, can then decide to refuse** the applicant after examining his file: either because the applicant does not have the basic schooling required to study at the College level (Prs) or, based on the Ministère's requirements, the applicant does not have the prerequisite(s) required to study in this program (Prf).

The Admissions Officer must consider the *Adm*, *AdmA*, *Màn*, Prs and Prf values as an indication of the verdict that could be given to this applicant.

Chapter 4

Tools for SELECTING applicants

Academic Profiles: an in-depth look

Every Ranking List is accompanied by the Academic Profiles of the applicants on the list. An Academic Profile is essentially an overview of an applicant's academic record(s) and *Classer*'s processing of the applicant's marks.

An applicant can have several academic records within his Academic Profile (up to **five**), depending on his academic background. The five possible academic records **a single applicant** can hold are:

- **The *Youth* (Jeune) academic record**, which contains marks and registration information from the general Youth high school sector (*Charlemagne* or school).
- **The *Vocational* (Pro) academic record**, which contains marks and registration information from the Vocational high school sector (*Charlemagne*).
- **The *Adult* (Adu) academic record**, which contains marks and registration information from the Adult high school sector (*Charlemagne* or *C.I.*).
- **The *College* (Col) academic record**, which contains marks and registration information from the college level (*Socrate*).
- **The *Comparative Evaluation for Studies Done Outside Canada* (Éva) record**, which provides the content of the comparative evaluation for studies done outside Québec recently produced by SRAM.


There is another possible **academic record** named ***Autre*** (Aut). Used only for applicants in the Other category, it does not contain any marks or registration information.

Some applicants in the *Autre* category might not have an *Autre* academic record, but could very well have a ***Comparative Evaluation for Studies Done Outside Canada*** record if SRAM has **recently** carried out such an evaluation. Note that evaluations carried out by SRACQ or the ministère de l'Immigration (MICC or MIDI) are not processed, nor printed on the Academic profile. The applicant from the Other category who has Adult high school registration information from *C.I.* will have an *Adulte* record, while an applicant who has registration information in *Socrate* will have a *Collégial* record.

However, an applicant with a *Comparative Evaluation* and registration information from the Youth sector will be classified as being in the Youth category and will have an **NC** note on the Ranking List.

Example 1 - Academic Profile (with all sections)

Section 1



Cégep Dubois-Dormant (ZZ)
Regroupement de programmes 30033
UNTK05559704
Untel, Kimberly

Date 2015-03-02 20:00
Tour 1 (aut-2015)
Dossiers Jeune

Programme-admission 30033
Clientèle et rang Jeune 25 / 119
Page pour ce collège 4501

Section 2

Dossier social

Adresse 555 Principale, app. 5
Grand-Village, QC
H0H 0H0

Téléphone (514) 555-0448 / (514) 555-0544
Courriel courriel_fictif@hotmail.com
Naissance 1997-05-05 Sexe F
Statut Citoyen canadien
Prov. déduite 767676 de la Vie, École

Cotes

Mgs 74 Cps 69 Sec4 36
Cfs 69 Rcj 26 Ins4 3
Mss 68,18 Mse 65,93
Mga
Cms Rca
Crc
Cfc Rcc

Unités

Sec5 27
Ins5 3
Prof

Conditions de rejet

Informations supplémentaires

Sanction

Admissibilité

Adm

Section 3

Conditions générales d'admission

Hi Réu-f Sc Réu-f Ma Réu-v L5 Réu-v Lef Réu-v Lsa Réu-v Lea Lsf Réu-v

Sanction J5

Ar Réu-f Ee Réu-v

Préalables des programmes

Mat01 Réu-v Mat60 Mat61 Mat63 Mat08 Mat09 Mat10 Mat11 Mat12 Mat13 Scp02 Réu-f Scp21 Réu-f Scp20 Réu-v Chi31 Réu-v Chi30 Réu-v Phy41 Réu-v Phy40

Dossier secondaire jeune

Matière	Résultats antérieurs						Ministère						Année en cours						Moyenne matière pondérée				
	Cours	Nt	Rem	R5	Cours	Nt	Rem	R5	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Moy	Cours	Nt		Rem	Moy		
Anglais	134-404	62	4		134-420	72	4						134-504	72	76		134-520	66	79		67	Ang	64
Arts	134-410	54	4		134-430	61	5						134-510	65	72		134-530	86	78		84	Art	86
Chimie	168-402	86	3										168-502	82	76						78	Chi	77
Français	132-406	63	4		132-420	48	5						132-506	69	65		132-520	74	69		66	*Fra	66
Géographie	132-410	70	3		132-430	78	3						132-510	63	58		132-530	72	77		61	Geo	52
Histoire									087-404	62		25									62	*His	57
Mathématiques													063-410	71	72		063-420	75	72		74	*Mat	75
Physique													063-414	74	72		068-472	74			77	Phy	74
Sciences physiques	057-420	77	1		058-402	79	2		057-410	79		64	057-416	78	68						79	Scp	83
Autres	043-402	70	4										043-502				106-551	91	92		77	Aut	70
	069-404	79	3										069-502	68	88		115-561						

Sommaire dossier secondaire jeune

Cours	suivis	20	réussis	18	échoués	0	inscrits	2	dates	2013-06 /
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Section décision pour le collège

Choix

Tour 1 AH 30033 _____ Décision

Décision

AD AP AS
RC RD RF RL RM RP RR RS RT

Numéro de la session si admis: _____ Par: _____

Section reserved for Admissions

Exemple 2 - Academic Profile with Comparative Evaluation (and Language Test)

Section 1	Cégep Dubois-Dormant (ZZ) Regroupement de programmes 081B6 UNTB25059005 1450564 (1413048) Untel, Benedict	Date 2015-03-02 20:00 Programme-admission 081B6 Tour 1 (aut-2015) Clientèle et rang Autre NC 5 / 7 Dossiers Éva Page pour ce collège 468																																																															
Section 2	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 40%;">Dossier social</th> <th style="width: 10%;">Cotes</th> <th style="width: 10%;">Unités</th> <th style="width: 10%;">Conditions de rejet</th> <th style="width: 30%;">Informations supplémentaires</th> </tr> <tr> <td> Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0354 / (514) 555-0886 Courriel courriel_fictif@gmail.com Naissance 1990-05-25 Sexe M Statut Citoyen canadien Prov. déduite 767676 de la Vie, École </td> <td> Mgs Cps Cfs Rcj Mss Mse Mga Cms Rca Crc Cfc Rcc </td> <td> Sec4 Sec5 Ins4 Ins5 Prof </td> <td> Région, 081-310A0, Éq-sram, Test-Lang </td> <td> Sanction Admissibilité </td> </tr> </table>		Dossier social	Cotes	Unités	Conditions de rejet	Informations supplémentaires	Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0354 / (514) 555-0886 Courriel courriel_fictif@gmail.com Naissance 1990-05-25 Sexe M Statut Citoyen canadien Prov. déduite 767676 de la Vie, École	Mgs Cps Cfs Rcj Mss Mse Mga Cms Rca Crc Cfc Rcc	Sec4 Sec5 Ins4 Ins5 Prof	Région, 081-310A0, Éq-sram, Test-Lang	Sanction Admissibilité																																																					
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Comparative Evaluation (by SRAM)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="7" style="text-align: center;">Évaluation comparative des études hors du Québec produite par le SRAM</th> </tr> <tr> <th colspan="2" style="text-align: center;">Informations générales</th> <th colspan="5" style="text-align: center;">Évaluation du niveau atteint</th> </tr> <tr> <td style="width: 30%;"> Pays où le candidat a effectué ses études secondaires: Nombre d'années de scolarité complétées à l'étranger: Option ou discipline des études équivalentes au secondaire: Date de délivrance: </td> <td style="width: 30%;"> Rép. démocr. Congo 12 Pédagogie générale 2014-03-02 </td> <td style="width: 15%;"> Préalable Mathématiques en 4^e secondaire Mathématiques en 5^e secondaire Sciences physiques en 4^e secondaire Chimie en 5^e secondaire Physique en 5^e secondaire </td> <td style="width: 10%;"> Réu-f X X X X </td> <td style="width: 10%;"> Réu-v </td> <td style="width: 10%;"> Éch-v/Éch-f </td> <td style="width: 10%;"> Éch-a X </td> <td style="width: 10%;"> Sup-f </td> </tr> <tr> <th colspan="7" style="text-align: center;">Résultat de l'évaluation</th> </tr> <tr> <td style="width: 30%;"> Niveau déjà atteint: Niveau qui sera atteint conditionnellement à la réussite de l'année en cours: Domaine d'études dans le système québécois: Qualité du dossier: Remarques: Documents évalués: </td> <td colspan="6"> Équivalent à la 1^{ère} année du Cégep général Pédagogie Moyen 2011, Diplôme d'État, pédagogie générale, Ministère de l'Enseignement Primaire, Secondaire et Professionnel, République Démocratique du Congo. </td> </tr> </table>		Évaluation comparative des études hors du Québec produite par le SRAM							Informations générales		Évaluation du niveau atteint					Pays où le candidat a effectué ses études secondaires: Nombre d'années de scolarité complétées à l'étranger: Option ou discipline des études équivalentes au secondaire: Date de délivrance:	Rép. démocr. Congo 12 Pédagogie générale 2014-03-02	Préalable Mathématiques en 4 ^e secondaire Mathématiques en 5 ^e secondaire Sciences physiques en 4 ^e secondaire Chimie en 5 ^e secondaire Physique en 5 ^e secondaire	Réu-f X X X X	Réu-v	Éch-v/Éch-f 	Éch-a X 	Sup-f	Résultat de l'évaluation							Niveau déjà atteint: Niveau qui sera atteint conditionnellement à la réussite de l'année en cours: Domaine d'études dans le système québécois: Qualité du dossier: Remarques: Documents évalués:	Équivalent à la 1 ^{ère} année du Cégep général Pédagogie Moyen 2011, Diplôme d'État, pédagogie générale, Ministère de l'Enseignement Primaire, Secondaire et Professionnel, République Démocratique du Congo.																																
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Numéro de la session si admis: _____						Par: _____																																																											

Comparative description of information displayed on Academic Profiles

- Information that is identical for every student type and on every page of the same profile

Section 1

Section 1: Example 1

	Cégep Dubois-Dormant (ZZ)	Date	2015-03-02 20:00	Programme-admission	30033
	Regroupement de programmes 30033	Tour	1 (aut-2015)	Clientèle et rang	Jeune-Verd 55 / 158
	UNTV07529708	Dossiers	Jeune	Page pour ce collège	4355
	Untel, Virginie				
	1437966				

Section 1: Example 2

	Cégep Dubois-Dormant (ZZ)	Date	2015-03-02 20:00	Programme-admission	30033
	Regroupement de programmes 30033	Tour	1 (aut-2015)	Clientèle et rang	Collégial 3 / 116
	UNTC03049601	Dossiers	Jeune, Col	Page pour ce collège	4672
	Untel, Charles				
	1484761 (1347344)				

For any Academic Profile, the left-hand portion of Section 1 contains the following information about the applicant:

- His name and permanent code.
- His current semester application number and, where applicable, his historical file number.
- The program grouping number from the Ranking List on which he appears.

The right-hand portion displays:

- The ranking date, round and semester for which the applicant has submitted his application.
- The program of study and, where applicable, option selected by the applicant in the *sram.omnivox* system.
- The student type (also specifying if this is a Verdict-ranking List for this student type).
- The applicant's rank with relation to the total number of applicants on this list.
- The names of the various records this applicant has within his Academic Profile (Jeune, Pro, Adu, Col, Éva, Aut)

Note: Section 1 appears on every page of an applicant's Academic Profile.

- Information that is identical for every student type

Section 2

Section 2: Example 1

Dossier social		Cotes		Unités		Conditions de rejet	Informations supplémentaires
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	Mgs 73 Cfs 74 Mss 68,81	Cps 67 Rcj 25 Mse 68,81	Sec4 41 Ins4	Sec5 39 Ins5 Prof	Phy-a	Adu-ins, Créc2+, Éc50%se, Éc50%uni-se, Nbéc≥2, TS5
Téléphone	(514) 555-0319 / (514) 555-0714						
Courriel	courriel_fictif@hotmail.com						
Naissance	1993-09-21 Sexe F						
Statut	Citoyen canadien						
Prov. déduite	767676 de la Vie, École						
				Sanction		Admissibilité	
				DesJ5-10		Prf	

Section 2: Example 2

Dossier social		Cotes		Unités		Conditions de rejet	Informations supplémentaires
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	Mgs 85 Cfs 91 Mss 78,77	Cps 83 Rcj 88 Mse 78,77	Sec4 21 Ins4	Sec5 47 Ins5 Prof 50	R6	Éc50%se, Éc50%uni-se, Nbéc≥2
Téléphone	(514) 555-0578						
Courriel	courriel_fictif@gmail.com						
Naissance	1974-02-14 Sexe M						
Statut	Citoyen canadien						
Prov. déduite	767676 de la Vie, École						
				Sanction		Admissibilité	
				Dec, DesJ2-91, Dep5816-10		Adm	

The left-hand portion of this section contains additional information on the applicant in what is referred to as his *Dossier social* (personal information). This is the information that has been provided by the applicant in the *sram.omnivox* system, some of which has been validated using *Ariane*.

The right-hand portion contains the results of the academic record analysis conducted by *Classer*:

- Under the *Cotes* heading are different scores, averages and percentiles.
- Under the *Unités* heading is the current number of Secondary 4 and 5 (Youth General sector) credits that have been obtained or are in the process of being obtained, the number of credits for which the applicant is registered (no mark) and, if applicable, the number of credits obtained in the Vocational sector.
- Under the *Conditions de rejet* heading are notes concerning general admission requirements, program prerequisites and optional refusal criteria **R2**, **R3**, **R4** and **R6** (see Glossary).
- Under the *Informations supplémentaires* heading is a variety of more detailed information on certain aspects of the applicant's academic record (see Glossary).

- Under the *Sanction* (certification) heading is the status of an applicant's certification at either the Youth or Adult high school level or at the College level. If the applicant holds an SSD, the notes will indicate his specific certification system and, if he holds an SSVD, the notes will indicate the specific Vocational program in which he earned a degree (this information therefore does not appear in the *Informations supplémentaires* section). The last two digits of the certification year are also displayed (ex : DesJ5-12 ou Dep5144-09);
- Under the *Admissibilité* (admissibility) heading is the outcome determined by *Classer* after analyzing the applicant's results based on the Ministère's admission requirements.

Note: Section 2 only appears on the first page of an applicant's Academic Profile, regardless of student type.

Section 3

Section 3: Example 1

Conditions générales d'admission								Sanction J5				Préalables des programmes															
Hi	Sc	Ma	L5	Lef	Lsa	Lea	Lsf	Ar	Ee	Mat01	Mat60	Mat61	Mat63	Mat08	Mat09	Mat10	Mat11	Mat12	Mat13	Scp02	Scp21	Scp20	Chi31	Chi30	Phy41	Phy40	Mus5
Réu-f	Réu-f	Éch-i	Réu-f	Réu-f	Réu-f			Réu-f	Réu-f	Éch-f				Éch-i							Réu-f						

Section 3: Example 2

Conditions générales d'admission								Sanction J5		Préalables des programmes																	
Hi	Sc	Ma	L5	Lef	Lsa	Lea	Lsf	Ar	Ee	Mat01	Mat60	Mat61	Mat63	Mat08	Mat09	Mat10	Mat11	Mat12	Mat13	Scp02	Scp21	Scp20	Chi31	Chi30	Phy41	Phy40	Mus5x
Réu-f	Réu-f	Réu-f	Réu-f	Réu-f	Réu-f			Réu-f	Réu-f	Réu-f	Réu-f	Réu-f	Réu-f								Réu-f	Réu-f	Réu-f	Réu-f		Réu-f	

This section is divided into three parts, each containing various subjects. The *Classer* analysis results are displayed under each subject (when this is a subject that is **part of** the applicant's file). Verdicts may be either *Réussi final* (Réu-f), *En voie de réussite* (Réu-v), *Échoué final* (Éch-f), *En voie d'échec* (Éch-v) or *Inscrit* (Éch-i)⁴.

- The first part of this section provides *Classer*'s verdicts concerning general admission requirements. These particular verdicts are based on Secondary 4 History (Hi), Secondary 4 Science (Sc), Secondary 4 Mathematics (Ma), Secondary 5 Language of Instruction or Second Language (L5), Secondary 5 French as Language of Instruction (Lef), Secondary 5 English as Language of Instruction (Lea), Secondary 5 French as a Second Language (Lsf), Secondary 5 English as a Second Language (Lsa).
- The *Sanction J5* (J5 certification) part of this section provides information on the status of Secondary 4 Art (Ar) and Secondary 5 Physical Education or Ethics and Religious Culture (Ee), whether the student has already obtained his SSD or is in the process of obtaining it. Note that these two subjects are not included as part of the general admission requirements for

⁴ *Réussi final* = Final successful completion, *En voie de réussite* = in the process of being passed, *Échoué final* = Final fail and *Inscrit* = Registered.

college. They are certification requirements for the **J5** Certification System. The importance granted to these subjects will depend on the applicant's situation.

- The *Préalables des programmes* (program prerequisites) portion displays—for each prerequisite, regardless of the applicant's program—*Classer*'s analysis results (only when subjects related to this prerequisite are **part of** the applicant's file).

Note: Section 3 only appears on the first page of an applicant's Academic Profile, regardless of student type. The results displayed in this section may have been obtained through “granting.” For example, *Classer* provides an Ar-i note for Secondary 4 Art in the case of an applicant who is currently registered in Secondary 5 Art, even if he did not actually take the Secondary 4 art course. The Prerequisites section of the Glossary explains how “granting” is done in the *Classer* system.

- **Information that varies according to student type**

Sections related to “Academic Record”

The various academic records are listed in the following order:

1. *Dossier secondaire jeune* (Youth high school General sector record) if applicable
2. *Dossier secondaire professionnel* (Vocational high school record) if applicable
3. *Dossier secondaire adulte* (Adult high school General sector record) if applicable
4. *Dossier collégial* (College record) if applicable
5. *Évaluation comparative des études effectuées hors du Québec* réalisée par le SRAM (Comparative Evaluation for Studies Done Outside Québec record produced by SRAM) if applicable
6. *Dossier Autre* (no other file is included in this case)

Each *Dossier* section (except in the case of the *Autre* file) is immediately followed by another narrow box that provides a summary of what is displayed above. The summary gives a quick overview of the information displayed on the record.

1. The *Dossier secondaire jeune* (Youth high school record) and Sommaire (summary)

Example: *Dossier secondaire jeune* and *Sommaire* sections

Dossier secondaire jeune																											
Matière	Résultats antérieurs							Ministère								Année en cours								Moyenne			
	Cours	Nt	Rem	R5	Cours	Nt	Rem	R5	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Moy	Cours	Nt	Rem	Moy	matière	pondérée	
Anglais	136-406	85		3	136-440	84		3									136-506	85		83	136-540	85		83	85	Ang	91
	136-430	88		2	136-450	82		3									136-530	85		81	136-550	86		86	88	*Chi	97
Chimie																	051-504	88		84							
Français	132-406	81		2	132-420	82		1									132-506	81		75	132-520	85		75	81	*Fra	92
	132-410	74		3	132-430	92		1									132-510	76		74	132-530	85		80			
Géographie																	092-504	81		78					81	Geo	88
Histoire									087-404	80		66													80	His	90
Mathématiques	065-410	89		1					065-420	74		49	065-426	79		61	065-506	90		80					85	*Mat	96
Musique	169-402	93		1													169-502	83		78					88	Mus	102
Physique																	053-504	85		79					85	*Phy	96
Sciences physiques	055-420	67		4	058-404	75		3	055-410	75		46	055-444	72		39									74	Scp	76
Autres	043-402	79		2	069-404	82		2									043-502	92		81	069-502	75		76	82	Aut	92
Sommaire dossier secondaire jeune																											
Cours	suités	18	réussis	18	échoués	0	inscrits	0																	dates	2013-06 /	

Referred to as *Dossier secondaire jeune*, the Youth high school record contains the courses, grouped by subject, taken in the Youth high school General sector. Any course that cannot be linked to one of the 15 subjects defined by SRAM is placed in the *Autre* (other) category. For each *Matière* (subject) listed on the left, courses are divided into 3 groups, each identified by a different heading:

- *Résultats antérieurs* (previous results) taken from *Charlemagne*: school marks, notes and quintile.
- *Ministère* marks taken from *Charlemagne*: marks, notes and percentile.
- *Année en cours: sommaire des étapes* (year in progress: term summary) provided by the school, marks, notes, group average and registration information.
- The *Moyenne / matière* column provides the average obtained for the courses in this subject.
- The *Moyenne / pondérée* column provides the weighted average for this subject; the asterisk indicates which subjects are used in calculating the preliminary score (as defined by the College in the *Critère* system).

For the Youth high school sector, the *Sommaire* (summary) shows the number of courses taken, passed or in the process of being passed, failed or in the process of being failed, or which the student is registered in. A date interval can also be found in this summary. It is the first and last courses registered in Charlemagne. The format is “Year-month / Year-month”.

2. The *Dossier secondaire adulte* (Adult academic record) and *Sommaire* (summary)

Example: The *Dossier secondaire adulte* and *Sommaire* sections

Dossier secondaire adulte															
Matière		Résultats antérieurs						Année en cours							
	Cours	Nt	Rem		Cours	Nt	Rem	Cours	Nt	Rem	Date de fin	Cours	Nt	Rem	Date de fin
Anglais	ANG-44366	76			ANG-55546	65									
Biologie								BIO-50611			2014-04-04	BIO-50622			2014-05-22
Français	FRA-40613	68			FRA-51422	66									
	FRA-40623	74			FRA-51433	82									
	FRA-51411	74													
Histoire	HIS-40162	60			HIS-40172	62									
	HIS-40172	52													
Mathématiques	MAT-41012	73			MAT-41042	63		MAT-41051			2014-02-27	MAT-41091			2014-05-16
	MAT-41021	79			MAT-51011	70		MAT-41061			2014-03-21	MAT-41101			2014-05-30
	MAT-41031	73						MAT-41071			2014-04-08	MAT-41112			2014-06-20
	MAT-41042	52						MAT-41081			2014-04-29				
Sciences physiques	SCP-40102	80			SCP-40122	68		SCP-40112			2014-04-11				
Autres	INF-50561	85			INF-50581	61		SEF-50241	100		Note Finale				
	INF-50571	73													

Sommaire dossier secondaire adulte														
Cours	suivis	32	réussis	20	échoués	2	inscrits	10					dates	2010-05 /
Règles de sanction	LE:	12 (0) /12	LS:	12 (0) /8	MST:	14 (13) /8	USO:	4 (0) /4				Unités 4+5:	43 (13) /54	
	LE5:	6 (0) /6	LS5:	6 (0) /4	MAT:	7 (8) /4						Unités 5:	17 (3) /20	

Referred to as *Dossier secondaire adulte*, the Adult academic record contains the courses, grouped by subject, taken in the Adult high school sector. Any course that cannot be linked to one of the 7 subjects defined by SRAM is placed in the *Autre* category. For each *Matière* (subject) listed on the left, courses are divided into 2 groups, each identified by a different heading:

- *Résultats antérieurs* (previous results) taken from *Charlemagne*: course codes, marks, notes.
- *Année en cours* (year in progress) results provided in *C.I.* and registration information along with anticipated course end dates stated by the Academic Advisor, or other comments. Marks and notes may also be included here.

Note: All of the marks available for a single course taken by the applicant are provided, included any fails subsequently followed by a pass.

For the Adult high school sector, the *Sommaire* (summary) shows the number of courses taken, passed, failed or registered in. Furthermore, for students who have not obtained an SSD and for whom the Adm value does not appear under the **Admissibilité** heading, but who have either obtained marks in the Adult sector or are registered in courses in the Adult sector, the summary displays the number of credits that have been obtained or are in the process of being obtained as well as the number of credits which the student

is registered for (in brackets) based on the certification criteria of the A3 Certification System. Credits are cumulated from the Youth General sector, the Vocational sector and the Adult General sector. A date interval can also be found in this summary. It tells when the first and last courses were registered in Charlemagne. The format is “Year-month / Year-month”. When registrations are transmitted with a *C.I.*, the end date is blank.

A section called *Complément d’information : déclaration du conseiller* (additional information: counsellor statement) may also be included as part of the *Adulte* academic record if *C.I.* has been entered by an Adult high school counsellor. Prior to 2011, this document was included as part of the physical files of applicants. This information is now added to Academic Profiles instead. In addition to information on course registration and non-transmitted marks, additional information can also be found under the headings of *DES obtenu* (obtained SSD) and *Remarque* (observations), where applicable. Lastly, under the *Conseiller* (counsellor) heading, you will find the contact information of the counsellor who provided the *C.I.* in this particular file.

Example: *Complément d’information: déclaration du conseiller* section

<i>Complément d’information: déclaration du conseiller</i>		
<i>Conseiller</i>	<i>DES obtenu</i>	<i>Remarque</i>
Nom: Vénus Untelle Téléphone: 514.123.4567 poste 9999 Courriel: Vuntelle@csaa.qc.ca	DES obtenu: Non Date d’obtention: -	L’élève terminera français de 5e sec. au plus tard fin mai 2012. Ce qui lui permettra d’obtenir son DES A3. De plus, elle fait actuellement mat-426 qu’elle devrait terminer en juin 2012.

3. The *Dossier secondaire professionnel* (Vocational academic record) and *Sommaire* (Summary)

Example: The *Dossier secondaire professionnel* and *Sommaire* sections

<i>Dossier secondaire professionnel</i>											
<i>Ministère</i>											
<i>Cours</i>	<i>Titre du cours</i>	<i>Nt</i>	<i>Rem</i>	<i>Cours</i>	<i>Titre du cours</i>	<i>Nt</i>	<i>Rem</i>	<i>Cours</i>	<i>Titre du cours</i>	<i>Nt</i>	<i>Rem</i>
418-011	Métier et formation		RE	418-064	Traitement des cheveux		RE	418-127	Permanente standard		EC
418-022	Santé et sécurité		RE	418-073	Mise en plis		RE	418-138	Coloration		EC
418-033	Examen cheveux et cuir chevelu		RE	418-085	Mise en forme		RE	418-154	Teinte pastel		EC
418-042	Morphologie et physiologie		EC	418-093	Communication		RE	418-166	Correction de couleur		RE
418-042	Morphologie et physiologie		RE	418-108	Coupe standard pour femme		EC	418-173	Vente de produits et services		RE
418-052	Shampooing		RE	418-114	Coupe pour homme et barbe		EC				
<i>Sommaire dossier secondaire professionnel</i>											
<i>Cours</i>	<i>suivis</i>	17	<i>réussis</i>	11	<i>échoués</i>	6					
											<i>dates</i> 2012-02 / 2013-01

Referred to as *Dossier secondaire professionnel*, the Vocational academic record contains a list of the courses taken in the Vocational sector along with the results obtained for these courses (marks, notes). These course results are not used for calculating any averages,

scores or percentiles. If the passed courses have led the applicant to obtain an SSVD, the number of his program of study and of the corresponding certification system will be provided on the right-hand side of the second section (under the *Sanction* heading).

For the Adult high school sector, the *Sommaire* (summary) shows the number of courses taken, passed, failed or registered in. It also shows the interval during which the courses have been taken.

4. The *Dossier collégial* (college file) and *Sommaire* (summary)

Example: The *Dossier collégial* and *Sommaire* sections

Dossier collégial																	
Session						Bulletin d'études collégiales											
Id	Prog	Col	Échecs			Cours	Ni	Moy	Rem	Cours	Ni	Moy	Rem	Cours	Ni	Moy	Rem
A-07	300A0	VM				109-103-02	77	66		340-103-04	77	67		607-CC1-VM	74	60	
						320-103-VM	71	65		385-941-VM	82	70					
						330-910-RE	77	63		601-101-04	71	71					
H-08	300A0	VM	≥2			340-102-03	63	60		385-950-VM	80	71		604-103-03	57	64	EC(3)
						360-300-RE	58	72	EC(3)	387-960-VM	82	66					
						383-921-RE	80	72		601-102-04	75	74					
A-08	300A0	VM	≥2	50%	uni50%	330-972-VM	5	78	EC	350-102-RE	0	76	EC	601-103-04	28	64	EC(2)
						340-JCD-03	31	66	EC	360-300-RE	43	66	EC(3)	604-103-03	51	75	EC(3)
H-09	300A0	VM	≥2	50%	uni50%	109-104-02	10	75	EC	385-944-VM	0	80	EC	604-103-03	0	69	EC(3)
						360-300-RE	0	67	EC(3)	601-103-04	0	69	EC(2)				
Sommaire dossier collégial																	
Cours	sujets		25	réussis		12	échoués		13	inscrits		0					
Moyenne	générale		56	pondérée		48	écart		-13								
Épreuves																	
Sanctions																	

Referred to as *Dossier collégial*, the college file presents the applicant's academic background at the College level. The following information is provided for each semester the student was registered for:

- Program of study and college attended.
- Courses, marks, group averages and notes.
- Course registration information.
- Information on the applicant's academic performance for a given semester:
 - o 50%, if the applicant has failed half of his courses or more.
 - o ≥2, if the applicant has failed at least 2 courses.
 - o uni50%, if the applicant has failed to obtain half or more of the credits he was registered for.
 - o EC or EC(*) for courses the applicant has failed or for courses the applicant has failed X (*) times.

Note: all marks available for a single course taken by the applicant, **including marks of 0, will be used for calculations.**

The *Sommaire* shows:

- The number of courses taken, passed, failed or registered in at the College level.
- The overall average, the weighted average and mean college deviation.
- The program's comprehensive examinations and the Ministère's examinations on the language of instruction, each of which is preceded by a note indicating the semester during which it was passed or failed.
- College certifications, each of which is preceded by a note indicating the semester during which it was obtained

5. The *Évaluation comparative des études hors du Québec produite par le SRAM* (Comparative Evaluation for Studies Done Outside Québec) record

Example: The *Évaluation comparative des études hors du Québec produite par le SRAM* section

Évaluation comparative des études hors du Québec produite par le SRAM							
Informations générales			Évaluation du niveau atteint				
Pays où le candidat a effectué ses études secondaires:	Rép. Démocr. Congo	Préalable	Réu-f	Réu-v	Éch-v/Éch-f	Éch-a	Sup-f
Nombre d'années de scolarité complétées à l'étranger:	+16	Mathématiques en 4 ^e secondaire	X				
Option ou discipline des études équivalentes au secondaire:	Mathématique-physique	Mathématiques en 5 ^e secondaire	X				
Date de délivrance:	2014-01-20	Sciences physiques en 4 ^e secondaire	X				
		Chimie en 5 ^e secondaire					X
		Physique en 5 ^e secondaire	X				
Résultat de l'évaluation							
Niveau déjà atteint:	De niveau universitaire						
Niveau qui sera atteint conditionnellement à la réussite de l'année en cours:							
Domaine d'études dans le système québécois:	Médecine						
Qualité du dossier:	Moyen-bon						
Remarques:							
Documents évalués:	1996, Diplôme d'État, mathématique-physique, Ministère de l'Éducation Nationale, République Démocratique du Congo. 2008, Diplôme de docteur en médecine, Université de Kinshasa, République Démocratique du Congo.						


This record provides the results of the *Évaluation comparative des études réalisées hors du Québec* (Comparative Evaluation for Studies Done Outside Québec) if this evaluation was produced by SRAM (Éq-sram) after Winter 2008 admissions. Other comparative evaluations (MICC, SRACQ), which can be found in the applicant's file, are not displayed as part of the profile itself but are rather included in the third section under the heading of *Informations supplémentaires*.

Note that the *Sup-f* column was added to this particular record in Fall 2011. Since Academic Profiles often make reference to comparative evaluations produced before this change was introduced, a new line of information has been added to the *Résultat de l'évaluation* (evaluation results) portion of this record. The NON value displayed next to the *Niveau supérieur évalué* (higher level evaluated) line shows that the comparative evaluation specialist did not take the applicant's post-secondary transcripts into consideration during his evaluation of prerequisite subjects.

6. The *Autre* (Other) record

The Academic Profile of an applicant whose only academic record is an *Évaluation comparative des études effectuées hors du Québec* produced by SRACQ (Eq-sracq), MICC (Eq-micc) or SRAM (Éq-sram) before the Winter 2008 semester is **empty**. In this particular case, the file is labelled *Autre* (Aut). Applicants from other Canadian provinces also have an *Autre* file.

Example: Dossier scolaire *Autre* (Other academic record) section

 Cégep Dubois-Dormant (ZZ) Regroupement de programmes 142A0 UNTM17577602 1454497 (1143176) Untel, Mamie		Date 2015-03-02 20:00 Tour 1 (aut-2015) Dossiers Aut		Programme-admission 142A0 Clientèle et rang Autre NC 3 / 68 Page pour ce collège 1360	
Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0642 Courriel courriel_fictif@yahoo.fr Naissance 1976-07-17 Sexe F Statut Citoyen canadien Prov. déduite 767676 de la Vie, École		Cotes Mgs Cps Sec4 Cfs Rcj Ins4 Mss Mse Sec5 Mga Ins5 Cms Prof Crc Prof Cfc Rca Crc Rcc		Unités Mat-a, Scp-a Sanction Admissibilité	
Informations supplémentaires Région, Éq-micc, Test-Lang					
Conditions générales d'admission Hi Sc Ma L5 Lef Lsa Lea Lsf		Sanction J5 Ar Ee		Préalables des programmes Mat01 Mat60 Mat61 Mat63 Mat08 Mat09 Mat10 Mat11 Mat12 Mat13 Scp02 Scp21 Scp20 Chi31 Chi30 Phy41 Phy40	

In this case, the documents included in the file of the applicant must be analyzed before a decision can be made on whether or not she is admissible.

- **Information that differs from one page to another of the same profile**

- The applicant's different files are presented in succession on his Academic Profile. **The same file may spill over onto the following page** if its content cannot be displayed in full on a single page.
- When an Academic Profile requires **more than one page**, the top section (box) is always repeated as the page header, even when the page's content is different.

The *Test de langue* (Language Test) section

For some applicants, a *Test de langue : information* section will appear on the Academic Profile. This new section is added to the Profile if an application as international applicant has been submitted for a previous semester and a language test has been required in that process. All language test transcripts received by SRAM since september 2014 are now included in the Academic Profiles.

Example : bandeau Test de langue

<i>Test de langue: informations</i>		
<i>Type de test</i> TFI	<i>Résultat obtenu</i> 890 sur 990	<i>Date du test</i> 2014-08-26

The section includes the following informations :

- The type of test : indicates which type of English test (international or equivalent) or French Test (international or equivalent) was submitted as part of the international application process.
- The applicant's score out of the maximum score for that test. This information is the same as the official transcript. In certain situations (TCF, DELF/DALF), you will also see a level met in the Common European Reference Framework.
- Test Date

The *Décision pour le collège* (College decision) section

The *Section décision pour le collège* (College decision section) is always the last to be displayed on Academic Profiles. The College may enter its decision concerning the applicant in this box. As such, it serves as a written record of the verdict rendered in each case and to keep a copy for the College's files if necessary.

Example of an applicant file to be evaluated: ***Section décision pour le collège***

<i>Section décision pour le collège</i>									
<i>Choix</i>					<i>Décision</i>				
<i>Tour 1</i>	MA	180A0		Décision					
					AD		AP		AS
					RC	RD	RF	RL	RM
							RP	RR	RS
									RT
Numéro de la session si admis: 					Par: 				

Example of an applicant for whom an admission-verdict has been rendered: ***Section décision pour le collège***

<i>Section décision pour le collège</i>									
<i>Choix</i>					<i>Décision</i>				
<i>Tour 1</i>	MA	20012	AD	Décision					
					AD		AP		AS
					RC	RD	RF	RL	RM
							RP	RR	RS
									RT
Numéro de la session si admis: 					Par: 				

On the right-hand side, the decision code must be circled whether the applicant is admitted (in this case, codes beginning with the letter “A”) or refused (in this case, codes beginning with the letter “R”). The person who renders the verdict must also sign on the line next to *Par:* at the bottom right-hand side of the box.

The right-hand side is intended for use by the person rendering the verdict in this case, who must circle the verdict code and sign. The *Numéro de la session si admis* (semester number if admitted) portion on the left-hand side can be useful in the case of certain programs for students from other colleges or in certain SSVD programs.

Since all colleges are now required to transmit decision codes to SRAM electronically using the *Décision* system (<https://decision.sram.qc.ca>), using this decision section is now optional and left to the discretion of the college.

Chapter 5

To admit an applicant into a program

Where to start

For each program, have the following information handy:

- Number of applicants to admit.
- Ranking Lists.
- Academic Profiles.
- The Ministère's admission requirements, referred to as *Conditions d'admission – Programmes d'études conduisant au diplôme d'études collégiales* on the Ministère's website.
- The College's official Admissions By-Law.
- The *Fall 2015 Ranking List User Guide* (SRAM).
- The *Cahier des procédures – Admission Automne 2015-Hiver 2016* (SRAM).
- The list of codes for refusals and admissions, and their definitions.

Understanding the reasons for refusal

Refusing an applicant means acknowledging that he either does not meet the Ministère's requirements or the College's specific requirements or, in the case of a program where admission is restricted, that he does not rank among the top applicants. SRAM has drawn up a list of reasons for refusal that will most likely be applicable to any, if not all, situations.

Note: You may occasionally be faced with a highly unusual situation for which none of the existing reasons for refusal apply. In these particular situations, it is best to contact the applicant directly and explain precisely the reason for refusal. This could happen, for instance, in the case of an applicant who, unaware of a regulation issue, applies for admission to a program for which he has already obtained a DCS, but with another profile (e.g.: the student is applying for Creative Arts, Literature and Languages: Communication and already has a DCS in Creative Arts, Literature and Languages: Performing Arts).

Verdicts and reasons for refusal

Situation	Reason	Important information concerning the verdict	Code
The applicant does not meet the general admission requirements set by the MESRST and his academic background is not considered equivalent to the SSD.	INADEQUATE SCHOOLING SCOLARITÉ INSUFFISANTE	This is the most restrictive reason. The applicant is not eligible for college studies at the time of application since he does not meet the MESRST requirements and the College's official Admissions By-Law. Admissibility (Classer) : Prs or "blank"	RS
The applicant is eligible, but has not been selected because the number of eligible applicants exceeds the number of spaces available in the program. Also, when submitting his application, he did not meet the general admission requirements set by the MESRST.	INSUFFICIENT SPACES DESPITE INADEQUATE SCHOOLING MANQUE DE PLACES MALGRÉ UNE SCOLARITÉ INSUFFISANTE	This verdict can only be used when insufficient spaces is the reason why the applicant is refused. Despite the fact that the applicant does not meet the MESRST requirements for admission, he still would be admissible considering the College's official Admissions By-Law Admissibility (Classer): Prs or "blank"	RD
The applicant is eligible, but has not been selected because the number of eligible applicants exceeds the number of spaces available in the program.	INSUFFICIENT SPACES MANQUE DE PLACES	This verdict can only be used when insufficient spaces is the only reason why the applicant is refused. The applicant is eligible, but has not ranked among the "top" applicants in the program. If the applicant is refused but his record indicates his schooling is inadequate (meaning he is not in the process of obtaining his SSD), he should be given an RD reason. Admissibility (Classer): Adm, AdmA, Mân or "blank"	RM
The applicant has an adequate academic background, but his marks are too weak for him to be admitted into his college of choice, regardless of the program.	INSUFFICIENT SCHOOL GRADES FOR THIS COLLEGE RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE COLLÈGE	This reason for refusal can be used when an applicant either has a low high school or college average, a high number of failed courses at the College level (all of which can be combined with poor results in the program's prerequisites). An applicant refused entry into a specific college's program for this particular reason could be admitted into another college but not into another program in this same college. <i>N.B.</i> The RC reason can include the RF reason. Admissibility (Classer): any value except Prs	RC

The applicant has an adequate academic background, but his marks are too weak for him to be admitted into his program of choice.	INSUFFICIENT SCHOOL GRADES FOR THIS PROGRAM RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE PROGRAMME	<p>This reason for refusal can be used when an applicant either has a low high school or college average, a high number of failed courses at the College level (all of which can be combined with poor results in the program's prerequisites). An applicant refused entry into a specific college's program for this particular reason could be admitted into another college or into another program in this same college.</p> <p><i>N.B.</i> The RR reason can include the RF reason.</p> <p>Admissibility (Classer): any value except Prs</p>	RR
The applicant does not have the specific prerequisite(s) required for his program of choice, or has insufficient marks to meet these prerequisites.	INSUFFICIENT PREREQUISITES PRÉALABLES INSUFFISANTS	<p>This is a restrictive reason for a given program. The applicant is likely eligible for other programs that do not require the same prerequisites.</p> <p><i>N.B.</i> The RF reason cannot include the RR or RS reasons.</p> <p>Admissibility (Classer): usually Prf but all other values are possible aside from Prs</p>	RF
The applicant did not meet the level required by his college of choice in the language test , or he has failed to take this test altogether.	LANGUAGE LANGUE	<p>This is a highly restrictive reason for a given college. This may occur, for example, when a French-speaking applicant does not obtain the required results on an English-language test administered by an English college. In this case, the applicant would not be eligible for any program in this college, but could possibly be accepted into another college.</p> <p>Admissibility (Classer): all values</p>	RL
The applicant did not demonstrate the required qualities or skills in tests, interviews or medical exams, or he failed to take these tests or exams altogether.	UNSATISFACTORY TESTS, PORTFOLIOS, AUDITIONS OR INTERVIEWS TESTS OU ENTREVUES NON SATISFAISANTS	<p>This reason does not apply to language test results, but rather to the results of any other test, audition or interview. The applicant could be admitted into another program that does not require the same skills</p> <p>Admissibility (Classer): all values</p>	RT
The applicant's file was forwarded to the concerned college, but was not evaluated since the program of choice is not accepting any new applicants this round.	PROGRAM NOT AVAILABLE PROGRAMME NON DISPONIBLE	<p>This reason is only used in Round 2 or 3 of the Fall semester, when a program no longer has any available spaces, or in the Winter for programs that are closed to admissions during that particular semester.</p> <p>Admissibility (Classer): all values</p>	RP

Reasons for refusal are very clearly established, and cannot just be created on a case-by-case basis. Applicants must be given an explanation for their refusal based on the admission requirements of their program of choice: this prevents colleges from having to deal with complaints, and the applicants from having problems understanding why they were refused entry into a specific program or college. If the reason for which you wish to refuse an applicant is not included in the list, then this applicant should probably be admitted into his program of choice.

Understanding the verdicts given to admitted students

Admission-verdicts

Situation	Verdict	Code
The applicant is admitted (upon condition of meeting the general admission requirements).	ADMITTED	AD
The applicant is admitted based on certain special conditions defined by the College.	ADMITTED - SPECIAL	AS
The applicant is admitted with a requirement to take remedial courses.	ADMITTED WITH REMEDIAL COURSES	AP

The different admission-verdicts aim to help colleges follow-up with their different student types. Note that a student's marks during Round 1 admissions may lead the Admissions Officer to enter an AD verdict even if, upon verifying the student's academic file just before the start of the semester, the College requires that a remedial course or courses be taken.

The meaning of the ADMITTED - SPECIAL verdict can vary significantly from college to college.

Choosing an approach based on the number of applicants to be admitted

The Admissions Officer for a particular program may receive two types of instructions pertaining to the number of applicants he can admit into a given program. In certain cases, there is a limited number of available spaces and, in other cases, admission is open to all applicants who meet (or are in the process of meeting) the admission requirements. In other words, some programs require that applicants go through an admissions process while others do not.

The approach described on the following page represents the one generally used by most colleges. Keep in mind, however, that these are only suggestions. The process used in any given college may differ from this particular process in a variety of ways.

Admitting students into programs with limited spaces: Selecting applicants

1	Refuse all applications who do not meet the College's current admission requirements while keeping possible reasons for refusal in mind. (RS, RF, RR, RC, RT, RL reasons for refusal).	<ul style="list-style-type: none"> - Start at the bottom of each list, ensuring that you carefully assess the not classifiable (NC) applicants, who are often eligible for admission. - Pay special attention to the profiles of students in the <i>Other</i> category: some will have an empty record (which means their files must be examined) and others will have a record that includes a <i>Comparative Evaluation</i>. - Pay special attention to the <i>Informations supplémentaires</i> column. - Go back up to the top of each list to identify all non-admissible applicants. - Carefully choose your reasons for refusal.
2	Make note of the total number of applicants admitted into this program for each of the different Verdict-ranking Lists and calculate the sub-totals for the Youth, Adult and College student types.	Using the statistics table found at the beginning of every Verdict-ranking List for the program.
3	Calculate the total number of admissible Youth, Adult, College and Other applicants.	Using the Verdict-ranking Lists and all other Ranking Lists. Helpful hint: keep student type in mind if the College has a regulation for admission on a pro-rata basis considering the number of admissible applicants for each type.
4	By student type, identify the total number of applicants already admitted as well as the total number of admissible applicants for the program.	<p>This procedure gives you the total number of applicants that can be admitted.</p> <p>This number will be compared to the number of spaces available in the program.</p>
If the number of admissible applicants is greater than the number of available spaces, continue with steps 5, 6 and 7. Inversely, if the number of applicants is NOT greater than the number of spaces, render the admission-verdicts while taking your College's regulations (AD, AS, AP) into consideration. Then, go to Step 8.		
5	Establish, on a pro-rata basis, the number of applicants to admit for each student type.	The pro-rata basis for calculation is the ratio between the number of admissible applicants for that student type and the total number of admissible applicants for that program. The percentage obtained for each student type multiplied by the total number of available spaces for that program, indicates the number of applicants to be admitted for each student type.

6	Render the admission-verdict while taking your College's regulations (AD, AS, AP) into consideration.	Start at the top of each of the student type lists. Keep in mind the numbers generated through the pro-rata calculations.
7	Using the RM code (insufficient spaces) or the RD code (insufficient spaces and inadequate schooling), refuse any admissible applicant whose ranking does not place him within the number of applicants to admit for the student group he belongs to.	Check again to make sure that the applicant indeed meets the Ministère's admission requirements before attributing the RM verdict or check your College's Admissions By-Law before attributing the RD verdict.
8	Draw up a summary of admission to this program: Applications-Admissions-Refusals.	

Admitting students into programs with no space restrictions

1	Refuse all applications that do not meet the current admission requirements while keeping possible reasons for refusal in mind. (RS, RF, RR, RC, RT, RL reasons for refusal).	<ul style="list-style-type: none"> - Start at the bottom of each list, ensuring that you carefully assess the not classifiable (NC) applicants, who are often eligible for admission. - Pay special attention to the profiles of students in the <i>Other</i> category: some will have an empty record (which means their files must be examined) and others will have a record that includes a <i>Comparative Evaluation</i>. - Pay special attention to the <i>Informations supplémentaires</i> column. - Go back up to the top of the lists to identify all non-admissible applicants. - Carefully choose your reasons for refusal. - You can never use the RM and RD verdicts when there is NO limited number of spaces.
2	Render the admission-verdict while taking your College's Admissions By-Law (AD, AS, AP) into consideration.	Start at the top of each of the lists.
3	Make note of the total number of applicants admitted into this program for each of the different Verdict-ranking Lists.	Using the statistics table found at the beginning of every Verdict-ranking List for the program.
4	Draw up a summary of admission to this program: Applications-Admissions-Refusals.	

Note: when there is no limited number of spaces, it is much easier to admit an applicant than to refuse him. Admission is conditional upon what the College sees in the applicant's transcript at the start of the semester. Remember that: admission letters provide a temporary verdict, and that admission is always "conditional upon ..."

- **Using applicant files**

Along with the different Ranking Lists, the files of applicants (transcribed onto their Academic Profiles) are always available for consultation. The extensive reliability of the lists and profiles, however, allows colleges to admit a very large number of applicants without having to consult individual files.

Why, then, are these files still made available? Simply because, in certain cases, consulting the documents in the applicant's file is absolutely necessary. This could occur when the applicant's record contains specific information under the *Informations supplémentaires* column, in the case of records in the *Other* category or for the not classifiable (NC) applicants at the end of each list.

Since the Winter 2015 admissions, there is a printed file and an electronic file for each application submitted through *sram.omnivox*. Colleges can now use the *Vitrine* interface linked to the *Gite* system to access the electronic files. All documents needed for application analysis (ex.: letters, memos, comparative evaluation reports, report cards from other provinces or countries, etc.) can be read online as soon as the ranking operations are over with and the Ranking Lists and Academic Profiles are available on *Depot*. No need to wait until the printed files are delivered to the College. The *Vitrine* interface (<https://vitrine.sram.qc.ca>) allows online consultation of some documents directly from the SRAM's system. These documents can also be viewed through the college's education management information system (Skytech or Coba) once they have been uploaded with the *Passerelle* interface. All types of documents are not available at this stage of the process. A table including all information regarding the documents is featured in Appendix IV.

The following notes (defined in the **Glossary**) must always be closely examined. They can be found on Ranking Lists and Academic Profiles:

- Lettre	- Régime1	- Éq-micc
- Mémo	- Bul-add	- Éq-sram
- Égalité	- Univer	- Éq-sracq

- **Important facts regarding the admissions process**

All admission decisions must be based on a College's official Admissions By-Law.

Transparency must be demonstrated throughout the admissions process: you must therefore be able to fully apply the Ministère's admission requirements, the College's specific admission requirements as well as any local selection procedures and be able to explain, at least summarily, the way in which the calculations used to rank applicants are made. It is the College's duty to provide applicants with an explanation of their reason for refusal.

Applicants who have been refused have the right to know the exact reason this decision was rendered. Note that applicants will often take this reason into consideration when making choices for the next round of the same semester or for a future semester.

Chapter 6

What's new this year

This section is designed for users who already have a good understanding of how the Ranking Lists work. It serves to inform them on anything new that has been added to the Ranking Lists or any changes that have been made since the previous edition (2013).

1. « Granting » and *Informations supplémentaires* (additional informations)

Less than two years ago, the services régionaux d'admission reached MESRS in order for the *Charlemagne* and *Socrate* systems to apply “granting” of Secondary 4 sciences courses when one or both the Secondary 5 sciences courses (Chemistry and/or Physics) were passed. They wished for Socrate to “**grant**” the Secondary 4 sciences courses when either one of the Secondary 5 sciences course is passed within the same certification system:

- So then Chemistry 584 or Physics 584 would grant SCP 436
- So then Chemistry 504 or Physics 504 would grant EST/SE (and ST/AST)

This situation emerges from a May 2013 MESRS publication (*Conditions d'admission - Programmes d'études conduisant au diplôme d'études collégiales*) relating to a combination of the Secondary certification systems to grant the Sciences prerequisite. Simply put: the document states that passing either Chemistry or Physics, no matter which certification system from, meets the Secondary 4 Sciences prerequisite from the actual certification system. This is what we refer to in French as “déboulage croisé” (crossed granting). For example, passing Chemistry 584 (from the previous system) would grant the applicant the passing of EST/SE and ST/AST (new system). The problem with this situation is the analysis of the prerequisites and admissibility for programs 111.A0, 140.B0, 160.A0 and 210.A0. SRAM informed colleges' registrars and admission officers about this situation in February 2014.

This crossed granting process raises questions regarding the prerequisites as they are explained in the Ministry's specifications (devis ministériel) for the four programs mentioned above. SRAM's table of prerequisites is more “restrictive” than the MESRS' to make it is easier for colleges to identify situations that might cause problems. For that matter, a new indicator labeled **Déb-croisé** has been added to the *Classer* system. It will appear in the *Informations supplémentaires* (additional informations) of the Academic Profile when the situation occurs. It will also appear on the Ranking Lists and in the *Idéfix* file.

A beacon has been created in *Idéfix*:

- déb-croisé : SRAM reported the applicant to be Prf (verdict) but, because of the May 2013 MESRS « granting » rules for Sciences, the applicant is Adm.
 - 0 : false
 - 1 : true

These values can also be recovered from the *Dali* system and are included in the CSV file of the Ranking Lists.

Reminder of the “granting” rules applied in the *Classer* system

(Please note: those rules are different from those of the official MESRS document available when this Guide was printed)

- Prerequisite 21 (ST/AST and SE/EST) is met when Secondary 5 Chemistry (551504 or equivalent) is passed **OR** when Secondary 5 Physics (553504 or equivalent) is passed.

Note : If the applicant passed some chemistry and/or physics courses from the previous Certification System, only Chemistry 534 (551584 or equivalent) **AND** Physics 534 (554584 or equivalent) have to be passed to grant prerequisite 21.

- Prerequisite 20 (SCP436) is met when Chemistry 534 (551584 or equivalent) **OR** Physics 534 (554584 or equivalent) is passed.

Note: If the applicant passed some chemistry and/or physics courses in the new Certification System, only Chemistry 504 (551504 or equivalent) **AND** Physics 504 (553504 or equivalent) have to be passed to grant prerequisite 20.

In a nutshell :

Prerequisite courses	Courses to pass in order to meet the prerequisite
20 SCP436	Sciences 436 Chemistry 534 OR Physics 534 Chemistry 504 AND Physics 504
21 ST/AST and EST/SE	(ST or AST) AND (EST or SE) Chemistry 504 OR Physics 504 Chemistry 534 AND Physics 534

Here are a few examples on how the Classer system processes this situation ;

Case #1 : Someone submits an application for program 111A0 (see Academic Profile UNTT09629504). The MESRS' prerequisites are :


- Physics 534 and Chemistry 534
- Secondary 5 Chemistry

The Chemistry 584 prerequisite (previous Certification System) is met with an Adult course. The Physics 584 prerequisite is missing. MESRS will then grant the Secondary 4 EST/SE prerequisite (since Chemistry 584 is « granting » EST/SE). The decision suggested by SRAM is Prf (because Physics 534 is missing). Since *Socrate* grants the prerequisites, as indicated in this quote from a *Socrate*'s website news :

⁵ **Case accepted in the Ministère's systems (regarding sciences prerequisites only) - 111.A0, 140.B0 and 210.A0 :**

- Physics 534 and Chemistry 534
- Secondary 5 Chemistry
- (Secondary 4 EST or SE) and Chemistry 534

SRAM will display **Déb-croisé**

 Cégep Dubois-Dormant (ZZ) Regroupement de programmes 111A0 UNTT09629504 C1369862 Untel, Tatyanna		Date 2014-11-02 19:42 Tour 1 (hiv-2015) Dossiers Jeune, Adu, Col		Programme-admission 111A0 Clientèle et rang Collégial 7 / 76 Page pour ce collège 414										
Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0557 Courriel Naissance 1995-12-09 Sexe F Statut Citoyen canadien Prov. d'origine 767676 de la Vie, École		Cotes Mgs 84 Cps 82 Sec4 32 Sec5 34 Cfs 89 Rcj 88 Ins4 Ins5 Mss 75,65 Mse 82,00 Prof Mga 86 Cms 87 Rca 83 Crc 26,66 Cfc 87 Rcc 89		Unités Mat-a, Scp-a Sanction DesJ5-13 Admissibilité Prf										
		Conditions de rejet Mat-a, Scp-a		Informations supplémentaires Chgmt-progr. Déb-croisé										
		Pas de préalable de Mat		Chi 584 (seul)										
Conditions générales d'admission Hi Sc Ma L5 Lef Lsa Lea Lsf Ar Ee Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f		Sanction JS Mat01 Mat60 Mat61 Mat63 Mat08 Mat09 Mat10 Mat11 Mat12 Mat13 Réu-f Réu-f Réu-f Éch-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f		Préalables des programmes Scp02 Scp21 Scp20 Chi31 Chi30 Phy41 Phy40 Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f										
Dossier secondaire jeune														
Matière	Résultats antérieurs				Ministère				Année en cours				Moyenne matière pondérée	
	Cours	Nt	Rem	R5	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Moy		
Anglais	612-510	76	3		612-520	80	65	612-536	78	56			80	*Ang 87
Arts	668-402	89	1		612-530	78	57						89	*Art 102
Français	634-404	80	1	634-420 78 1	634-504	77	41	634-520	87	49			79	*Fra 84
Géographie	634-410	80	2	634-430 81 1	634-510	63	12	634-530	85	79			87	Geo 94
Histoire	592-504	87	2		587-404	89	95	565-420	35	3			89	His 104
Mathématiques	563-410	60	3	565-410 58 5	563-414	73	71	565-426	42	4			66	*Mat 74
Sciences physiques	563-504	83	1		563-420	78	84	555-444	78	71			78	*Scp 85
	555-420	82	2		555-410	75	69							
Autres	543-402	89	1	612-442 90 1									91	Aut 105
	543-502	83	2	612-514 92 1										
	569-404	95	1	616-544 92 1										
	569-502	92	1	696-544 96 1										
Sommaire dossier secondaire jeune Cours suivis 19 réussis 18 échoués 1 inscrits 0 dates 2012-06 / 2013-06														
Dossier secondaire adulte														
Matière	Résultats antérieurs				Année en cours									
	Cours	Nt	Rem	R5	Cours	Nt	Rem	Date de fin						
Chimie	CHE-50412	93			CHE-50432	93								
	CHE-50422	90												
Mathématiques	MTH-51011	98			MTH-51051	62								
	MTH-51021	92			MTH-51061	71								


⁵ Translation from an original French text

Case #2 : Someone submits an application to program 111A0 (see Academic Profile UNTA21569409). The Chemistry 584 prerequisite (previous Certification System) is on the way to being passed in the *Adult* sector. The applicant is also enrolled in three Physics courses to meet the Physics 584 prerequisite (Phy40 is Éch-i). The decision suggested by SRAM is blank (because of the Physics 534 enrollment). Since the applicant is on the way to meet the Chemistry 584 and Physics 584 prerequisites:

⁶ *Case accepted in the Ministère's systems (regarding the sciences prerequisite only) - 111.A0, 140.B0 and 210.A0 :*

- Physics 534 and Chemistry 534
- *Secondary 5 Chemistry*
(*Secondry 4 EST or SE*) and Chemistry 534

SRAM doe not display Déb-croisé.

	Cégep Dubois-Dormant (ZZ) Regroupement de programmes 111A0 UNTA21569409 1453144 (1180241) Untel, Avigail	<table style="width: 100%;"> <tr> <td style="width: 33%;"> Date 2014-11-02 19:42 Tour 1 (hiv-2015) Dossiers Jeune, Adu, Col </td> <td style="width: 33%;"> Programme-admission 111A0 Clientèle et rang Collégial 49 / 76 Page pour ce collège 498 </td> </tr> </table>	Date 2014-11-02 19:42 Tour 1 (hiv-2015) Dossiers Jeune, Adu, Col	Programme-admission 111A0 Clientèle et rang Collégial 49 / 76 Page pour ce collège 498
Date 2014-11-02 19:42 Tour 1 (hiv-2015) Dossiers Jeune, Adu, Col	Programme-admission 111A0 Clientèle et rang Collégial 49 / 76 Page pour ce collège 498			

Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0651 / (514) 555-0928 Courriel courriel_fictif@hotmail.com Naissance 1994-06-21 Sexe F Statut Citoyen canadien Prov. déduite 767676 de la Vie, École	Cotes Mgs 77 Cps 68 Sec4 36 Sec5 36 Cfs 77 Rcj 51 Ins4 Ins5 Mss 64,09 Mse 64,09 Prof Mga 77 Cms 51 Rca 48 Crc 20,34 Cfc 46 Rcc 44	Unités Mat-i, Scp-i Sanction DesJ5-11 Admissibilité	Informations supplémentaires Nbéc2, AutreTS/SN4 <div style="border: 1px solid red; padding: 5px; display: inline-block; color: red; font-weight: bold;">Chi 584 + Phy 584</div>
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Conditions générales d'admission	Sanction JS	Préalables des programmes
Hi Sc Ma L5 Lef Lsa Lea Lsf Ar Ee Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f	Mat01 Mat60 Mat61 Mat63 Mat08 Mat09 Mat10 Mat11 Mat12 Mat13 Scp02 Scp21 Scp20 Chi31 Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f Réu-f	Chi30 Phy41 Phy40 Réu-v Réu-v Réu-v

Dossier secondaire jeune																	
Matière	Résultats antérieurs						Ministère				Année en cours				Moyenne matière pondérée		
	Cours	Nt	Rem	R5	Cours	Nt	Rem	Rc	Cours	Nt	Rem	Moy	Cours	Nt		Rem	Moy
Anglais	612-510	77	2		612-520	67	42	612-536	69	47							70 *Ang 73
	632-406	71	2		612-530	64	22										
Arts	670-402	EQ			672-402	97	1										91 Art 104
	670-502	85	1														
Économie	604-564	80	2		620-564	81	5										81 Eco 79
	634-404	66	2		634-420	67	2	634-504	69	16	634-520	68	21				68 *Fra 67
Français	634-410	67	3		634-430	64	2	634-510	73	19	634-530	67	20				79 Geo 85
Géographie	592-504	79	2														63 His 64
Histoire	587-404	63	3														
Mathématiques	563-404	22	5		563-504	68	2										53 *Mat 73
	563-404	68	2														
Méthodologie	617-444	77	2														77 Met 83
Sciences physiques	555-404	60	5														60 *Scp 53
	543-402	EQ			569-502	83	2										
	543-502	88	2		614-544	95	1										
Autres	569-404	78	2														86 Aut 92

Sommaire dossier secondaire jeune										
Cours	suivis	19	réussis	18	échoués	1	inscrits	0	dates	2010-06 / 2011-06

Dossier secondaire adulte										
Matière	Résultats antérieurs						Année en cours			
	Cours	Nt	Rem	Cours	Nt	Rem	Cours	Nt	Rem	Date de fin
Chimie	CHE-50412	75					CHE-50412			2014-04-25
	CHE-50432	78					CHE-50432			2014-04-25
Mathématiques							MTH-51011			2014-08-16
							MTH-51021			2014-08-16
							MTH-51051			2014-08-16
							MTH-51061			2014-08-16
							MTH-51072			2014-08-16
Physique							PHS-50412			2014-08-16
							PHS-50422			2014-04-25


⁶ Translation from an original French text

- *Physics 534 and Chemistry 534*
- *Secondary 5 Chemistry*

- *Mathematics 526*
- *Secondary 5 TS or S Mathematics*

⁷ *Case accepted in the Ministère's systems (regarding the sciences prerequisite only) - 111.A0, 140.B0 et 210.A0 :*

- *Physics 534 and Chemistry 534*
- *Secondary 5 Chemistry*
- ***(Secondary 4 EST or SE) and Chemistry 534***



Cégep Duboué-Dormant (ZZ)
Regroupement de programmes 210AA
UNTL05519307
Untel, Laurence

1421534
(1041916)

Date
Tour
Dossiers

2014-11-02 19:42
1 (hiv-2015)
Jeune, Adu, Col

Programme-admission
Clientèle et rang
Page pour ce collège

210AA
Collégial 6 / 39
3085

Dossier social

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555 Principale, app. 5
Grand-Village, QC
H0H 0H0
(514) 555-0154 / (514) 555-0208
Courriel
courriel_fictif@gmail.com
Naissance
1993-01-05
Statut
Citoyen canadien
Prov. déduite
767676 de la Vie, École

Cotes

Mgs 85
Cfs 98
Mss 81,41
Mga 95
Cms 92
Cre 24,10
Cfe 79

Cps 85
Rcj 91
Mse 81,41
Rca 98
Rcc 75

Unités

Sec4 40
Ins4
Sec5 40
Ins5
Prof

Conditions de rejet

Chi-i, Scp-a

Informations supplémentaires

Éc50%se, Éc50%uni-se, Nbéc≥2,
Déb-croisé, SN5

Sanction

DesJ5-10

Admissibilité

Pjf

Mat 63/12

Conditions générales d'admission

Hi
Réu-f

Sc
Réu-f

Ma
Réu-f

L5
Réu-f

Lef
Réu-f

Lsa
Réu-f

Lea
Réu-f

Lsf
Réu-f

Sanction J5

Ar
Réu-f

Ee
Réu-f

Mat01
Réu-f

Mat60
Réu-f

Mat61
Réu-f

Mat63
Réu-f

Mat08
Réu-f

Mat09
Réu-f

Mat10
Réu-f

Mat11
Réu-f

Mat12
Réu-f

Mat13
Réu-f

Scp02
Réu-f

Scp21
Réu-f

Scp20
Réu-f

Chi31
Réu-f

Chi30
Éch-i

Phy41
Réu-f

Phy40
Réu-f

Dossier secondaire jeune

Matière

Résultats antérieurs

Ministère

Année en cours

Moyenne

Cours

Nt

Rem

R5

Cours

Nt

Rem

Rc

Cours

Nt

Rem

Moy

Cours

Nt

Rem

Moy

Matière

Pondérée

Anglais

134-404
77
1
134-430
80
1
134-504
94
92
134-510
92
82
134-530
96
90
132-406
83
1
132-430
94
1
132-506
82
74
132-520
83
68
86
Ang
100

Français

132-410
80
1
132-510
80
1
132-520
83
68
83
*Fra
94

Géographie

092-504
94
1
94
Geo
109

Histoire

087-404
87
1
87
His
101

Informatique

111-564
94
1
94
Inf
109

Mathématiques

065-406
80
1
065-506
74
2
77
*Mat
87

Musique

165-444
80
2
169-502
88
2
165-454
80
2
169-548
80
1
84
Mus
92

Sciences physiques

055-404
65
1
069-502
82
1
043-402
94
1
102-502
97
1
65
*Scp
76

Autres

043-502
91
1
069-404
85
1
90
Aut
104

Faut que la préalable de Mat soit respecté pour que "Déb-croisé" s'affiche

Sommaire dossier secondaire jeune

Cours

suivis

20

réussis

20

échoués

0

inscrits

0

dates

2009-06 / 2010-06

Dossier secondaire adulte

Matière

Résultats antérieurs

Année en cours

Cours

Nt

Rem

Date de fin

Cours

Nt

Rem

Date de fin

Chimie

SCP-40122
95

CHI-50412
CHI-50422

Form. à distance
Form. à distance

CHI-50432

Form. à distance

Sciences physiques

54

2. New rules for the Test-lang indicator

SRAM noticed that the Test-lang indicator was not applied to some applicants whose language of instruction was different from the language of instruction of the cegep they applied to. It was the case for instance for those applicants born in Québec who declared French as their mother tongue but who attended English-language secondary schools. The reverse situation also happened in a much larger proportion for English cégeps. The Test-lang indicator was therefore modified to fix the problem.

The solution was to extend the selection criteria to consider the sector (English or French) in which secondary studies were done. For that matter, indications relating to the language of instruction (Lef/Lea) are now taken into account. The new rules (see bold characters) for a Test-lang indicator to appear on Academic Profiles and Ranking Lists are:

For English cegeps, targeted applicants are those for whom :

- the *mother tongue* is not English
OR
- the *citizenship country* is neither Australia, New-Zealand, United Kingdom, USA, nor Canada
OR
- the *birth country* is neither Australia, New-Zealand, United Kingdom, USA, nor Canada
OR
- **the English language of instruction indicator (Lea-a) is missing**
AND
the French language of instruction indicator (Lef-f, Lef-v, Lef-i, Réu-f, Réu-v) is displayed

We then dismiss from all the applicants resulting from the first selection, all those for whom:

- an English course (603XXXXX) has been passed in College
OR
- the English language of instruction indicator (Lea) shows the applicant is registered, has passed or is on the way to pass this course.

For French cegeps, targeted applicants are those for whom :

- the *mother tongue* is not French
OR
- the *citizenship country* is neither France, nor Canada
OR
- the *birth country* is neither France, nor Canada
OR
- **the French language of instruction indicator (Lef-a) is missing**
AND
the English language of instruction indicator (Lea-f, Lea-v, Lea-i, Réu-f, Réu-v) is displayed

We then dismiss from all the applicants resulting from the first selection, all those for whom:

- the secondary school attended is *Stanislas* or *Marie-de-France*
OR
- a French course (601XXXXX) has been passed in College
OR
- the French language of instruction indicator (Lef) shows the applicant is registered, has passed or is on the way to pass this course.

These modifications increase the number of applicants targeted with the Test-lang indicator, especially in the English sector. It is the Colleges' duty to manage this information and to decide if they want to impose a language test or any other measures, according to their Admissions By-law.

3. « Dates » fields added

Information has been added to Academic Profiles regarding the Secondary school graduation year and the period over which the studies were done.

Graduation date for SSD and SSVD

The Secondary school graduation year is now displayed in the *Sanction* (Certification) section of the Academic Profile. The year field is truncated so it only uses the last two digits: 06 for 2006, 98 for 1998, etc. This information only applies to SSD obtained in the Youth or Adult sector and to SSVD. For example: in the image below, the applicant obtained an SSD in the Youth sector in 2007 (J3 Certification System) and then an SSVD in 2011:

Dossier social		Cotes		Unités		Conditions de rejet	Informations supplémentaires
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	Mgs 67 Cfs 63 Mss 63,41	Cps 63 Rej 9 Mse 63,41	Sec4 37 Ins4	Sec5 25 Ins5 Prof 174		Éc50%do, Éc50%se, Éc50%uni-se, Fam-padm, Nbéc≥2, 081-142A0
Téléphone	(514) 555-0652 / (514) 555-1100			Sanction		Admissibilité	
Courriel	courriel_fictif@hotmail.com			DesJ3-07, Dep5195-11		Adm	
Naissance	1988-09-19 Sexe M						
Statut	Citoyen canadien						
Prov. déduite	767676 de la Vie, École						

Start and end dates of courses

An interval of dates (Start date/End date) has been added to the *Sommaire* (Summary) section of the Youth, Vocationnal and Adult Academic Profiles. This information indicates the time between the first and the last subject registered to the applicant's *Charlemagne* record. It is displayed in the following format: Year-month/Year-month. In the image below, the applicant did many course in the Adult sector. His first course was registered in *Charlemagne* in January 2012 and his last, in July 2013.

If a *C.I.* including course registrations is transmitted for an applicant, a start date will be displayed (if the courses have already been registered in *Charlemagne*) and the end date will be blank.

Dossier secondaire adulte													
Matière	Résultats antérieurs						Année en cours						
	Cours	Nt	Rem	Cours	Nt	Rem	Cours	Nt	Rem	Date de fin	Cours	Nt	Rem
Mathématiques	MAT-41012	98		MAT-41081	100		MAT-41112			2014-06-27			
	MAT-41051	99		MAT-41091	97								
	MAT-41061	100		MAT-41101	100								
	MAT-41071	92											
Sciences physiques	SCP-40102	89		SCP-40122	94		SCP-40112			2014-06-27			
Sommaire dossier secondaire adulte													
Cours	suivis	11	réussis	9	échoués	0	inscrits	2				dates	2013-10 /
Règles de sanction	LE:	0 (0) /12	LS:	0 (0) /8	MST:	12 (4) /8	USO:	0 (0) /4	Unités 4+5:	12 (4) /54			
	LE5:	0 (0) /6	LS5:	0 (0) /4	MAT:	8 (2) /4			Unités 5:	0 (0) /20			

When the applicant's record in Chrlemagne doesn't include any course from the Adult sector but a *C.I.* has been transmitted to SRAM for one or more course registrations, no date will be displayed.

Dossier secondaire adulte														
Matière	Résultats antérieurs						Année en cours							
	Cours	Nt	Rem	Cours	Nt	Rem	Cours	Nt	Rem	Date de fin	Cours	Nt	Rem	Date de fin
Mathématiques							MAT-41051			2014-03-31	MAT-41091			2014-05-31
							MAT-41061			2014-04-15	MAT-41101			2014-06-30
							MAT-41071			2014-04-30	MAT-41112			2014-07-20
							MAT-41081			2014-05-15				
Sommaire dossier secondaire adulte														
Cours	suivis	7	réussis	0	échoués	0	inscrits	7						

4. Critère system

New C1 criterion

C1 is a new criterion created and defined in a new category called « *Autres conditions du collège* ». This new category differs from the « *Conditions de rejet collège* » (Rejection criteria R2, R3, R4 and R6) because it has no impact on the Verdict-ranking Lists. This new criterion should facilitate the application of a rule often found in Colleges' Admissions By-Law concerning applicants who already attended college but failed many courses. For example, a college could admit an applicant who had more than 2 semesters of failed courses (50% or more failed courses or credits) if his last failed semester is at least "X" years old. The C1 criterion would then reads :

- C1 : the time elapsed since the applicant had a semester with 50% or more failed courses is equal or higher than _____ semester(s).

With this criterion, the college can determine the time elapsed since the applicant last had semester with half or more failed courses (or credits) and then decide if he is admissible depending on the College Admissions By-Law.

Elements relating to the C1 criterion:

- Each College has to enter a value – a number of semesters for the application of the criterion – in the *Critère* system. This customized value is related to the College's Admissions By-Law.
- Only Fall and Winter semesters are used for calculation. (The Summer semester is always left out.)
- The calculation is done for applicants with a College record only.
- Calculation requires the College record indicators **Éc50%se** and **Éc50%uni-se** found in the *Informations supplémentaires* (Additional information) section of the Ranking Lists and Academic Records.
- When criterion is met, **C1-éch** appears in the *Informations supplémentaires* section of the Ranking List and the Academic Record.

Example #1: An applicant's record shows a few semesters with 50% or more failed courses. His last semester in this situation is **Fall 2011**. The application is for Fall 2015. The chosen college's Admissions By-Law states that an applicant with 2 or more semesters of failed courses can be admitted if the last failed semester was no sooner than 4 years ago. In order to apply that rule, the College set the C1 criterion like this:

- C1: the time elapsed since the applicant had a semester with 50% or more failed courses is equal or higher than **"6" semester(s)**.

Rules of calculation for the Fall 2015 admission of this applicant (last failed semester = A-2011):

H- 2012 : 1 semester

A-2012 and H-2013 : 2 semesters

A-2013 and H-2014 : 2 semesters

A-2014 : 1 semester

H-2015 : this semester is not considered in the calculation since the school marks are yet unknown (current semester)

Total : 6 semesters. The total number of semesters is equal to the value set by the College: **C1-éch is displayed.**

The applicant meets the condition and the Admissions By-Law and can therefore be admitted.

Dossier social		Cotes		Unités		Conditions de rejet	Informations supplémentaires
Adresse	555 Principale, app. 5 Grand-Village, QC H0H 0H0	Mgs 78 Cfs 80 Mss 74,72 Mga 80 Cms 64 Crc 26,19 Cfc 80	Cps 68 Rcj 64 Mse 74,72 Rca 65 Rcc 87	Sec4 32 Ins4 Prof	Sec5 42 Ins5		Éc50%se, Éc50%uni-se, C1-éch, Nbéc≥2, Région, Univer
Téléphone	(514) 555-0737 / (514) 555-0702						
Courriel	courriel_fictif@hotmail.com						
Naissance	1977-03-22						
Statut	Citoyen canadien						
Prov. déduite	767676 de la Vie, École						
						Sanction Dec, DesJ2-94	Admissibilité Adm

Example #2: An applicant's record shows many semesters with 50% or more failed courses. He submits an application for Fall 2015 to the same college as the previous example. His last failed semester is **Winter 2014**:

- C1: the time elapsed since the applicant had a semester with 50% or more failed courses is equal or higher than **“6” semester(s)**.

Rules of calculation for the Fall 2015 admission of this applicant (last failed semester = A-2011):

A-2014 : 1 semester

H-2015 : this semester is not considered in the calculation since the school marks are yet unknown (current semester)

Total : 1 semester. The total number of semesters is inferior to the value set by the College: **C1-éch is not displayed. The applicant does not meet the criterion** (and the Admissions By-Law) so he cannot be admitted.

A beacon has been created in *Idéfix*

- C1-éch: time elapsed since the applicant had a semester with 50% or more failed courses is equal or higher than the value set for the ensemble.
0 : false
1 : true

These values can also be recovered from the *Dali* system and are included in the CSV file of the Ranking Lists.

General parameters applicable to all student type

Many parameters are used for verdict-ranking of applicants. An adjustment was made to the definition of the verdict-ranking list exclusion criteria regarding general parameters applicable to all student type. The Cfs calculation process now allows exclusion of the applicants for whom a Cfs cannot be calculated, as well as those whose Cfs is inferior to the threshold set by the College.

[-] Admission-verdict

Ce regroupement est ouvert à l'admission verdict : Oui ☒ Non ☐

Critères de la liste d'admission-verdict

Clientèle	Nombre de candidats admissibles	Critères d'exclusion de la liste verdict
Paramètres généraux applicables à toutes les clientèles	<input type="radio"/> Inclure tous les candidats admissibles qui respectent les critères <input checked="" type="radio"/> Inclure au maximum <input type="text" value="50"/> candidats admissibles <div style="margin-left: 20px;"> <input checked="" type="radio"/> Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement. <input type="radio"/> Selon le nombre fixé par l'utilisateur pour chacun des types de clientèle. <input type="radio"/> Selon le pourcentage fixé par l'utilisateur pour chacun des types de clientèle. </div>	Cote finale du secondaire (Cfs) : <input type="radio"/> Aucun critère d'exclusion particulier <input checked="" type="radio"/> Exclure les candidats : <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> pour lesquels on ne peut calculer une cote finale (Cfs) (moins de 14 cours de secondaire 4 et 5 du secteur jeune ou moins de 4 cours de secondaire 5) <input checked="" type="checkbox"/> ayant une cote finale (Cfs) inférieure à <input type="text" value="75"/> </div> Autres critères s'appliquant à toutes les clientèles : <input checked="" type="checkbox"/> ayant déclaré avoir fait ou être inscrit à des études universitaires <input checked="" type="checkbox"/> Exclure les candidats pour lesquels le collège pourrait imposer un test d'évaluation de la langue d'enseignement en accord avec son règlement d'admission (code Test-lang).

5. Results from the language test on the Academic Profile

A new section has been added to the Academic Profile. Entitled *Test de langue : informations* (Language Test informations), it is only displayed on the profile of applicants who previously submitted an international application and for whom a language test was required. Only the language test results received by SRAM as of september 2014 can be used. The following informations are displayed on the Academic Profile generated for a later application:

- The type of test : indicates which type of English test (international or equivalent) or French Test (international or equivalent) was submitted as part of the international application process.
- The applicant's score out of the maximum score for that test. This information is the same as the official transcript. In certain situations (TCF, DELF/DALF), you will also see a level met in the Common European Reference Framework.
- Test Date

These informations are also displayed on the Academic Profile of applicants who send a language test result transcript for their regular application, even if it is not required.

Example for a *Test de français international – TFI* (International French Test)

Test de langue: informations		
Type de test	Résultat obtenu	Date du test
TFI	910 sur 990	2014-09-02

Example for a *Test de connaissance du français – TCF* (French knowledge Test)

Test de langue: informations		
Type de test	Résultat obtenu	Date du test
TCF	452 niveau B2 sur 699	2014-02-19

Example for an *International English Language Testing System - IELTS*

Test de langue: informations		
Type de test	Résultat obtenu	Date du test
IELTS	6 sur 9	2013-01-19

The official transcript will be included in the applicant's file only if he sends it to SRAM again.

Fall 2014 modifications to the *Classer* system not explained in the previous edition of the Guide.

6. Change of program

Colleges can upload at the end of each round a datafile of their students' internal applications to change program so that SRAM can run them through the *Classer* system. Those applications are not submitted through the *sram.omnivox* website. Until now, ranking the change of program applications was a distinct process from the regular ranking of new applications submitted to SRAM (for the current semester and round).


Since the Fall 2014 admissions, the change of program applications are integrated into the regular Ranking Lists, but they are clearly identified to be easily distinguished from new applications.

Indicators

Change of program applications can be identified by different indicators on the Ranking Lists and Academic Profiles:

- File number : we use the file number submitted by the College and add "C" For example, file number « 9999999 » becomes « C9999999 ».
- The Chgmt-progr value is displayed in the *Informations supplémentaires* (Additional informations) section of the Academic Profiles and Ranking Lists.

1430169 (1337149)	UNTC11619506 Untel, Cathy	30033	81	79	79	74	93	28	95	80	Col, Col-isr, Fam-padm, DesJ5-13, SN5	Adm	6
C 1375760	UNTK15519604 Untel, Kimberly	30033	79	72	76	67	87	26	88	74	Col, Col-isr, DesJ5-13, Chgmt-progr	Adm	7
C 1277221	UNTM29629415 Untel, Marie-Eve	30033	86	83	83	90	105	22	65	74	Col, Col-isr, DesJ5-12, Chgmt-progr	Adm	8
1468654 (1354399)	UNTL24569605 Untel, Lara	30033	82	79	79	84	96	21	53	72	Col, Fam-padm, Nbéc>=2, DesJ5-13, TS5	Adm	9
1482232 (1059548)	UNTC08559302 Untel, Catherine	30033	77	78	78	71	90	23	72	72	Col, Col-isr, Fam-padm, Région, DesJ5-10, TS5	Adm	10

	Cégep Dubois-Dormant (ZZ) Regroupement de programmes 30033 UNTK15519604 Untel, Kimberly		C1375760		Date 2015-03-02 20:00 Tour 1 (aut-2015) Dossiers Jeune, Col	Programme-admission 30033 Clientèle et rang Collégial 7 / 116 Page pour ce collège 4680
	Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-1003 / (514) 555-0561 Courriel Naissance 1996-01-15 Sexe F Statut Citoyen canadien Prov. déduite 767676 de la Vie, École		Cotes Mgs 79 Cps 84 Sec4 38 Sec5 34 Cfs 87 Rcj 67 Ins4 Mss 71,95 Mse 75,56 Prof Mga Cms RCA Crc 26,44 Cfc 74 Rcc 88		Unités Conditions de rejet Informations supplémentaires Chgmt-progr Sanction DesJ5-13 Admissibilité Adm	

Double applications management

Some applicants can have two applications **in a same college** for the same round in one semester: one change of program application submitted directly to the college and one regular application submitted to SRAM (might it be for the same program or two different ones). We name these double applications “**doublons**”. This is how you can identify them:

- In all cases where there is a double application, the word « *Doublon* » will appear right before the program name of the other application.

Here are a few examples.

Example #1 : An applicant submits a change of program application for 310A0 and also submits an application to SRAM for this same program.


Change of program application

SRAM													Cégep Dubois-Dormant (ZZ)				Page : 314			
													Liste de classement « Collégial »				Date : 2015-03-02 20:00			
													Regroupement de programmes 310A0				Tour : 1 (aut-2015)			
No_Da	Code permanent	Progr	Mgs	Mss	Mse	Rcj	Cfs	Mga	Rca	Crc	Rcc	Cfc	Informations	Conditions	Adm	Rang				
	Nom, Prénom												supplémentaires	de rejet						
1434432	UNTS21619505	310A0	80	76	78	76	91			26	88	79	Col, Col-1sr, DesJ5-13,		Adm	86				
(1351001)	Untel, Sarah-Jade												Doublon-310A0, Mémo							
C 1351001	UNTS21619505	310A0	80	76	78	76	91			26	88	79	Col, Col-1sr, DesJ5-13,		Adm	87				
	Untel, Sarah-Jade												Chgmt-progr,							
													Doublon-310A0							


Regular application to SRAM

SRAM													Cégep Dubois-Dormant (ZZ)				Page : 314		
													Liste de classement « Collégial »				Date : 2015-03-02 20:00		
													Regroupement de programmes 310A0				Tour : 1 (aut-2015)		
No_Da	Code permanent	Progr	Mgs	Mss	Mse	Rcj	Cfs	Mga	Rca	Crc	Rcc	Cfc	Informations	Conditions	Adm	Rang			
	Nom, Prénom												supplémentaires	de rejet					
1434432	UNTS21619505	310A0	80	76	78	76	91			26	88	79	Col, Col-1sr, DesJ5-13,		Adm	86			
(1351001)	Untel, Sarah-Jade												Doublon-310A0, Mémo						
C 1351001	UNTS21619505	310A0	80	76	78	76	91			26	88	79	Col, Col-1sr, DesJ5-13,		Adm	87			
	Untel, Sarah-Jade												Chgmt-progr, Doublon-310A0						

Change of program application - Academic Profile

	Cégep Dubois-Dormant (ZZ)		Date	2015-03-02 20:00	Programme-admission	310A0
	Regroupement de programmes 310A0		Tour	1 (aut-2015)	Clientèle et rang	Collégial 87 / 332
	UNTS21619505	C1351001	Dossiers	Jeune, Col	Page pour ce collège	5685
Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-1031 / (514) 555-0349 Courriel Naissance 1995-11-21 Sexe F Statut Citoyen canadien Prov. déduite 767676 de la Vie, École			Cotes Mgs 80 Cps 89 Sec4 37 Sec5 36 Cfs 91 Rcj 76 Ins4 Mss 76,44 Mse 78,00 Prof Mga Cms Rca Crc 26,59 Sanction DesJ5-13 Cfc 79 Rcc 88 Admissibilité Adm		Informations supplémentaires Chgmt-progr, Doublon-310A0	

Regular application to SRAM - Academic Profile

	Cégep Dubois-Dormant (ZZ)		Date	2015-03-02 20:00	Programme-admission	310A0
	Regroupement de programmes 310A0		Tour	1 (aut-2015)	Clientèle et rang	Collégial 86 / 332
	UNTS21619505	1434432 (1351001)	Dossiers	Jeune, Col	Page pour ce collège	5683
Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0197 Courriel courriel_fictif@hotmail.fr Naissance 1995-11-21 Sexe F Statut Citoyen canadien Prov. déduite 767676 de la Vie, École			Cotes Mgs 80 Cps 89 Sec4 37 Sec5 36 Cfs 91 Rcj 76 Ins4 Ins5 Mss 76,44 Mse 78,00 Prof Mga Cms Rca Crc 26,59 Sanction DesJ5-13 Cfc 79 Rcc 88 Admissibilité Adm		Informations supplémentaires Doublon-310A0, Mémo	

Example #2 : An applicant submits a change of program application for 310A0 and also submits an application to SRAM for 181A0.

Change of program application for 310A0

SRAM														Cégep Dubois-Dormant (ZZ) Liste de classement « Collégial » Regroupement de programmes 310A0				Page : 314 Date : 2015-03-02 20:00 Tour : 1 (aut-2015)		
No_Da	Code permanent Nom, Prénom	Progr	Mgs	Mss	Mse	Rcj	Cfs	Mga	Rca	Crc	Rcc	Cfc	Informations supplémentaires	Conditions de rejet	Adm	Rang				
1434432 (1351001)	UNTS21619505 Untel, Sarah-Jade	310A0	80	76	78	76	91			26	88	79	Col, Col-isr, DesJ5-13, Doublon-310A0, Mémo		Adm	86				
C 1351001	UNTS21619505 Untel, Sarah-Jade	310A0	80	76	78	76	91			26	88	79	Col, Col-isr, DesJ5-13, Chgmt-progr, Doublon-310A0		Adm	87				
1472389 (1343970)	UNTN18019602 Untel, Neyko Georgiev	310A0	80	81	81	84	96			23	70	79	Col, Col-isr, Nbéc>=2, DesJ5-13, SN5		Adm	88				
C 1348676	UNTJ15059606 Untel, Jean-Félix	310A0	80	77	77	79	92			24	78	79	Col, Col-isr, DesJ5-13, Chgmt-progr, Doublon-181A0, SN5		Adm	89				


Regular application to SRAM for 181A0

SRAM														Cégep Dubois-Dormant (ZZ) Liste de classement « Collégial » Regroupement de programmes 181A0			Page : 101 Date : 2015-03-02 20:00 Tour : 1 (aut-2015)		
No_Da	Code permanent Nom, Prénom	Progr	Mgs	Mss	Mse	Rcj	Cfs	Mga	Rca	Crc	Rcc	Cfc	Informations supplémentaires	Conditions de rejet	Adm	Rang			
1468678 (0970732)	UNTX01119109 Untel, Xavier	181A0	77	77	77	65	87			26	87	81	Col, Dec, DesJ4-09		Adm	19			
1473765 (1035609)	UNTV29549308 Untel, Valérie	181A0	80	77	77	73	91			25	83	81	Col, Région, Dec, DesJ5-10		Adm	20			
1447867 (0860746)	UNTD27029108 Untel, David	181A0	79	77	77	72	88			30	98	80	Col, Col-isr, Profes, DesJ4-08		Adm	21			
1475248 (1228157)	UNTS01519408 Untel, Sofonie	181A0	81	72	72	71	85			26	87	80	Col, Fam-padm, Région, DesJ5-12, SN5		Adm	22			
1489206 (1278948)	UNTM05019500 Untel, Mathieu	181A0	80	75	75	83	99			23	72	79	Col, Col-isr, Nbéc>=2, DesJ5-13, SN5		Adm	23			
1455658 (1348676)	UNTJ15059606 Untel, Jean-Félix	181A0	80	77	77	79	93			24	78	79	Col, Col-isr, DesJ5-13, Doublon-310A0, SN5		Adm	24			

Change of program application for 310A0 - Academic Profile

	Cégep Dubois-Dormant (ZZ) Regroupement de programmes 310A0 UNTJ15059606 Untel, Jean-Félix		C1348676	Date 2015-03-02 20:00 Tour 1 (aut-2015) Dossiers Jeune, Col	Programme-admission 310A0 Clientèle et rang Collégial 89 / 332 Page pour ce collège 5689
	Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0762 / (514) 555-0044 Courriel Naissance 1996-05-15 Sexe M Statut Citoyen canadien Prov. déduite 767676 de la Vie, École		Cotes Mgs 80 Cps 79 Sec4 42 Sec5 40 Cfs 92 Rcj 79 Ins4 Ins5 Mss 76,85 Mse 77,26 Prof Mga Cms Crc 24,64 Cfc 79 Rcc 78	Unités Sanction DesJ5-13 Admissibilité Adm	Informations supplémentaires Chgmt-progr, Doublon-181A0, SN5

Regular application to SRAM for 181A0 - Academic Profile

	Cégep Dubois-Dormant (ZZ) Regroupement de programmes 181A0 UNTJ15059606 Untel, Jean-Félix		1455658 (1348676)	Date 2015-03-02 20:00 Tour 1 (aut-2015) Dossiers Jeune, Col	Programme-admission 181A0 Clientèle et rang Collégial 24 / 248 Page pour ce collège 2051
	Dossier social Adresse 555 Principale, app. 5 Grand-Village, QC H0H 0H0 Téléphone (514) 555-0033 / (514) 555-0892 Courriel courriel_fictif@videotron.ca Naissance 1996-05-15 Sexe M Statut Citoyen canadien Prov. déduite 767676 de la Vie, École		Cotes Mgs 80 Cps 81 Sec4 42 Sec5 40 Cfs 93 Rcj 79 Ins4 Ins5 Mss 76,85 Mse 77,26 Prof Mga Cms Crc 24,64 Cfc 79 Rcc 78	Unités Sanction DesJ5-13 Admissibilité Adm	Informations supplémentaires Doublon-310A0, SN5

Other considerations:

- There is no verdict-ranking for change of program.
- A double application (doublon) can automatically admitted.
- Data is not available in the *Idéfix* file and *Dali*.
- There is no verdict to upload in SRAM's system for change of program applications.
- The LS24 lists for these applications will remain separate (since LS24 lists for regular admissions only allow verification for admitted applicants).

Chapter 7

Glossary

This list defines all of the codes used by the *Classer* system, first in alphabetical order and then in numerical order.

Code	Definition	Used in
AD	ADMIS (admitted) means that the applicant is admitted upon condition that he meets the general admission requirements	Academic Profiles Decision section
Adm	Identifies any applicant that meets the Ministère's admission requirements for his program of choice without having to take a remedial course. If this information does not appear, it does not mean he is not eligible. Here are the criteria used:	Ranking Lists Academic Profiles
	SSVD obtained	
	SSD obtained	
	SSD and SSVD not obtained	
	CEES obtained	

Code	Definition	Used in
AdmA	<p>Identifies the applicant who has marks or registrations in the Adult high school sector, who has not obtained his SSD, who has not been attributed the Adm value and who meets the following criteria (A3 Certification System criteria):</p> <ul style="list-style-type: none"> - Twelve (12) language of instruction credits, including six (6) Secondary 5 credits that have been obtained or are in the process of being obtained. - Eight (8) language of instruction credits, including four (4) Secondary 4 credits that have been successfully obtained or are in the process of being obtained. - Eight (8) Mathematics or Science and Technology (MST) credits, including at least four (4) in Mathematics. - Four (4) Social Sciences (USO) credits. - Fifty-four (54) Secondary 4 and 5 credits, including at least twenty (20) from Secondary 5. - The number of cumulated credits in Language of Instruction and Second Language cannot exceed thirty-six (36). - At least one (1) credit obtained (or in the process of being obtained) in general Adult education. - The Ministère's program prerequisites have been met or are in the process of being met. <p>The cumulated credits for these requirements are taken from the Adult General sector, the Youth General sector and the Vocational sector.</p>	<p>Ranking Lists Academic Profiles</p>
Adm-cond	<p>The applicant has at least one program registration (IPR) in <i>Socrate</i> that contains a CND note (admitted on the basis of missing credits) in the <i>Conditions d'admission au programme</i> field AND the applicant still does not meet the basic college admission requirements without taking program prerequisites into consideration. He has therefore not obtained his SSD, or if he has been admitted based on an SSVD, he has not yet successfully completed the required Secondary 5 Language</p>	<p>Ranking Lists Academic Profiles</p>

	of Instruction and Second Language courses and the required Secondary 4 Mathematics courses.	
Adu	The applicant either already has Adult high school marks (<i>Charlemagne</i>) or is currently taking Adult high school courses (School) and has received at least one mark. EX and RE notes from <i>Charlemagne</i> or the school are sufficient to determine if an applicant is classified as being Adu.	Ranking Lists
Adu-ins	The applicant has declared that he is presently registered at the Adult high school level on his application form.	Ranking Lists Academic Profiles
Adu-isr	The applicant is registered (courses but no marks) at the Adult high school level.	Ranking Lists
Adu-lang36	Displayed in the Informations supplémentaires section when the number of cumulated Language of Instruction or Second Language credits is greater than 36.	Ranking Lists Academic Profiles
Adulte	Student type = <i>Adulte</i> if: the applicant has Adult high school level marks (<i>Charlemagne</i> or <i>Complément d'information</i>) and no marks at the College level (<i>Socrate</i>)	Ranking Lists Academic Profiles
Ang	Weighted mark in English for the Youth high school General sector	Academic Profiles
AP	ADMIS AVEC COURS DE MISE À NIVEAU (admitted with remedial course). This means that the applicant is admitted with a requirement to take remedial courses.	Academic Profiles: Decision section
Ar-a	The Secondary 4 Art course is missing.	Ranking Lists Academic Profiles
Ar-f	The Secondary 4 Art course was failed.	Ranking Lists Academic Profiles
Ar-i	Registered in the Secondary 4 Art course.	Ranking Lists Academic Profiles
Ar-v	The Secondary 4 Art course is in the process of being failed.	Ranking Lists Academic Profiles

Code	Definition	Used in
Art	Weighted mark in Art for the Youth high school General sector.	Academic Profiles
AS	ADMIS SPÉCIAUX (admitted special). This means that the applicant is admitted based on certain special conditions defined by the College.	Academic Profiles: decision section
Aut	Weighted mark in all subjects for the Youth high school General sector that are not part of the 15 subjects evaluated by SRAM.	Academic Profiles
Autre	Student type = <i>Autre</i> (Other) if: <ul style="list-style-type: none"> • The applicant does not fit the <i>Collégial</i> (College) student type • The applicant does not fit the <i>Adulte</i> (Adult) student type • The applicant does not fit the <i>Jeune</i> (Youth) student type 	Ranking Lists Academic Profiles
AutreTS/SN4	This code specifies that the applicant has passed, is in the process of passing or is registered in the Adult high school sector course or remedial college course that is associated with Prerequisite 61.	
AutreTS/SN5	This code specifies that the applicant has passed, is in the process of passing or is registered in the Adult high school sector course or remedial college that is associated with Prerequisite 63.	
Bio	Weighted mark in Biology for the Youth high school General sector.	Academic Profiles
Bul-add	The applicant's file includes a report card, transcript or mark for a course taken in the Youth or Adult high school sector or the mark for a supplemental exam not entered on the official transcript and which the <i>Classer</i> software program therefore did not take into consideration when processing the applicant's file. This note will also be generated when the file contains a transcript for a high school in another Canadian province or a transcript from Collège Stanislas or Collège international Marie-de-France.	Ranking Lists Academic Profiles

CEES	The applicant has earned a CEES (secondary school equivalency certificate) from MELS		Ranking Lists Academic Profiles
Cfc	<i>Cote finale au collégial</i> (college final score)		<i>Collégial</i> Ranking Lists Academic Profiles
	Cfc =	$\frac{(Ncj \times Rcj) + (Nca \times Rca) + (2 \times Ncc \times Rcc)}{(Ncj + Nca + (2 \times Ncc))}$ <p>If $Ncc \geq 4$ or $(Ncj + Nca + Ncc) \geq 14$</p> <p>Rcj, Rca and Rcc are the percentile ranks for the Youth, Adult and College sectors. Ncj, Nca and Ncc are the number of courses for the Youth, Adult and College sectors.</p>	

Code	Definition	Used in
Cfs	<p><i>Cote finale au secondaire</i> (high school final score) for the Youth General sector; this score is calculated based on marks obtained in the Youth high school General sector in the case of applicants whose academic record contains at least fourteen (14) Secondary 4 and 5 marks with at least four (4) of these being Secondary 5 marks (this excludes applicants who have taken one or more courses in the J1 Certification System).</p> <p>Cfs = [(Mgs * poids_mgs) + (Mps * poids_mps) + (Cps * poids_cps)] * FC or:</p> <ul style="list-style-type: none"> • Mgs = overall average of Youth sector high school marks • poids_mgs = weight attributed by the college to Mgs • Mps = weighted average for the Youth high school sector • poids_mps = weight attributed by the college to Mps • Cps = preliminary score for Youth high school sector • poids_cps = weight attributed by the college to Cps • FC = $1 + [(nb_un / 4) - 16] * 0,02$ • nb_un = Un_sec4 + Un_sec5; this number is limited to the interval [56, 88] <p>An applicant's <i>cote finale</i> (final score) therefore depends on:</p> <ul style="list-style-type: none"> • the overall average of Youth high school sector marks (Mgs) • the weighted average of subjects for the Youth high school sector (Mps); see "Mps" to understand how this is calculated • the preliminary score for Youth high school sector (Cps); see "Cps" to understand how this is calculated • the number of Secondary 4 and 5 credits obtained or in the process of being obtained in the Youth high school General sector 	<p>Ranking Lists Academic Profiles</p>

Chgmt-progr	Identification code for an application sent directly by the College in the change of program datafile. The file number given by SRAM is the same one given by the college preceded by the letter « C ». Data from this application is not included in SRAM's database.	Ranking Lists Academic Profiles
Chi	Weighted mark in Chemistry for the Youth high school General sector.	Academic Profiles
Chi-a	The Chemistry course required for the program (Prerequisite 30 or 31) is missing.	Ranking Lists Academic Profiles
Chi-f	The Chemistry course required for the program (Prerequisite 30 or 31) was failed.	Ranking Lists Academic Profiles
Chi-i	Registered in the Chemistry course required for the program (Prerequisite 30 or 31).	Ranking Lists Academic Profiles
Chi-v	The Chemistry course required for the program (Prerequisite 30 or 31) is in the process of being failed.	Ranking Lists Academic Profiles
Chi30	Verdict for Prerequisite 30 in Chemistry (Chemistry 534).	Academic Profiles
Chi31	Verdict for Prerequisite 31 in Chemistry (Chemistry 504).	Academic Profiles
Cms	<i>Cote mixte au secondaire</i> (high school mixed score) for the Youth and Adult sectors	<i>Adulte</i> Ranking Lists
	<div> <div>Cms =</div> <div> $\frac{(Ncj \times Rcj) + (Nca \times Rca)}{(Ncj + Nca)}$ <p>If $(Ncj + Nca) \geq 14$</p> <p>Rcj and Rca are the Youth and Adult percentiles. Ncj and Nca are the number of courses taken in the Youth and Adult high school sectors.</p> </div> </div>	
Col	The applicant has college marks (<i>Socrate</i>).	Ranking Lists
Col-isr	The applicant has registrations (ICR) in classes at the college level (<i>Socrate</i>) for the semester that precedes the semester of admission.	Ranking Lists
Collégial	Student type = <i>Collégial</i> (College) if the applicant has marks in <i>Socrate</i> (Col)	Ranking Lists Academic Profiles

Code	Definition	Used in
Cond99	<p>The applicant:</p> <ul style="list-style-type: none"> - has neither an SSD nor an SSVD - has a Prs value for admissibility - has marks from the Adult high school sector - meets all of the requirements for the A3 Certification System, but has Adult sector marks that have not been taken into account for certification because the applicant did not earn at least one credit in the Adult high school sector after July 1, 2010. 	<p>Ranking Lists Academic Profiles</p>
Conditions de rejet	<p>(Rejection conditions) This section contains:</p> <ul style="list-style-type: none"> - The codes for subjects associated with the general admission requirements (Hi, L5, Ma, Sc) if these subjects have not been passed and are not in the process of being passed, and if they are relevant to the applicant's situation. - The codes for subjects associated with the program's specific admission requirements (Chi, Mat, Phy, Scp) if these subjects have not been passed and are not in the process of being passed. The codes for subjects associated with both the J5 Certification System and the general admission requirements (Ar, Ee) if these subjects have not been passed and if they are relevant to the applicant's situation (SSD and SSVD not obtained). - The codes for conditions R2, R3, R4 and R6 if these are used by the College and the specified conditions are not met. 	<p>Ranking Lists Academic Profiles</p>

Cps	<p><i>Cote préliminaire au secondaire</i> (preliminary score for Youth sector high school)</p> $\text{Cps} = [\text{Sum}(\text{mat_pond} \times \text{poids_mat_pond})] / \text{Sum}(\text{poids_mat_pond})$ <ul style="list-style-type: none"> mat_pond = one of the weighted subjects used by the College poids_mat_pond = the particular weight that the College attributes to this weighted subject <p>See Mat_pond to understand how the weighted mark of a particular subject is calculated.</p>	Ranking Lists Academic Profiles
Crc	<i>Cote de rendement au collégial globale</i> (global college performance score) (<i>Socrate</i>)	Ranking Lists Academic Profiles
Créc2+	The applicant has failed at least one of the courses taken in college two or more times and still has not passed said course.	Ranking Lists Academic Profiles
C1-éch	The time elapsed since the applicant's last semester with 50% or more failed subjects (or credits) is equal or exceeds the number of semesters set by the College.	Ranking Lists Academic Profiles
Déb-croisé	SRAM indicated a Prf verdict for this applicant (verdict based on the MESRS prerequisites) but, because of the MESRS' granting rules for sciences (May 2013), the applicant is considered Adm.	Ranking Lists Academic Profiles
Dec	The applicant holds a Diploma of College Studies (DCS)	Ranking Lists Academic Profiles
Depxxxx	The applicant has obtained an SSVD (Secondary School Vocational Diploma) in program xxxx (see Appendix VI for a list of SSVD program codes).	Ranking Lists Academic Profiles
Desxx	The applicant has obtained an SSD (Secondary School Diploma) under the xx certification system.	Ranking Lists Academic Profiles

Code	Definition	Used in
Doublon-XXXXX	This code identifies an application submitted to SRAM via the <i>sram.omnivox</i> website when another application from the same applicant has also been submitted by the College in the change of program datafile. This applicant has 2 applications, not necessarily for the same program (XXXXX). The application submitted by the College (change of program) can be identified by the letter « C » preceding the file number.	Ranking Lists Academic Profiles
Éch-f	The applicant has failed the subject associated with this verdict.	Academic Profiles
Éch-i	The applicant is registered in the subject associated with this verdict (but has no mark).	Academic Profiles
Éch-v	The applicant is in the process of failing the subject associated with this verdict.	Academic Profiles
Éc50%do	The applicant has failed half or more of all his college courses.	Ranking Lists Academic Profiles
Éc50%se	The applicant has failed half or more of the courses taken during at least one college semester (summer semesters are not included).	Ranking Lists Academic Profiles
Éc50%uni-se	The applicant has failed to obtain half or more of the credits for the college courses he was registered in during at least one semester, excluding summer semesters.	Ranking Lists Academic Profiles
Éco	Weighted mark in Economics for the Youth high school General sector.	Academic Profiles
Ee-a	The Secondary 5 Ethics and Religious Culture or Physical Education course is missing.	Ranking Lists Academic Profiles
Ee-f	The Secondary 5 Ethics and Religious Culture or Physical Education course was failed.	Ranking Lists Academic Profiles
Ee-i	Registered in the Secondary 5 Ethics and Religious Culture or Physical Education course.	Ranking Lists Academic Profiles
Ee-v	The Secondary 5 Ethics and Religious Culture or Physical Education course is in the process of being failed.	Ranking Lists Academic Profiles

Égalité	The Police Technology applicant has filled out the equal access form.	Ranking Lists Academic Profiles
Ém_col	College mean deviation; only courses with a numerical grade will be used for the calculation.	Academic Profile: Dossier scolaire
Éq-micc	A Comparative Evaluation for Studies Done Outside Québec produced by the Ministère de l'Immigration et des Communautés culturelles is included in the applicant's file.	Ranking Lists Academic Profiles
Éq-seconde	The applicant has obtained a French diploma from Collège Stanislas or Collège Marie-de-France as well as a Secondary 5 equivalency from MELS.	Ranking Lists Academic Profiles
Éq-sram	A Comparative Evaluation for Studies Done Outside Québec produced by SRAM is included in the applicant's file.	Ranking Lists Academic Profiles
Éq-sracq	A Comparative Evaluation for Studies Done Outside Québec produced by SRACQ is included in the applicant's file.	Ranking Lists Academic Profiles
Éq- ???	SRAM's evaluator is unsure about the authenticity of documents submitted to produce the Éq-sram. Explanations can be found on the comparative evaluation report.	Ranking Lists Academic Profiles
Fam-padm	The applicant was previously registered (or is currently registered) in a college program that belongs to the same program grouping he is currently applying for (see Appendix IV for program grouping definitions).	Ranking Lists Academic Profiles
Fra	Weighted mark in French for the Youth high school General sector.	Academic Profiles
Géo	Weighted mark in Geography for the Youth high school General sector.	Academic Profiles
His	Weighted mark in History for the Youth high school General sector.	Academic Profiles
Hi-a	The Secondary 4 History course is missing.	Ranking Lists Academic Profiles
Hi-f	The Secondary 4 History course was failed.	Ranking Lists Academic Profiles
Hi-i	Registered in the Secondary 4 History course.	Ranking Lists Academic Profiles

Code	Definition	Used in
Hi-v	The Secondary 4 History course is in the process of being failed.	Ranking Lists Academic Profiles
Inf	Weighted mark in Computer Science for the Youth high school General sector.	Academic Profiles
Informations supplémentaires	<p>Additional information</p> <p>The information displayed in this section varies significantly. Among other things, it concerns remedial courses for SSD holders, the language of instruction and the second language if L5-x is displayed under <i>Conditions de rejet</i>:</p> <p>L5-x, Hi-x, Ma-x, Sc-x</p> <p>Lea-x, Lef-x, Lsa-x, Lsf-x</p> <p>20uni, 54uni, Adm-cond, Adu, Adu-ins, Adu-isr, Adu-lang36, Col, Col-isr, Cond99, Créc2+, C1-éch, Déb-croisé, Éc50%do, Éc50%se, Éc50%uni, Égalité, Fam-padm, Nbéc>2, Profes, Régime1, Région, Spét, Univer, XMT, 081-xxx.xx, (code_instrument_musique)</p> <p>Dec, Depxxxx, Desxx, Éq-seconde</p> <p>Bul-add, Égalité, Éq-micc, Éq-sram, Éq-sracq, Éq- ???, Lettre, Mémo, Test-lang, Projet</p> <p>Note 1: -x is the suffix that represents the subject status: missing (-a), failed (-f), registered in (-i), in the process of being failed (-v)</p> <p>Note 2: Dec, Depxxxx and Decxx are included under the Sanction section of Academic Profiles</p> <p>Note 3: Lea-x, Lef-x, Lsa-x, Lsf-x, Adu, Adu-isr, Col, Col-isr and Profes notes are only included on Ranking Lists</p> <p>Note 4: see Appendix VII for the definition of musical instrument codes.</p>	Ranking Lists Academic Profiles

Ins4	Number of credits for the Secondary 4 Youth high school General sector courses that the applicant is registered in (no mark).	Academic Profiles
Ins5	Number of credits for Secondary 5 Youth high school General sector courses that the applicant is registered in (no mark).	Academic Profiles
Jeune	<p>Student type = <i>Jeune</i> if:</p> <ul style="list-style-type: none"> the applicant has only Youth high school sector marks (general or Vocational sector) in <i>Charlemagne</i> the applicant has marks in the process of being obtained (General sector only) in the school's file or the school board's file the applicant has registrations (General sector only) in the school's file or the school board's file 	<p>Ranking Lists</p> <p>Academic Profiles</p>
Lan	Weighted mark in Language for the Youth high school General sector.	Academic Profiles
L5-a	The Secondary 5 Language of Instruction or Second Language course is missing.	<p>Ranking Lists</p> <p>Academic Profiles</p>
L5-f	At least one of the Secondary 5 Language of Instruction or Second Language courses was failed.	<p>Ranking Lists</p> <p>Academic Profiles</p>
L5-i	The applicant is only registered in at least one of the Secondary 5 Language of Instruction or Second Language courses.	<p>Ranking Lists</p> <p>Academic Profiles</p>
L5-v	At least one of the Secondary 5 Language of Instruction or Second Language courses is in the process of being failed.	<p>Ranking Lists</p> <p>Academic Profiles</p>
LE	Credits obtained or in the process of being obtained in Language of Instruction (Youth, Adult and Vocational sector)	Academic Profile: Dossier secondaire adulte
LE5	Credits obtained or in the process of being obtained in Secondary 5 Language of Instruction (Youth, Adult and Vocational sectors).	Academic Profile: Dossier secondaire adulte
Lea-a	The Secondary 5 English, Language of Instruction course is missing.	<p>Ranking Lists</p> <p>Academic Profiles</p>
Lea-f	The Secondary 5 English, Language of Instruction course was failed.	<p>Ranking Lists</p> <p>Academic Profiles</p>

Code	Definition	Used in
Lea-i	Registered in the Secondary 5 English, Language of Instruction course.	Ranking Lists Academic Profiles
Lea-v	The Secondary 5 English, Language of Instruction course is in the process of being failed.	Ranking Lists Academic Profiles
Lef-a	The Secondary 5 French, Language of Instruction course is missing.	Ranking Lists
Lef-f	The Secondary 5 French, Language of Instruction course was failed.	Ranking Lists Academic Profiles
Lef-i	Registered in the Secondary 5 French, Language of Instruction course.	Ranking Lists Academic Profiles
Lef-v	The Secondary 5 French, Language of Instruction course is in the process of being failed.	Ranking Lists Academic Profiles
Lettre	The applicant has added a relevant document to his file. This document may be: <ul style="list-style-type: none"> • a letter mentioning either work experience or academic experience that is relevant to the chosen program of study. • a personal letter explaining a situation (e.g.: illness, death of a close relative). • a letter addressed to an Admissions Officer following a discussion or meeting with the latter. 	Ranking Lists Academic Profiles
LS	Second Language credits obtained or in the process of being obtained (Youth, Adult and Vocational sectors).	Academic Profile : <i>Dossier secondaire adulte</i>
LS5	Secondary 5 Second Language credits obtained or in the process of being obtained (Youth, Adult and Vocational sectors).	Academic Profile : <i>Dossier secondaire adulte</i>
Lsa-a	The Secondary 5 English, Second Language course is missing.	Ranking Lists Academic Profiles
Lsa-f	The Secondary 5 English, Second Language course was failed.	Ranking Lists Academic Profiles
Lsa-i	Registered in the Secondary 5 English, Second Language course.	Ranking Lists Academic Profiles

Lsa-v	The Secondary 5 English, Second Language course is in the process of being failed.	Ranking Lists Academic Profiles
Lsf-a	The Secondary 5 French, Second Language course is missing.	Ranking Lists
Lsf-f	The Secondary 5 French, Second Language course was failed.	Ranking Lists Academic Profiles
Lsf-i	Registered in the Secondary 5 French, Second Language course.	Ranking Lists Academic Profiles
Lsf-v	The Secondary 5 French, Second Language course is in the process of being failed.	Ranking Lists Academic Profiles
Ma-a	The Secondary 4 Mathematics (Mat 416 or CST) course is missing.	Ranking Lists Academic Profiles
Ma-f	The Secondary 4 Mathematics (Mat 416 or CST) course was failed.	Ranking Lists Academic Profiles
Ma-i	Registered in the Secondary 4 Mathematics (Mat 416 or CST) course.	Ranking Lists Academic Profiles
Ma-v	The Secondary 4 Mathematics (Mat 416 or CST) course is in the process of being failed.	Ranking Lists Academic Profiles

Code	Definition	Used in
Màn	<p>The applicant:</p> <ul style="list-style-type: none"> • holds an SSD • meets all of the Ministère's program prerequisites • has not passed and is not in the process of passing one of the following subjects: <ul style="list-style-type: none"> - Secondary 4 History or a minimum of four (4) Secondary 4 or 5 credits in Geography, History, Social Science or Economics (USO) - Secondary 5 Language of Instruction - Secondary 5 Second Language - Secondary 4 Mathematics or better, or a minimum of four (4) Secondary 4 or 5 credits in Mathematics (MAT) - Secondary 4 Science and Technology or Applied Science and Technology or a minimum of four (4) Secondary 4 or 5 credits in Biology, Chemistry, Physics, Science and Technology or Physical Science (MST) <p>OR</p> <ul style="list-style-type: none"> • has obtained a CEES • meets the Ministère's program prerequisites • has not passed and is not in the process of passing the Secondary 5 Second Language course 	<p>Ranking Lists</p> <p>Academic Profiles</p>
MAT	Credits obtained or in the process of being obtained in Mathematics (Youth, Adult and Vocational sectors). Note that, according to the conditions of the A3 Certification System, the applicant must obtain a minimum of four (4) credits in Secondary 4 or 5 Mathematics.	<p>Academic Profile:</p> <p>Dossier secondaire adulte</p>
Mat	Weighted mark in Mathematics for the Youth high school General sector.	Academic Profiles
Mat-a	The Mathematics course that is a prerequisite for the program is missing.	<p>Ranking Lists</p> <p>Academic Profiles</p>

Mat-f	The Mathematics course that is a prerequisite for the program was failed.	Ranking Lists Academic Profiles
Mat-i	Registered in the Mathematics course that is a prerequisite for the program.	Ranking Lists Academic Profiles
Mat-v	The Mathematics course that is a prerequisite for the program is in the process of being failed.	Ranking Lists Academic Profiles
Mat01	Verdict for Prerequisite 01 in Mathematics (Secondary 4 CST).	Academic Profiles
Mat60	Verdict for Prerequisite 60 in Mathematics (Secondary 5 CST).	Academic Profiles
Mat61	Verdict for Prerequisite 61 in Mathematics (Secondary 4 TS/SN)	Academic Profiles
Mat63	Verdict for Prerequisite 63 in Mathematics (Secondary 5 TS/SN)	Academic Profiles
Mat08	Verdict for Prerequisite 08 in Mathematics (Mat416)	Academic Profiles
Mat09	Verdict for Prerequisite 09 in Mathematics (Mat514)	Academic Profiles
Mat10	Verdict for Prerequisite 10 in Mathematics (Mat426)	Academic Profiles
Mat11	Verdict for Prerequisite 11 in Mathematics (Mat436)	Academic Profiles
Mat12	Verdict for Prerequisite 12 in Mathematics (Mat526)	Academic Profiles
Mat13	Verdict for Prerequisite 13 in Mathematics (Mat536)	Academic Profiles

Code	Definition		Used in	
Mat_pond	Weighted mark for each of the following subjects: Ang (English), Art (Art), Bio (Biology), Chi (Chemistry), Éco (Economics), Fra (French), Géo (Geography), His (History), Inf (Computer Science), Lan (Language), Mat (Mathematics), Mét (Methodology), Mus (Music), Phy (Physics), Scp (Physical Science) and Aut (other subjects in the applicant's file). Only Youth high school General sector courses are used for this calculation. The following illustrates the order in which calculations are done in order to obtain a weighted mark for a given subject:		Used for calculation of: Mps, Cps and Cfs.	
	1.	All courses included as part of a single subject are grouped into three categories (Ministère, Secondary 4, Secondary 5):		
		- Ministère		Courses for which a Ministère exam was administered
		- Secondary 4		Courses for which credits were calculated in Secondary 4 for certification purposes
		- Secondary 5		Courses for which credits were calculated in Secondary 5 for certification purposes
	2.	Calculation of a weighted mark, for each of the categories, based on the: <ul style="list-style-type: none">• Profile of high school courses• Percentile (Ministère)• Fifth percentile or variation from the mean (Secondary 4 and 5)• Number of credits attributed to each course		
3.	Calculation of the weighted final mark obtained through the arithmetic mean of the weighted mark for each category			

Mémo	<p>The applicant has added a document to his file. This document may be:</p> <ul style="list-style-type: none"> • a letter from the school (enriched program, academic/sports program...) • a letter expressing his intention to register for a summer course • a letter expressing his intention to register in a bridging course <p>The Lettre note is more important than the Mémo note. If the applicant has both types of information, only the Lettre note will be displayed. Both types of information are, however, displayed in the <i>Idéfix</i> file.</p>	<p>Ranking Lists Academic Profiles</p>
Mét	Weighted mark in Methodology for the Youth high school General sector.	Academic Profiles
Mga	Overall average of Adult high school marks; only courses with a numerical grade will be used for this calculation.	<p><i>Adulte</i> ranking Lists Academic Profiles</p>
Mg_col	Overall average of College marks; only courses with a numerical grade will be used for this calculation; in addition, any mark < 30 will be rounded up to 30 for the purposes of calculation.	Academic Profile: Dossier collégial
Mgs	Overall average of Youth high school General sector marks.	<p>Ranking Lists Academic Profiles</p>
Mpc	<p>Weighted average for College:</p> $Mpc = (Mg_col) \times (1 + \acute{E}m_col / 100)$	Academic Profiles
Mps	<p>Weighted average for Youth high school General sector:</p> $Mps = [\text{Sum} (\text{mat_pond} \times \text{nb_un_mat_pond})] / \text{nb-mat-pond}$ <ul style="list-style-type: none"> • mat_pond = one of 16 subjects weighted by SRAM • nb_un_mat_pond = the number of credits attributed to a weighted subject • nb_mat_pond = the number of weighted subjects for a given applicant 	<p>Ranking Lists Academic Profiles</p>

Code	Definition	Used in
Mse	High school average evaluated by SRAM based on MELS regulations for evaluating the Mss. The Mse is evaluated based on results taken from <i>Charlemagne</i> or obtained from the school or the school board. The Mse provides an indication of the potential Mss value if the applicant maintains his current academic performance until completion of his high school studies.	Ranking Lists Academic Profiles
Mss	High school average calculated by <i>Socrate</i> . This average is used to determine whether or not the college can obtain funding for students registered in a remedial course for language of instruction.	Ranking Lists Academic Profiles
MST	Credits obtained or in the process of being obtained in Mathematics as well as Science and Technology (Youth, Adult and Vocational sectors). Subjects included as part of the requirements of the A3 Certification System are Biology, Chemistry, Computer Science, Mathematics, Physics, Science and Technology, and Physical Science. However, for general admission requirements, only Biology, Chemistry, Physics, Science and Technology, and Physical Science can be used to meet the Science requirement.	Academic Profile: <i>Dossier Adulte</i>
Mus	Weighted mark in Music for the Youth high school General sector.	Academic Profiles
Nbéc≥2	The applicant has failed two or more courses during at least one college semester, excluding summer semesters.	Ranking Lists Academic Profiles
Nb_éch_adu	The total number of courses failed among all of the courses taken in the Adult high school sector; these are courses with a mark of < 60 in the Nt (note) column or a value of AB or EC or IN in the Rem (observation) column.	Academic Profile: Dossier secondaire adulte
Nb_éch_col	The total number of courses failed among all of the courses taken in College; these are courses with a mark of < 60 in the Nt (note) column or a value of AB or EC or EA in the Rem (observation) column.	Academic Profile: Dossier collégial

Nb_éch_pro	The total number of courses failed among all of the courses taken in the Youth high school Vocational sector; these are courses with a mark of < 60 in the Nt (note) column or a value of EC in the Rem (observation) column.	Academic Profile: Dossier secondaire professionnel
Nb_éch_rég	The total number of courses failed among all of the courses taken in the Youth high school General sector; these are courses with a mark of < 60 in the Nt (note) column or a value of EC in the Rem (observation) column.	Academic Profile: Dossier secondaire régulier
Nb_ins_adu	The total number of courses the applicant is currently registered in among all of the courses taken in the Adult high school sector; these are courses for which no marks have yet been given.	Academic Profile: Dossier secondaire adulte
Nb_ins_col	The total number of courses the applicant is currently registered in among all of the courses taken in College; these are courses for which no marks have yet been given (ICR) or that have a value of IT in the Rem (observation) column.	Academic Profile: Dossier collégial
Nb_ins_pro	The total number of courses the applicant is currently registered in among all of the courses taken in the Youth high school Vocational sector; these are courses for which no marks have yet been given.	Academic Profile: Dossier secondaire professionnel
Nb_ins_rég	The total number of courses the applicant is currently registered in among all of the courses taken at the Youth high school General sector; these are courses for which no marks have yet been given.	Academic Profile: Dossier secondaire régulier
Nb_réu_adu	The total number of courses passed among all of the courses taken in the Adult high school sector; these are courses with a mark of ≥ 60 in the Nt (note) column or a value of RE in the Rem (observation) column.	Academic Profile: Dossier secondaire adulte
Nb_réu_col	The total number of courses passed among all of the courses taken in College; these are courses with a mark of ≥ 60 in the Nt (note) column.	Academic Profile: Dossier collégial

Code	Definition	Used in
Nb_réu_pro	The total number of courses passed among all of the courses taken in the Youth high school Vocational sector; these are courses with a mark of ≥ 60 in the Nt (note) column or a value of RE in the Rem (observation) column.	Academic Profile: Dossier secondaire professionnel
Nb_réu_rég	The total number of courses passed among all of the courses taken in the Youth high school General sector; these are courses with a mark of ≥ 60 in the Nt (note) column.	Academic Profile: Dossier secondaire régulier
Nb_suivi_adu	The total number of courses taken in the Adult high school sector; courses with a value of EX, EQ or RE in the REMARQUE field are excluded from this calculation.	Academic Profile: Dossier secondaire adulte
Nb_suivi_col	The total number of courses taken in College; courses with a value of EX, EQ, DI, SU or IN in the REMARQUE field are excluded from this calculation.	Academic Profile: Dossier collégial
Nb_suivi_pro	The total number of courses taken in the Youth high school Vocational sector; courses with a value of EX or EQ in the REMARQUE field are excluded from this calculation.	Academic Profile: Dossier secondaire professionnel
Nb_suivi_rég	The total number of courses taken in the Youth high school General sector; courses with a value of EX or EQ in the REMARQUE field are excluded from this calculation.	Academic Profile: Dossier secondaire régulier
NC	Not classifiable. The definition of not classifiable depends on the student type: <ul style="list-style-type: none"> • <i>Autre</i>: all applicants by definition • <i>Jeune</i>: the Cfs does not exist • <i>Adulte</i>: the Cms does not exist • <i>Collégial</i>: the Crc or the Cfc does not exist 	Academic Profiles Ranking Lists
Nca	The number of Adult high school courses with a numerical grade. There is no Nca if the <i>Rang centile aux adultes</i> (Rca) is missing.	Calculation of the Cms and the Cfc
Ncc	The number of College courses with a numerical grade. There is no Ncc when the <i>Rang centile au collégial</i> (Rcc) is missing.	Calculation of the Cms and the Cfc

Ncj	The number of Youth high school General sector courses with a numerical grade. There is no Ncj when the <i>Rang centile jeune</i> (Rcj) is missing.	Calculation of the Cms and the Cfc
Phy	Weighted mark in Physics for the Youth high school General sector.	Academic Profiles
Phy40	Verdict for Prerequisite 40 in Physics (Phy534).	Academic Profiles
Phy41	Verdict for Prerequisite 41 in Physics (Phy504).	Academic Profiles
Phy-a	The Physics course that is a prerequisite for the program (Prerequisite 40 or 41) is missing.	Ranking Lists Academic Profiles
Phy-f	The Physics course that is a prerequisite for the program (Prerequisite 40 or 41) was failed.	Ranking Lists Academic Profiles
Phy-i	Registered in the Physics course that is a prerequisite for the program (Prerequisite 40 or 41).	Ranking Lists Academic Profiles
Phy-v	The Physics course that is a prerequisite for the program (Prerequisite 40 or 41) is in the process of being failed.	Ranking Lists Academic Profiles

Code	Definition	Used in
Préalables	<p>Prerequisites</p> <ul style="list-style-type: none"> • Each prerequisite is identified on the <i>Préalables des programmes</i> section of the profile using a 3 letter-2 digit code (the letters refer to the subject and the digits to the prerequisite code). For example Mat01 or Phy41. • <i>Classer</i> first checks if the course corresponding to the prerequisite has been passed or not based on the applicant's Academic Profile (<i>Jeune, Adulte, Collégial</i>) • <i>Classer</i> can “grant” certain prerequisites based on the following rules: <ul style="list-style-type: none"> - Mat TS5/S5 → Mat TS4/S4 → Mat CST5 → Mat CST4 - Mat 536 → Mat 526 → Mat 436 → Mat 426 → Mat 514 → Mat 416 - (Chi 504 OR Phy 504) OR (Chi 534 AND Phy 534) → ST/ATS AND STE/SE (Scp21) → ST/ATS (Scp02) - (Chi 534 OR Phy 534) OR (Chi 504 AND Phy 504) → Scp 436 (Scp20) → Scp 416 - Chi 504 OR Chi 534 OR Phy 504 OR Phy 534 → ST/ATS (Scp02) 	Academic Profiles

Prf	<p>Possibly refused RF (insufficient prerequisites) or RD (insufficient spaces)</p> <ul style="list-style-type: none"> • The applicant does not have an Adm, AdmA or Mân value in the <i>Admissibilité</i> section. • His file is classifiable (he therefore does not have an NC note). • He did not submit a Comparative Evaluation for Studies Done Outside Québec. • the Bul-add note was not generated. • the applicant does not have Prs in the <i>Admissibilité</i> section. • the applicant has not successfully met the Ministère's requirements for the program in question, nor is he in the process of successfully meeting them. Only in this particular case are courses that are registered in (no mark) considered to be "in the process of being passed." <p>Important note: In the same way that the Adm, AdmA and Mân admissibility values do not necessarily imply that the applicant will be admitted (local admission regulations, available spaces...), the Prf value does not imply that the applicant MUST be refused. Prf simply indicates that if the college decides to refuse the applicant, the RF or RD verdict code should be used.</p>	<p>Ranking Lists Academic Profiles</p>
Prof	<p>The number of credits obtained in the Youth high school Vocational sector (<i>Charlemagne</i>). These credits are used for calculating 20uni and 54uni indicators. They are not, however, used for the correction factor, nor for calculating Mgs and Mps.</p>	<p>Academic Profiles</p>
Profes	<p>The applicant has Youth high school Vocational sector marks (<i>Charlemagne</i>).</p>	<p>Ranking Lists</p>

Code		Definition			Used in
Profile of high school courses					The weight is used to calculate the weighted mark for each level of a given subject.
	8 profiles are used by <i>Classer</i> ⁸ :				
	J5 courses	Other courses	Code	Weight	
	(TS 5 or SN 5) and Chi 5 and Phy 5	Mat 536 and Chi 584 and Phy 584	1	1.06	
	(TS 5 or SN 5) and (Chi 5 or Phy 5)	Mat 536 and (Chi 584 or Phy 584)	4	1.04	
		Mat 536 and Chi 584 and Phy 454	2	1.04	
		Mat 526 and Chi 584 and Phy 584	6	1.04	
	TS 5 or SN 5	Mat 536	5	1.03	
		Mat 526 and (Chi 584 or Phy 584)	7	1.02	
	CST 5 or TS 4 or SN 4	Mat 514 or 426 or 436 or 526	8	1.01	
	CST 4	Mat 416	3	1.00	

⁸ Applicants registered in a high school “International Baccalaureate” (IB) program (member of SÉBIQ) get an additional 2% bonus. For example, if an applicant is a Profile 1 and is currently studying in a SÉBIQ IB program, the weight would be 1.08 instead of 1.06.

Profil scolaire	<p>Academic Profile</p> <p>Print version of an applicant's academic records; an applicant can have up to five separate academic records, depending on his academic background:</p> <ul style="list-style-type: none"> • Jeune: Youth high school General sector academic record • Pro: Youth high school Vocational sector academic record • Adu: Adult high school sector academic record • Col: College academic record • Éva: Comparative Evaluation academic record • Aut: Academic file for applicants in the <i>Other</i> category 	Document
prog-visé	The program number chosen by the applicant who is requesting admission into either of the springboard to a DCS profile programs (081.A6 or 081.B6). When submitting his application, the applicant can select "I do not know" instead of a program. If the selected program is "I do not know," the Ignore value will be displayed.	<p>Ranking Lists</p> <p>Academic Profiles</p>
Projet	The applicant carried out (or is currently carrying out) studies as part of a special academic program.	<p>Ranking Lists</p> <p>Academic Profiles</p>

Code	Definition	Used in
Prs	<p>Possibly refused RS or RD (insufficient prerequisites) or RD (insufficient spaces)</p> <ul style="list-style-type: none"> • The applicant does not have an Adm, AdmA or Mân value in the <i>Admissibilité</i> section. • His file is classifiable (he therefore does not have an NC note). • He did not submit a Comparative Evaluation for Studies Done Outside Québec. • the Bul-add note was not generated. <p>AND</p> <ul style="list-style-type: none"> • The applicant only has a <i>Jeune</i> academic record • He does not hold an SSD nor an SSVD with the additional conditions of the SSVD respected (L5 and Ma) • He has not successfully met (and is not in the process of successfully meeting) all of the certification conditions leading to the diploma of the J5 Certification System: Hi, Ma, Sc, L5, Ar, Ee, twenty (20) Secondary 5 credits and fifty-four (54) Secondary 4 and 5 credits. Only in this particular case are courses that are registered in (no mark) considered to be “in the process of being passed.” <p>OR</p> <ul style="list-style-type: none"> • The applicant has an <i>Adulte</i> academic record (with or without a <i>Jeune</i> file) but no <i>Collégial</i> file. • He does not hold an SSD nor an SSVD with the additional conditions of the SSVD respected (L5 and Ma) nor a CEES. • He has not successfully met (and is not in the process of successfully meeting) all of the certification conditions leading to the diploma of the A3 Certification System: L5, MST, USO, twenty (20) Secondary 5 credits and fifty-four (54) 	<p>Ranking Lists Academic Profiles</p>

	<p>Secondary 4 and 5 credits, and at least one (1) credit in the Adult sector. Only in this particular case are courses that are registered in (no mark) considered to be “in the process of being passed.”</p> <p>OR</p> <ul style="list-style-type: none"> • The applicant has at least a College academic record. • He does not hold an SSD nor an SSVD, and has previously been registered at the College level, admitted to a semester based on 6 missing credits (conditional admission). This specific situation has been transmitted to Socrate. • If he also has an <i>e</i> file, A3 Certification System requirements must be verified. • If he also has a <i>Jeune</i> file, J5 Certification System requirements must be verified. <p>Important note: In the same way that the Adm and Mân admissibility values do not necessarily imply that the applicant will be admitted (local admission regulations, available spaces...), the Prs value does not imply that the applicant MUST be refused. Prs simply indicates that if the College decides to refuse the applicant, the RS or RD verdict code should be used.</p>	
Rca	<p><i>Rang centile au secondaire e</i> (Percentile rank for Adult high school sector); this percentile rank is established by comparing the applicant’s <i>Moyenne générale au secondaire e</i> (Mga) to those of applicants for the Fall and Winter semesters prior to the year in progress.</p>	Ranking Lists Academic Profiles
Rcc	<p><i>Rang centile au collegial</i> (Percentile rank for College); this rank is established by comparing the applicant’s <i>Cote de rendement au collégial</i> (Crc) to those of applicants for the Fall and Winter semesters prior to the year in progress.</p>	Ranking Lists Academic Profiles

Code	Definition	Used in
Rcj	<i>Rang centile au secondaire jeune</i> (Percentile rank for Youth high school sector); this rank is established by comparing the applicant's <i>Moyenne pondérée au secondaire</i> (Mps) to those of applicants for the Fall and Winter semesters prior to the year in progress.	Ranking Lists Academic Profiles
Régime1	The applicant took courses in the Youth high school General sector under the J1 Certification System, which has a pass mark of 50%.	Ranking Lists Academic Profiles
Région	The school the applicant last attended is not part of the schools serviced by SRAM.	Ranking Lists Academic Profiles
Règles de sanction	<p>Rules for Certification.</p> <p>This information is included in the <i>Sommaire du dossier secondaire</i> (Summary of the Adult high school sector academic file). It details the number of credits obtained, in the process of being obtained or registered for (no mark) in order to meet the A3 Certification system regulations. The information is presented following an X(Y)Z format where:</p> <ul style="list-style-type: none"> - X = number of credits obtained or in the process of being obtained - Y = number of credits registered (no mark) - Z = number of credits required <p>This information appears for all applicants that:</p> <ul style="list-style-type: none"> • have marks or registrations for Adult high school sector courses. • do not have an SSD. • do not have an Adm value in the <i>Admissibilité</i> section of their profile 	Academic Profiles
Regroupement	<p>Program grouping. Key unit used in the <i>Critère</i> system.</p> <p>The College determines how its programs-options will be divided or grouped together. A series of Ranking Lists is created for each grouping.</p>	Academic Profiles Ranking Lists
Réu-f	The applicant passed the subject associated with this verdict.	Academic Profiles

Réu-v	The applicant is in the process of passing the subject associated with this verdict.	Academic Profiles
RC	RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE COLLÈGE (insufficient school grades for this College) refusal code – This means that the applicant has an adequate academic background, but that his marks are too weak for him to be admitted into his program or any other program in his college of choice.	Academic Profiles: Decision section
RD	MANQUE DE PLACES (insufficient spaces) refusal code – This means that the applicant has not been selected because the number of eligible applicants exceeds the number of spaces available in the program. In addition to that, when submitting his application, the applicant's academic record indicated that he did not meet the Ministère's general admission requirements.	Academic Profiles: Decision section
RF	PRÉALABLES INSUFFISANTS (insufficient prerequisites) refusal code – This means that the applicant does not have the specific prerequisite(s) required for his program of choice, or that he does not have marks that are high enough to meet these prerequisites.	Academic Profiles: Decision section
RL	LANGUE (language) refusal code – This means that the applicant did not meet the level required by his college of choice in the language test, or he has failed to take this test altogether.	Academic Profiles: Decision section
RM	MANQUE DE PLACES (insufficient spaces) refusal code – This means that the applicant has not been selected because the number of eligible applicants exceeds the number of spaces available in the program.	Academic Profiles: Decision section
RP	PROGRAMME NON DISPONIBLE (unavailable program) refusal code – This means that the applicant's file was forwarded to the concerned College, but was not evaluated since the program of choice is not accepting any new applicants this round.	Academic Profiles: Decision section

Code	Definition	Used in
RR	RÉSULTATS SCOLAIRES INSUFFISANTS POUR CE PROGRAMME (insufficient school grades for this program) refusal code – This means that the applicant has an adequate academic background, but his marks are too weak for him to be admitted into his program of choice in this College.	Academic Profiles: Decision section
RS	SCOLARITÉ INSUFFISANTE (inadequate schooling) refusal code – This means that the applicant does not meet the Ministère’s general admission requirements and his background education is not considered equivalent to these requirements.	Academic Profiles: Decision section
RT	TESTS OU ENTREVUES NON SATISFAISANTS (unsatisfactory tests, portfolios, auditions or interviews) refusal code – This means that the applicant did not demonstrate the required qualities or skills in tests, interviews or medical exams, or he has failed to take these tests or exams altogether.	Academic Profiles: Decision section
R2	The applicant has a weighted average in English (Ang) that is lower than the College’s set threshold.	Ranking Lists Academic Profiles
R3	The applicant has an overall average in the Youth high school General sector that is lower than the College’s set threshold.	Ranking Lists Academic Profiles
R4	The applicant has a weighted average in French (Fra) that is lower than the College’s set threshold.	Ranking Lists Academic Profiles
R6	The applicant has a mark that is lower than the College’s set threshold in one or several of the program’s prerequisites. Only marks obtained in the Youth General sector will be considered.	Ranking Lists Academic Profiles
Scp	Weighted mark in Physical Science for the Youth high school General sector.	Academic Profiles
Sc-a	Secondary 4 ST/ATS or equivalent is missing	Ranking Lists Academic Profiles
Sc-f	Secondary 4 ST/ATS or equivalent was failed.	Ranking Lists Academic Profiles

Sc-i	Registered in Secondary 4 ST/ATS or equivalent.	Ranking Lists Academic Profiles
Sc-v	Secondary 4 ST/ATS or equivalent is in the process of being failed.	Ranking Lists Academic Profiles
Scp02	Verdict for Prerequisite 02 in Physical Science (ST/ATS)	Academic Profiles
Scp20	Verdict for Prerequisite 20 in Physical Science (Physical Science 436)	Academic Profiles
Scp21	Verdict for Prerequisite 21 in Physical Science (ST/ATS and SE/STE)	Academic Profiles
Scp-a	The Science courses that are a prerequisite for the program (Prerequisite 20 or 21) are missing.	Ranking Lists Academic Profiles
Scp-f	The Science courses that are a prerequisite for the program (Prerequisite 20 or 21) were failed.	Ranking Lists Academic Profiles
Scp-i	Registered in the Science courses that are a prerequisite for the program (Prerequisite 20 or 21)	Ranking Lists Academic Profiles
Scp-v	The Science courses that are a prerequisite for the program (Prerequisite 20 or 21) are in the process of being failed.	Ranking Lists Academic Profiles
Sec4	Number of credits obtained or in the process of being obtained in the Secondary 4 Youth high school General sector.	Academic Profiles
Sec5	Number of credits obtained or in the process of being obtained in the Secondary 5 Youth high school General sector.	Academic Profiles
SN4	This code is linked to Prerequisite 61. It specifies that the applicant has passed, is in the process of passing or is registered in the 065-426 (or 565-426) Mathematics course or an equivalent in the Youth high school General sector (EQ and EX remarks are not calculated).	Ranking Lists Academic Profiles
SN5	This code is linked to Prerequisite 63. It specifies that the applicant has passed, is in the process of passing or is registered in the 065-506 (or 565-506) Mathematics course or an equivalent in the Youth high school General sector (EQ and EX remarks are not calculated)..	Ranking Lists Academic Profiles
Spét	The applicant has also applied for <i>Alliance Sport-Études</i> .	Ranking Lists Academic Profiles

Code	Definition	Used in
Sup-f	Information linked to the Comparative Evaluation results. When this is checked off, this indicates that the applicant has obtained the equivalent of a specific subject (Secondary 4 or 5 Mathematics, Chemistry, Physics) despite missing transcripts for these years. This is due to the fact that transcripts from a higher level (e.g.: university) indicate beyond all reasonable doubt that the applicant has achieved an equivalent level for the subject in question.	Academic Profiles
Test-lang	<p>Serves to identify an applicant that may be required to take a language test in accordance with admission requirements.</p> <p>In the case of French-language colleges, applicants who may be required to take said test are those whose:</p> <ul style="list-style-type: none"> - <i>mother tongue</i> is not French <p>OR</p> <ul style="list-style-type: none"> - <i>country of citizenship</i> is neither France nor Canada <p>OR</p> <ul style="list-style-type: none"> - <i>country of birth</i> is neither France nor Canada <p>OR</p> <ul style="list-style-type: none"> - the French language of instruction indicator (Lef-a) is not displayed <p><u>AND</u></p> <ul style="list-style-type: none"> - an English language of instruction indicator (Lea-f, Lea-v, Lea-i, Réu-f, Réu-v) is displayed. <p>This initial group shall be further reduced by removing the applicants:</p> <ul style="list-style-type: none"> - whose <i>school of origin</i> is Stanislas or Marie-de-France <p>OR</p> <ul style="list-style-type: none"> - who have passed a French course (601XXXXX) at the college level. (French integration courses 60100550, 60100650, 60100750, 60100850, 60100950, 60101050 will not be taken into consideration.) <p>OR</p>	<p>Ranking Lists</p> <p>Academic Profiles</p>

	<ul style="list-style-type: none"> - for whom the <i>Indicateur relatif à la langue d'enseignement française</i> (Lef) indicates that the applicant is registered in this course, has passed this course, or is in the process of passing this course. <p>In the case of English-language colleges, applicants who may be required to take said test are those whose:</p> <ul style="list-style-type: none"> - <i>mother tongue</i> is not English <p>OR</p> <ul style="list-style-type: none"> - <i>country of origin</i> is neither Australia, New Zealand, the United Kingdom, the United States nor Canada <p>OR</p> <ul style="list-style-type: none"> - <i>country of birth</i> is neither Australia, New Zealand, the United Kingdom, the United States nor Canada <p>OR</p> <ul style="list-style-type: none"> - the English language of instruction indicator (Lea-a) is not displayed <p><u>AND</u></p> <ul style="list-style-type: none"> - a French language of instruction indicator (Lef-f, Lef-v, Lef-i, Réu-f, Réu-v) is displayed. <p>This initial group shall be further reduced by removing the following applicants. Those:</p> <ul style="list-style-type: none"> - who have passed an English course (603XXXXX) at the College level <p>OR</p> <ul style="list-style-type: none"> - For whom the <i>Indicateur relatif à la langue d'enseignement anglaise</i> (Lea) indicates that the applicant is registered in this course, has passed this course, or is in the process of passing this course. 	
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Code	Definition	Used in
TS4	This code is linked to Prerequisite 61. It specifies that the applicant has passed, is in the process of passing or is registered in the 064-426 (or 564-426) Mathematics course or an equivalent in the Youth high school General sector (EQ and EX remarks are not calculated).	Ranking Lists Academic Profiles
TS5	This code is linked to Prerequisite 63. It specifies that the applicant has passed, is in the process of passing or is registered in the 064-506 (or 564-506) Mathematics course or an equivalent in the Youth high school General sector (EQ and EX remarks are not calculated).	Ranking Lists Academic Profiles
Unités4+5	Secondary 4 and 5 credits obtained or in the process of being obtained in the Youth, Adult and Vocational sectors.	Ranking Lists Academic Profiles
Unités5	Secondary 5 credits obtained or in the process of being obtained in the Youth General sector and in the Adult and Vocational sectors.	Ranking Lists Academic Profiles
Univer	The applicant has indicated that he has previously taken or is currently taking university courses.	Ranking Lists Academic Profiles
USO	Credits obtained or in the process of being obtained in Social Studies (Youth, Adult and Vocational sectors) including Geography, History, Social Science and Economics.	Academic Profile: Dossier secondaire adulte
XMT	The high school marks retrieved from <i>Charlemagne</i> reveal that the applicant was granted an exemption for a course or part of a course.	Academic Profiles
081-xxx.xx	The applicant has applied for a Springboard to a DCS program. The characters xxx.xx represent the program being applied for (or Ignore if the applicant has selected “I do not know”).	Ranking Lists Academic Profiles
20uni	The number of Secondary 5 credits obtained (or in the process of being obtained) in the Youth General sector and Youth Vocational sector is lower than 20, and the applicant does not hold an SSD or an SSVD.	Ranking Lists Academic Profiles
54uni	The number of Secondary 4 and 5 credits obtained (or in the process of being obtained) in the Youth General sector and Youth Vocational sector is lower than 54, and the applicant does not hold an SSD or an SSVD.	Ranking Lists Academic Profiles

Appendix I: Ranking List criteria

Individual program criteria

In an effort to ensure that SRAM's Ranking Lists meet a college's particular needs, the locally defined criteria used by *Classer* must be verified by colleges on a yearly basis. This task is usually carried out by the Registrar who apply any required changes directly in *Critère* (<https://critere.sram.qc.ca>). The individual in charge of making these changes must then review all criteria used for score calculation (*Critères, Cotes et préalables*), conditions for rejection (*Conditions de rejet collège*) and also general parameters affecting Ranking Lists in general as well as any specific criteria used for producing the Verdict-ranking List. The College must also ensure that program groupings are updated. For **each program grouping**, whether they were modified or not, the **Confirmation** box must be **checked** before the deadline.

Figure 1

Sommaire						
Exporter le sommaire (CSV) Exporter le sommaire (PDF) Retour						
Regroupement	Programmes-particularités	Critères Cotes et préalables	Conditions de rejet collège	Admission-verdict	Date de modification	Confirmation Tous
081A6	081A6	Oui	Non	15		<input type="checkbox"/>
081B6	081B6	Oui	Non	25		<input type="checkbox"/>
140A0	140A0	Oui	Non	15		<input type="checkbox"/>
142A0	142A0	Oui	Non	25		<input type="checkbox"/>
142B0	142B0	Oui	Non	12		<input type="checkbox"/>
142C0	142C0	Oui	Non	12		<input type="checkbox"/>
181A0	181A0	Oui	Non	35		<input type="checkbox"/>
200B1	200B0PR1 200B0PR2 200B0PR3	Oui	Non	75		<input type="checkbox"/>
210AA	210AA	Oui	Non	40		<input type="checkbox"/>
210AB	210AB	Oui	Non	20		<input type="checkbox"/>
221B0	221B0	Oui	Non	60		<input type="checkbox"/>
221C0	221C0	Oui	Non	50		<input type="checkbox"/>
230AB	230AB	Oui	Non	40		<input type="checkbox"/>
235B0	235B0	Oui	Non	15		<input type="checkbox"/>
243BA	243BA	Oui	Non	20		<input type="checkbox"/>
243BB	243BB	Oui	Non	20		<input type="checkbox"/>
243C0	243C0	Oui	Non	20		<input type="checkbox"/>
30032	30032	Oui	Non	100		<input type="checkbox"/>
30033	30033	Oui	Non	180		<input type="checkbox"/>
30034	30034PR1	Oui	Non	60		<input type="checkbox"/>
30034PR2	30034PR2	Oui	Non	40		<input type="checkbox"/>
30035	30035	Oui	Non	80		<input type="checkbox"/>

Ranking Lists are produced by program grouping code. Colleges are therefore free to group or divide programs as they deem necessary. For instance, the College represented in the example on the previous page (Figure 1) would be one that prefers a single Ranking List that groups together its three Sciences (200B0) profiles, but two separate lists for its Electronics (243BA and 243BB) profiles.

The Ranking List criteria are updated using an electronic form such as the one illustrated in Figure 2 on the following page. The first section of this form allows the user to update any criteria affecting the production of Ranking Lists in general. A given college can determine:

- The percentage allocated to the weighting of different Youth high school subjects used for calculating the *cote préliminaire au secondaire* (Cps): the choice of subjects used is based on the nature of the programs associated with the grouping (language of instruction, prerequisite...)
- The percentage allocated to the *moyenne générale au secondaire* (Mgs), to the *moyenne pondérée au secondaire* (Mps) and to the *cote pondérée au secondaire* (Cps) in the calculation of the *Cote finale au secondaire* (Cfs): Historically, SRAM suggests using a weighting of 60% for Mps and of 40% for the Cps (see the **Glossary** and Appendix III)
- The grouping prerequisites. These prerequisites must, at the very least, include the Ministère's prerequisites. However, a college may decide to impose stricter prerequisites in any case. For example, a college could apply a Chemistry prerequisite (Prerequisite 30 or 31) for the Nursing programs (180A0 and 180B0) in order to identify those particular applicants on the Ranking Lists who should be given a Chemistry remedial course.
- If refusal criteria R2, R3, R4 and R6 applies to this grouping. Here are the definitions for each of these refusal criteria:
 - R2: The applicant has a weighted average in English (Ang) that is lower than the minimum threshold set by the College.
 - R3: The applicant has a weighted average in the Youth high school General sector (Mps) that is lower than the minimum threshold set by the College.
 - R4: The applicant has a weighted average in French (Fra) that is lower than the minimum threshold set by the College.
 - R6: The applicant has a mark that is lower than the minimum threshold set by the College for any of the program prerequisites. Only marks obtained in the Youth General sector will be taken into consideration
- If C1 criterion applies to this grouping, one should know it has no impact on automatic admission, contrary to refusal conditions (R2 to R6). Its purpose is to make it easier for some College to apply their Admissions By-Law. The C1 criterion is:
 - C1: the time elapsed since the applicant had a semester with 50% or more subjects (or credits) is equal or exceeds the number or semesters set by the College.

Figure 2

[-] Critères, cotes et préalables

Cote préliminaire : pondération des matières

Ang	Art	Bio	Chi
15			15
Éco	Fra	Géo	His
	30		
Inf	Lan	Mat	Mét
		25	
Mus	Phy	Scp	
	15		

Cote finale : pondérations

Mgs
Mps
60
Cps
40

Préalables

	Anciens régimes	Nouveau régime
Chimie	30	31
Mathématiques	13	63
Physique	40	41
Sciences physiques	-----	-----

Conditions de rejet collège

☐ R2 : La moyenne pondérée en anglais au secteur jeune du candidat < .
 ☐ R3 : Le candidat a une moyenne générale au secondaire < 70 .
 ☒ R4 : La moyenne pondérée en français au secteur jeune du candidat < 70 .
 ☒ R6 : Le candidat a une note au secteur jeune < 65 pour au moins un des préalables du programme.

Autres conditions du collège

☒ C1 : la période de temps qui s'est écoulée depuis que le candidat a connu une session comportant 50% d'échecs et plus est supérieure ou égale à 6 session(s).

The second section of the online form is used to update the criteria for the Verdict-ranking List.

Specific criteria for Verdict-ranking List

The admission-verdict is carried out separately for each student type authorized by the College (Youth, Adult, College). Only the “best” applicants will be automatically selected for each of the chosen categories. Applicants who are on these Ranking Lists are already admitted by SRAM because they have met the general admission criteria that apply to all colleges (network criteria) **as well as** the criteria defined by a given college for this grouping. These applicants need not be assessed by an Admissions Officer.

- **Network criteria**

- Meets the Ministère’s prerequisites for this program.
- Meets the Ministère’s general admission requirements. For admission-verdict requirements, only applicants who meet the following requirements will be considered eligible:
 - Have obtained their SSD or are in the process of obtaining it.

AND

- Have passed or are in the process of passing all additional subjects required for college admission (Secondary 5 Language of Instruction and Second Language as well as Secondary 4 Mathematics, History and Physical Science)
- if they have not obtained their SSD, they must have passed or be in the process of passing Secondary 4 Art and Secondary 5 Physical Education or Ethics and Religious Culture.

OR

- Have obtained their SSVD

AND

- Have passed or are in the process of passing all additional subjects required for college admission (Secondary 5 Language of Instruction and Second Language as well as Secondary 4 Mathematics)

Although applicants who fail to meet all of these specific criteria may be admitted by a college (for example, someone who holds an SSD but who does not have the Secondary 4 Physical Science course), they cannot be included as part of the Verdict-ranking List.

- **College-grouping criteria**

- Respect the grouping prerequisites. The prerequisite required in this case can be stricter than the Ministère's prerequisite (e.g.: Prerequisite 20 or 21 in 081.A6 – prerequisite 30 or 31 in 180.A0 and 180.B0)
- Respect the college refusal conditions (R2, R3, R4 and/or R6)
- Respect the Verdict-ranking List inclusion and exclusion criteria (e.g.: exclude *Adulte* applicants)
- Respect the maximum number of applicants that can be admitted in this manner for each student type.

In order for an applicant to be automatically admitted by the Verdict-ranking List, he must meet both the network and college-programs criteria **without requiring a remedial course**. The number of admissible applicants set by the College also plays a role in automatic admission. An applicant who has the M_{an} value in the *Admissibilité* section cannot be admitted through the Verdict-ranking List for this reason. Only applicants with an Adm value can be automatically admitted through the Verdict-ranking List if they meet the college-program criteria.

Determining admission-verdict parameters


The individual in charge of updating the *Critère* system must determine:

i. **The choice of student type**

The Youth student type will be included by default. However, users may also choose to include the Adult or College student types.

Figure 3

[-] Admission-verdict

Ce regroupement est ouvert à l'admission verdict : Oui ☒ Non ☐ 

Critères de la liste d'admission-verdict

Clientèle	Nombre de candidats admissibles	Critères d'exclusion de la liste verdict
<div> <div>i</div> <div>Paramètres généraux applicables à toutes les clientèles</div> </div>	<input type="radio"/> Inclure tous les candidats admissibles qui respectent les critères <input checked="" type="radio"/> Inclure au maximum <input type="text" value="150"/> candidats admissibles <input checked="" type="radio"/> Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement. <input type="radio"/> Selon le nombre fixé par l'utilisateur pour chacun des types de clientèle. <input type="radio"/> Selon le pourcentage fixé par l'utilisateur pour chacun des types de clientèle.	<div> <div>iii</div> <div> Cote finale du secondaire (Cfs) : <input type="radio"/> Aucun critère d'exclusion particulier <input checked="" type="radio"/> Exclure les candidats : <input checked="" type="checkbox"/> pour lesquels on ne peut calculer une cote finale (Cfs) (moins de 14 cours de secondaire 4 et 5 du secteur jeune ou moins de 4 cours de secondaire 5) <input checked="" type="checkbox"/> ayant une cote finale (Cfs) inférieure à <input type="text"/> Autres critères s'appliquant à toutes les clientèles : <input type="checkbox"/> ayant déclaré avoir fait ou être inscrit à des études universitaires <input checked="" type="checkbox"/> Exclure les candidats pour lesquels le collège pourrait imposer un test d'évaluation de la langue d'enseignement en accord avec son règlement d'admission (code Test-lang). </div> </div>
<div> <div>ii</div> <div> Jeune Oui <input checked="" type="radio"/> Non <input type="radio"/> </div> </div>	Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement.	<div> <div>iv</div> <div> <input type="radio"/> Aucun critère d'exclusion particulier <input checked="" type="radio"/> Exclure les candidats jeunes : <input checked="" type="checkbox"/> ayant une cote finale (Cfs) inférieure à <input type="text" value="65"/> <input type="checkbox"/> ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscription sans résultat) <input checked="" type="checkbox"/> ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscription sans résultat) <input checked="" type="checkbox"/> étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille </div> </div>

i

<p>Adulte</p> <p>Oui <input checked="" type="radio"/> Non <input type="radio"/></p>	<p>Sans restriction pour le nombre de cette clientèle</p>	<p><input type="radio"/> Aucun critère d'exclusion particulier</p> <p><input checked="" type="radio"/> Exclure les candidats adultes :</p> <p><input type="checkbox"/> ayant une moyenne générale aux adultes (Mga) inférieure à <input type="text"/></p> <p><input checked="" type="checkbox"/> qui n'ont pas déjà obtenu leur DES au Québec</p> <p><input type="checkbox"/> qui n'ont pas au moins <input type="text"/> modules suivis (résultats numériques) au secteur adulte du secondaire</p> <p><input checked="" type="checkbox"/> ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)</p> <p><input checked="" type="checkbox"/> étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille</p>
<p>Collégial</p> <p>Oui <input checked="" type="radio"/> Non <input type="radio"/></p>	<p>Sans restriction pour le nombre de cette clientèle</p>	<p><input type="radio"/> Aucun critère d'exclusion particulier</p> <p><input checked="" type="radio"/> Exclure les candidats collégiaux :</p> <p><input checked="" type="checkbox"/> qui n'ont pas déjà obtenu leur DES au Québec</p> <p><input type="checkbox"/> ayant une cote R au collégial inférieure à <input type="text"/></p> <p><input type="checkbox"/> qui n'ont pas au moins <input type="text"/> cours suivis (résultats numériques) au collégial</p> <p><input checked="" type="checkbox"/> ayant échoué la moitié ou plus de leurs cours pour l'ensemble de leur dossier collégial</p> <p><input checked="" type="checkbox"/> ayant échoué la moitié ou plus de leurs cours à <input type="text"/> session(s)</p> <p><input type="checkbox"/> ayant échoué la moitié ou plus des unités à <input type="text"/> session(s)</p> <p><input type="checkbox"/> ayant échoué 2 fois ou plus au moins un des cours suivis au collégial et ce cours n'est toujours pas réussi</p> <p><input type="checkbox"/> ayant échoué 2 cours ou plus à au moins une session d'études au collégial en excluant les sessions d'été</p> <p><input checked="" type="checkbox"/> ayant été inscrit ou étant inscrit actuellement à un programme d'études collégiales faisant partie de la même famille</p> <p><input checked="" type="checkbox"/> ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)</p> <p><input checked="" type="checkbox"/> ayant des résultats (numériques) au secteur adulte du secondaire</p>

Enregistrer les modifications
Supprimer ce regroupement
Copier ce regroupement

Retour

iv

ii. The number of applicants admissible for the verdict-ranking lists

The user must determine if the number of admissible applicants is to be automatically restricted or not (see Figure 3). If the user clicks on “*Inclure tous les candidats admissibles qui respectent les critères,*” *Classer* will automatically admit **all** of the admissible applicants who meet both the network and college criteria for **each** of the authorized student types.

If the user wishes to restrict the number of admitted applicants, he may do so by indicating the maximum number of applicants to admit in the box reserved for this purpose, found in the “*Paramètres généraux applicables à toutes les clientèles*” (general parameters applicable to all student types) sub-section. He must then determine the manner in which this maximum number is to be distributed among the different student types by clicking on one of three possibilities offered in this case. His selected option will be applied to each of his selected student groups:

- If the user clicks on “*Selon la proportion des candidats admissibles de cette clientèle par rapport à tous les candidats admissibles de ce regroupement*” (considering the ratio of admissible applicants from this type of student compared to all applicants admissible in this grouping), *Classer* will determine the percentage to be attributed to each of the student groups.
- If the user clicks on “*Selon le nombre fixé par l'utilisateur pour chacun des types de clientèle*” he must determine the maximum number of applicants to be admitted into each category. The sum of these three numbers must be equal to the total number of applicants entered in the general parameters.
- If the user clicks on “*Selon le pourcentage fixé par l'utilisateur pour chacun des types de clientèle*”, he must determine the maximum number of admissible applicants by setting a percentage for each student type. The sum of these three numbers must be equal to 100%.

For all three situations presented above, it should be noted that, if the number of set applicants for a particular student group is not reached, this shortfall will not be compensated for in other student groups. For example, if the percentage associated with the College student group results in a maximum of 20 applicants to be admitted and *Classer* determines there are only 17 to be admitted, the three “missing” applicants will not be selected from the Youth or Adult student groups. The maximum number of admissible applicants, for all of the student groups combined, will therefore not be reached.

iii General parameters applicable for all student groups

In this section, the user can exclude all applicants who have declared they have completed or are registered in university courses, regardless of which student group they are part of, as well as applicants the College might want to submit to a language of instruction evaluation (Test-lang). The user may also set other criteria related to the calculation of the *Cote finale au secondaire* (Cfs) so as to exclude applicants who have a Cfs lower than a set threshold, or in order to exclude applicants for whom SRAM is unable to calculate a final score. The latter criterion is applied by default.

iv **Specific exclusion criteria**

Based on local selection procedures and the College's admission regulations, the user can exclude from the admission-verdict certain categories of applicants within a specific student type. This, for example, could be applicants:

- *ayant une Cote finale inférieure à* (with a Cfs lower than); *ayant une Moyenne générale aux adultes inférieure à* (with a Mga lower than); *ayant une Cote R au collégial inférieure à* (with a College R score lower than); these three parameters restrict the Verdict-ranking List only to applicants who meet or exceed the minimum threshold established by the user for the Youth, Adult and College lists respectively.
- *ayant des inscriptions au secteur adulte du secondaire ou ayant déclaré y être présentement inscrit (inscription sans résultat)* (has registrations or declared being registered in Adult high school sector but with no marks); this parameter can be selected for the Youth or College student groups. Note that it is possible for an applicant to be defined as Youth when they are registered in courses in the Adult sector. A college can decide whether or not they wish this type of applicant to be automatically admitted. Along the same lines, a college can also decide to refuse admission-verdict to applicants in the College student group who have taken courses in the Adult sector by selecting *ayant des résultats (numériques) au secteur adulte du secondaire* (has marks from Adult high school sector);
- *ayant des inscriptions au collégial ou ayant déclaré y être présentement inscrit (inscriptions sans résultat)* (has registrations or declared being registered in college but with no marks); This parameter can be selected for Youth or Adult student types. Note that it is possible for an applicant to be defined as Youth or Adult when they are registered in college courses.
- *étant inscrit à un programme d'études collégiales faisant partie de la même famille* (registered in a college study program from the same program grouping); *ayant été inscrit ou étant actuellement inscrit à un programme d'étude faisant partie de la même famille* (has been or is registered in a program from the same program grouping); the first criterion is used for the Youth and Adult student types while the second is used for the College student types (previous registrations in *Socrate* can only be found for applicants in the College student group). In both cases, these parameters are used by the College to prevent applicants who were registered in a college program from applying for a related program (from the same grouping). Please refer to Appendix IV for a complete list of programs that are part of the same grouping.
- *qui n'ont pas déjà obtenu leur DES au Québec* (who have not obtained their SSD in Québec); this criterion is used for the Adult and College student types. It allows Admissions Officers to restrict admission-verdict solely to applicants for whom an SSD has been found in *Charlemagne*.
- *ayant échoué la moitié ou plus de leurs cours pour l'ensemble de leur dossier collégial* (have failed half or more courses in college); *ayant échoué la moitié ou plus de leurs cours à n session(s)* (have failed half or more courses for **n** semesters); these parameters allow the College to avoid having applicants with too many failed courses to be automatically admitted.

Appendix II: Prerequisite definitions

New prerequisites

Given the introduction of the J5 Certification System and the fact that the new and old prerequisites do not necessarily match, program prerequisites are now defined by subject and are presented in prerequisite pairs. For example, in order to meet the Mathematics prerequisite for Program 410.B0, an applicant must have Prerequisite 11 (MAT436) or Prerequisite 61 (Secondary 4 TS/SN). When assessing whether or not the applicant has the required prerequisites, SRAM renders the verdict that best favours the applicant. Each of the two prerequisites from a pair will be granted a particular weight according to the status of the course and based on the following hierarchy:

- Réu-f, the course has been passed and the result is final
- Réu-v, the course is in the process of being passed
- Éch-v, the course is in the process of being failed
- Éch-i, the applicant is registered in the course
- Éch-f, the course was failed
- Éch-a, the course is missing

In the *Conditions de rejet* (rejection conditions) area, when the old and new prerequisites generate the same result upon analysis, it has been decided that the value associated with the new prerequisite will be the one displayed. This can be important when the subject is different for the old and new prerequisites. Let's illustrate using Program 111.A0. In the case of this program, the applicant must meet Prerequisite 21 (Secondary 4 ST/ATS and SE/STE) or Prerequisite 40 (PHY 534). If the applicant has failed both these subjects, the value used on the Ranking List to indicate that the prerequisite was not met will be Scp-f, representing a fail for Prerequisite 21 (rather than Phy-f representing a fail for Prerequisite 40).

Note: For display on Ranking Lists and Academic Profiles, the Éch value will often be replaced by the prerequisite subject (Chi for Chemistry, Mat for Mathematics, Phy for Physics and Scp for Physical Science).

A prerequisites assessment (passed or failed) is performed for every applicant, regardless of student type or program of choice, but only for courses done in Québec (whether they are high school or college courses). After *Classer* has matched the courses found in the applicant's

academic records with the prerequisite, the system is programmed to “grant” the missing prerequisites based on these calculations:

- Mat 536 → Mat 526 → Mat 436 → Mat 426 → Mat 514 → Mat 416
- Mat TS5/SN5 → Mat TS5/SN4 → Mat CST5 → Mat CST4
- (Chi 504 **OR** Phy 504) **OR** (Chi 534 **AND** Phy 534) → ST/ATS and SE/STE (Scp21) → ST/ATS (Scp02)
- (Chi 534 **OR** Phy 534) **OR** (Chi 504 **AND** Phy 504) → Scp 436 (Scp20) → Scp 416
- Chi 504 **OR** Chi 534 **OR** Phy 504 **OR** Phy 534 → ST/ATS (Scp02)

SRAM codes for prerequisites

Number	Prerequisites for the J5 Certification System
01	Passed Secondary 4 Cultural, Social and Technical Mathematics
02	Passed Secondary 4 Science and Technology OR Applied Science and Technology
21	Passed Secondary 4 Science and Technology OR Applied Science and Technology AND Passed Secondary 4 Environment Science and Technology OR Science and the environment
31	Passed Secondary 5 Chemistry
41	Passed Secondary 5 Physics
60	Passed Secondary 5 Cultural, Social and Technical Mathematics
61	Passed Secondary 4 Technical and Scientific Mathematics OR Science Mathematics
63	Passed Secondary 5 Technical and Scientific Mathematics OR Science Mathematics

Number	Prerequisites for certification systems prior to J5
08	Passed Mathematics 416
09	Passed Mathematics 514
10	Passed Mathematics 426
11	Passed Mathematics 436
12	Passed Mathematics 526
13	Passed Mathematics 536
20	Passed Physical Science 436
30	Passed Chemistry 534
40	Passed Physics 534

Appendix III: Summary of the formulas used to calculate the Cfs

Cfs: *Cote finale au secondaire* (high school final score)

This score is calculated based on Youth high school General sector marks of applicants whose academic file contains at least fourteen (14) Secondary 4 and 5 marks with at least four (4) Secondary 5 marks (applicants who have taken at least one J1 Certification System course are excluded).

$Cfs = [(Mgs * wight_mgs) + (Mps * weight_mps) + (Cps * weight_cps)] * FC$ where:

- Mgs = overall average Youth high school General sector
- weight _mgs = weight granted to the Mgs by the College
- Mps = weighted average Youth high school General sector
- weight _mps = weight granted to the Cps by the College
- Cps = preliminary score Youth high school General sector
- weight_cps = weight granted to the Cps by the College
- FC = $1 + [((nb_un / 4) - 16) * 0,02]$
- nb_un = number of Secondary 4 credits + number of Secondary 5 credits;
this number is restricted to interval 56 to 88

An applicant's Cfs therefore depends on:

- the overall average in the Youth high school General sector (Mgs)
- the Mps of subjects taken in the Youth high school General sector (see Mps following definition for information on calculation method)
- the Cps (see Cps calculation method on the following page)
- the number of credits obtained or in the process of being obtained in the Secondary 4 and 5 Youth high school General sector

N.B. The weight attributed to the Mgs, Mps and Cps values is determined by the College for each grouping in the *Critère* system.

Studies carried out by SRAM have shown that a weight of 60% attributed to the Mps and of 40% attributed to the Cfs is the best predictor of student success in the first semester of college.

Mps *Moyenne pondérée au secondaire jeune, secteur général* (overall average, Youth high school General sector):

$$\text{Mps} = [\text{Sum}(\text{mat_pond} \times \text{nb_un_mat_pond})] / \text{nb_mat_pond}$$

- mat_pond = one of the 16 subjects weighted by SRAM;
- nb_un_mat_pond = the number of credits for a given weighted subject;
- nb_mat_pond = the number of weighted subjects for a given applicant.

Cps *Cote préliminaire au secondaire* (preliminary score, Youth high school)

$$\text{Cps} = [\text{Sum}(\text{mat_pond} \times \text{weight_mat_pond})] / \text{Sum}(\text{weight_mat_pond})$$

- mat_pond = one of the weighted subjects chosen by the College;
- weight_mat_pond = weight granted to this weighted subject by the College.

Mat_pond

weighted mark for each subject in English, Arts, Biology, Chemistry, Economics, French, Geography, History, Computer Science, Language, Mathematics, Methodology, Music, Physics, Physical Science and other subjects on the applicant's record.

Only Youth high school General sector marks are used in this calculation. Here is the order in which calculations are made to obtain the weighted mark for a given subject:

1. all of the courses relating to a single subject are grouped into three categories (Ministère, Secondary 4, Secondary 5):
 - Ministère courses for which a Ministère exam is given
 - Secondary 4 courses for which credits are calculated in Secondary 4 for the purposes of certification
 - Secondary 5 courses for which credits are calculated in Secondary 5 for the purposes of certification
2. calculation of a weighted mark, for each of the categories based on:
 - high school course profile (see Table on next page)
 - percentile (Ministère)
 - fifth percentile or deviation from the mean (Secondary 4 and Secondary 5)
 - the number of credits for each of the courses
3. the final weighted mark is obtained by calculating the average of each weighted mark for each of the categories

8 profiles are recognized by the Ranking List:

Prerequisites from the J5 Certification System	Prerequisites from previous Certification Systems	Code	Weight*	SÉBIQ weight*
(TS5 or SN5) and Chi5 and Phy5	Mat536 and Phy584 and Chi584	1	1,06	1,08
(TS5 or SN5) and (Chi5 or Phy5)	Mat536 and (Phy584 or Chi584)	4	1,04	1,06
	Mat536 and Chi584 and Phy454	2	1,04	1,06
	Mat526 and Phy584 and Chi584	6	1,04	1,06
TS5 or SN5	Mat536	5	1,03	1,05
	Mat526 and (Phy584 or Chi584)	7	1,02	1,04
CST5 or TS4 or SN4	Mat514 or 426 or 436 or 526	8	1,01	1,03
CST4	Mat416	3	1,00	1,02

* Applicants registered in a high school “International Baccalaureate” (IB) program (member of SÉBIQ) get an additional 2% bonus. The list of applicants eligible for this bonus is sent by SÉBIQ.

Cms: Cote mixte au secondaire jeune et adulte (Youth and Adult high school mixed score)

Cms cote mixte au secondaire jeune et adulte (Youth and Adult high school mixed score);
this score is calculated if $(Ncj + Nca) \geq 14$

$$Cms = \frac{(Ncj \times Rcj) + (Nca \times Rca)}{(Ncj + Nca)}$$

Ncj number of courses taken in the Youth high school General sector

Nca number of courses taken in the Adult high school sector

Rcj percentile for Youth high school General sector; this score is established by comparing the applicant's Mps to the Mps of all applicants for the Fall and Winter semesters prior to the year in progress.

Rca percentile for Adult high school; this score is established by comparing the applicant's Mga to the Mga of all applicants for the Fall and Winter semesters prior to the year in progress.

Cfc: *Cote finale au collégial* (final score in college)

Cfc *cote finale au collégial* (final score in college);
this score is calculated if $(Ncj + Nca + Ncc) \geq 14$ or $Ncc \geq 4$

$$Cfc = \frac{(Ncj \times Rcj) + (Nca \times Rca) + (2Ncc \times Rcc)}{(Ncj + Nca + 2Ncc)}$$

Ncc number of courses taken in college

Rcc percentile for college; this score is established by comparing the applicant's Crc to the Crc of all applicants for the Fall and Winter semesters prior to the year in progress.

Appendix IV : Gite and the documents found in the files

Code	Description	Rule	Available at all time
Documents relating to Legal Status in Canada*			
CCAQ	Québec Certificate or Acceptance (QAC)	Legal status = RT	If the applicant is admitted
CCDS	Certificat Selection Certificate (CSQ)	Legal status = CN, RP, RE ou RT	If the applicant is admitted
CCNA	Birth certificate	Birthplace = Canadian province other than Québec OR Legal statu = RE, RT ou PE	If the applicant is admitted
CDAS	Proof of Refugee status in Canada	Legal status = RE	If the applicant is admitted
CDSC	Proof of Permanent Resident status in Canada	Legal status = RP	If the applicant is admitted
CPCC	Proof of Canadian citizenship	Legal status = CN	If the applicant is admitted
CPDS	Proof of Temporary Resident status in Canada	Legal status = RT	If the applicant is admitted
* CN : Naturalized Canadian RE : Refugee PE : Permit to be obtained RP : Permanent Resident RT : Temporary Resident			
Documents relating to Report Cards and Diplomas			
DCDI	Additional information on Adult transcript (Complément d'information à l'éducation des adultes – C.I.)	Registrations or Marks were submitted for the applicant who is currently studying in a Secondary Adult Education Center.	Yes
DDES	High School Diploma (other Canadian provinces)	The applicant submitted a High School Diploma from another Canadian province but did not submit report cards.	Yes

DDRN	Report cards and Diplomas – Studies done outside Canada (optionnal)	Report cards and/or diplomas were submitted by an applicant who: - finished or is on the way to his secondary studies outside Canada AND - has a comparative evaluation report (from MIDI, SRAM or SRACQ).	Yes
DNSC	Secondary 5 Report cards submitted by school (in Québec)	The applicant is currently studying in a Youth high school: - Winter: submitted this document except if he is attending one of the schools specially identified by SRAM. - Fall: submitted this document because the school he is currently attending does not send marks to SRAM electronically. (Very few schools are in this situation.)	Yes
DPSC	University or Postsecondary Report Cards (outside of Québec)	The applicant: - Obtained his SSD in Québec or another Canadian province. AND - Did postsecondary studies outside Québec or Canada.	Yes
DRAP	High school Report cards (and Diplomas if applicable) from another Canadian province.	The applicant completed or is on the way to complete his secondary studies in a Canadian province other than Québec.	Yes

Code	Description	Rule	Available at all time
DREL	Report cards and Diplomas - Studies done outside Canada (mandatory)	<p>The applicant:</p> <ul style="list-style-type: none"> - Has completed or is on the way to complete his Secondary studies outside Canada <p>AND</p> <ul style="list-style-type: none"> - Asked SRAM to make a Comparative Evaluation for Studies Done Outside Canada. <p>OR</p> <ul style="list-style-type: none"> - Is currently studying at Collège International Marie de France, Collège Stanislas (Outremont), or Collège Stanislas (Sillery). 	Yes
DRNU	Report cards from a Québec university	The applicant is attending or formerly attended a university in Québec.	Yes
DSUF	Documents for admission based on sufficient training.	The applicant submitted documents to justify his application for admission based on sufficient training. This type of application cannot be submitted through the <i>sram.omnivox</i> website.	Yes
Comparative Evaluation Report and Language Test			
EQMI	Comparative Evaluation for Studies Done Outside Canada made by MICC or MIDI	The applicant submitted a Comparative Evaluation Report made by MIDI (or MICC).	Yes
EQSM	Comparative Evaluation for Studies Done Outside Canada made by SRAM	SRAM made a Comparative Evaluation for this applicant. The evaluation could have been done for the current semester or a previous one.	Yes
EQSQ	Comparative Evaluation for Studies Done Outside Canada made by SRACQ	The applicant submitted a Comparative Evaluation Report made by SRACQ.	Yes
TOEF	TOEFL – International Test of English First Language (or equivalent)	The applicant submitted a result transcript for an English test accepted by SRAM.	Yes

TTFI	TFI – International French Test (or equivalent)	The applicant submitted a result transcript for a French test accepted by SRAM	Yes
Forms or Letters			
DASR	Application for admission	All files	If the applicant is admitted
DEQU	Questionnaire on Equal Access	The applicant submitted this form.	Yes
DFOR	Consent Form (exchange of information between two colleges)	The applicant submitted his application for a program offered in partnership between two colleges. (e.g.: 430B0 at Collège Montmorency).	Yes
DLMO	Letter of intent	The applicant submitted a letter of intent.	Yes
LETT	Letter added to the file	The applicant submitted an additional document to explain a particular situation (eg.: proof of registration to a subject, illness, etc.).	Yes
MEMO	Memo added to the file	The applicant submitted an additional document supplémentaire to identify a particular situation (e.g. : intent to register to a subject, etc.).	Yes
Others			
DIVR	Various documents	The applicant submitted an unrequired document and SRAM cannot associate this document with an existing code (e.g.: health card, driver's license, etc.)	Yes

Appendix V: Same Program Groupings

Programs listed for admission	Program Groupings
081A6	081**
081B6	081**
110A0	110**
110B0	110**
111A0	111**
112A0	112**
120A0	CEA**, 120**
140A0	CLA**, 140**, 90170, 90301, 90380, 90381, 90382, 90383, 90384, 90385
140B0	CLA**, 140**, 90170, 90301, 90380, 90381, 90382, 90383, 90384, 90385
141A0	CLC01, 141**
142A0	CLE**, 142**, 90386, 90387
142B0	CLE**, 142**, 90386, 90387
142C0	CLE**, 142**, 90386, 90387
144A0	CLL**, 144**, 90056, 90211, 90212, 90251
144B0	CLL**, 144**, 90056, 90211, 90212, 90251
145A0	CLN**, 145**, 90121, 90122, 90123
145C0	CLN**, 145**, 90121, 90122, 90123
152B0	CNE**, 152**, 90068, 90069, 90084, 90141, 90167, 90168, 90182, 90201, 90202, 90203
153A0	CNE0G, CNJ**, 153**, 90105
153B0	CNE0G, CNJ**, 153**, 90105
153C0	CNE0G, CNJ**, 153**, 90105
153D0	CNE0G, CNJ**, 153**, 90105
154A0	CNL**, 154**, 90194
160A0	160**
160B0	160**
171A0	171**
180A0	CWA**, 180**, 35271, 90058, 90190, 90250, 90388, 90389, 90390, 90391, 90393, 90395
180B0	CWA**, 180**, 35271, 90058, 90190, 90250, 90388, 90389, 90390, 90391, 90393, 90395
181A0	CWC**, 181**
190A0	CYA**, 190**, 90050, 90075, 90242, 90243, 90244, 90245, 90307

190B0	CYA**, 190**, 90050, 90075, 90242, 90243, 90244, 90245, 90307
200B0	200**, 700A0
200C0	200**, 700A0, 420**, 90044, 90191, 90262, 90265, 90364
200D0	200**, 700A0
200Z0	200**, 700A0
20011	200**, 30011, 50011, 501**, 551A0, 55102, 60011, 700A0
20012	200**, 300**, 700A0, 700B0
20013	200**, 30013, 50113, 50613, 510**, 570**, 573**, 700A0
20015	200**, 30015, 50115, 506**, 561B0, 700A0
20016	200**, 30016, 500**, 50616, 700A0
210AA	ECA**, 210**, 90151, 90308, 90309
210AB	ECA**, 210**, 90151, 90308, 90309
210B0	ECA**, 210**, 90151, 90308, 90309
221A0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221B0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221C0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
221D0	EEC**, 221**, 22333, 90013, 90093, 90098, 90119, 90159, 90160, 90161, 90162, 90163, 90164, 90165, 90166, 90177, 90193, 90215, 90310, 90311, 90312, 90313
222A0	EEE01, EEE03, EEE04, JYC07, 222**, 90193
230AA	EEE02, EJA**, 230**, 90013
230AB	EEE02, EJA**, 230**, 90013
232A0	EJL**, 232**, 90214
235B0	EJN**, 235**, 90144
235C0	EJN**, 235**, 90144
241A0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
241C0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
241D0	ELC**, ELJ3H, 241**, 90092, 90215, 90217, 90218, 90229, 90261, 90314, 90315, 90316, 90317, 90321
243A0	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243BA	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335

243BB	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243BC	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
243C0	ELC0T, ELJ**, LEA10, 243**, 24451, 24750, 24751, 90003, 90025, 90026, 90028, 90030, 90031, 90032, 90033, 90078, 90101, 90128, 90147, 90152, 90198, 90224, 90225, 90226, 90228, 90231, 90232, 90233, 90234, 90235, 90236, 90237, 90238, 90239, 90241, 90255, 90322, 90323, 90324, 90325, 90326, 90329, 90330, 90331, 90334, 90335
244A0	ELL02, 244**
260A0	ERA**, 260**, 31131, 90132, 90133, 90338
260B0	ERA**, 260**, 31131, 90132, 90133, 90338
270AA	ETA**, 270**, 90340
270AB	ETA**, 270**, 90340
270AC	ETA**, 270**, 90340
271AA	ETC**, 271**
271AB	ETC**, 271**
271AC	ETC**, 271**
280B0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
280C0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
280D0	EWA**, 280**, 90023, 90143, 90206, 90207, 90208, 90209, 90210, 90345
300B0	20012, 300**, 700B0, 70016
300C0	20012, 300**, 700B0, 70016
300Z0	20012, 300**, 700B0, 70016
30011	20011, 300**, 50011, 501**, 551A0, 55102, 60011, 700B0, 70016
30013	20013, 300**, 50113, 50613, 510**, 570**, 573**, 700B0, 70016
30015	20015, 300**, 50115, 506**, 561B0, 700B0, 70016
30016	20016, 300**, 500**, 50616, 700A0, 700B0, 70016
30030	20012, 300**, 700B0, 70016
30031	20012, 300**, 700B0, 70016
30032	20012, 300**, 700B0, 70016
30033	20012, 300**, 700B0, 70016
30034	20012, 300**, 700B0, 70016
30035	20012, 300**, 700B0, 70016
310A0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347
310B0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347

310C0	ELW03, JCA**, 310**, 35431, 35432, 90066, 90120, 90171, 90227, 90346, 90347
311A0	JCC**, 311**
322A0	JEE**, 322**, 90094, 90348
351A0	JNC**, 351**, 35271, 35431, 35432, 90015, 90051, 90052, 90349, 90395
384A0	JWL01, 384**
388A0	JWW**, 35271, 35431, 35432, 388**, 90015, 90051, 90054, 90189, 90351, 90395
391A0	JYC**, 35271, 35431, 35432, 391**, 90036, 90395
393A0	JYJ**, 393**, 90155, 90352
410A0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410B0	LCA**, LEAAC, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410C0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410D0	LCA**, 410**, 415**, 90012, 90047, 90053, 90055, 90060, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360
410E0	LCA**, LCE**, LEA**, ZAA02, ZAA03, 200C0, 410**, 412**, 415**, 420**, 90002, 90012, 90044, 90047, 90053, 90055, 90060, 90062, 90065, 90070, 90073, 90082, 90083, 90088, 90090, 90091, 90098, 90102, 90109, 90110, 90127, 90129, 90137, 90138, 90139, 90140, 90142, 90144, 90148, 90149, 90150, 90172, 90173, 90174, 90178, 90179, 90187, 90188, 90191, 90192, 90197, 90213, 90221, 90256, 90257, 90258, 90262, 90265, 90353, 90354, 90355, 90356, 90357, 90358, 90359, 90360, 90361, 90364
411A0	LCC**, 411**
412AA	LCE**, LEA59, ZAA02, ZAA03, 412**, 90002, 90062, 90361
412AB	LCE**, LEA59, ZAA02, ZAA03, 412**, 90002, 90062, 90361
414A0	LCL**, ZAA0A, ZAA0B, ZAA0C, 414**, 90249, 90363
420AA	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364
420AB	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364
420AC	LEA**, 200C0, 420**, 90044, 90191, 90262, 90265, 90364

430A0	LJA**, 430**, 90365
430B0	LJA**, 430**, 90365
500AE	500**, 20016, 30016, 50616, 700A0, 70016
500AF	500**, 20016, 30016, 50616, 700A0, 70016
500AG	500**, 20016, 30016, 50616, 700A0, 70016
500AH	500**, 20016, 30016, 50616, 700A0, 70016
500AJ	500**, 20016, 30016, 50616, 700A0, 70016
500AK	500**, 20016, 30016, 50616, 700A0, 70016
500AL	500**, 20016, 30016, 50616, 700A0, 70016
50011	20011, 20016, 30011, 30016, 500**, 501**, 50616, 551A0, 55102, 60011, 700A0, 70016
50013	20013, 20016, 30013, 30016, 500**, 50113, 50613, 50616, 510**, 570**, 573**, 700A0, 70016
50015	500**, 20016, 30016, 50616, 700A0, 70016
50025	500**, 20016, 30016, 50616, 700A0, 70016
50035	500**, 20016, 30016, 50616, 700A0, 70016
50045	500**, 20016, 30016, 50616, 700A0, 70016
50055	500**, 20016, 30016, 50616, 700A0, 70016
50065	500**, 20016, 30016, 50616, 700A0, 70016
50075	500**, 20016, 30016, 50616, 700A0, 70016
501A0	20011, 30011, 50011, 501**, 551A0, 55102, 60011
50113	20011, 20013, 30011, 30013, 50011, 501**, 50613, 510**, 551A0, 55102, 570**, 573**, 60011
50115	20011, 20015, 30011, 30015, 50011, 501**, 506**, 551A0, 55102, 561B0, 60011
506A0	20015, 30015, 50115, 506**, 561B0
50613	20013, 20015, 30013, 30015, 50113, 50115, 506**, 510**, 561B0, 570**, 573**
50616	20015, 20016, 30015, 30016, 500**, 50115, 506**, 561B0, 700A0, 70016
510A0	20013, 30013, 50113, 50613, 510**, 570**, 573**
551A0	NNC**, 551**, 90106, 90124, 90396
551B0	NNC**, 551**, 90106, 90124, 90396
561A0	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561BA	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561BB	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
561C0	NRA01, NRC**, 561**, 90196, 90240, 90259, 90366, 90397
570A0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570B0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570C0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570D0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570E0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368

570F0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
570G0	NTA**, NWC0L, NWC03, 570**, 90043, 90049, 90067, 90099, 90103, 90104, 90181, 90260, 90367, 90368
571A0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
571B0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
571C0	NTC**, ZAA01, ZAA04, 571**, 90071, 90072, 90370, 90371, 90374
573AA	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AB	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AC	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AD	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AE	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AF	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AG	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
573AJ	NTJ**, 573**, 90156, 90157, 90183, 90184, 90185, 90219, 90220, 90375
574A0	NTL**, NWY0J, 574**
574B0	NTL**, NWY0J, 574**
581A0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
581B0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
581C0	NWC**, NWY0E, 581**, 90112, 90113, 90114, 90115, 90116, 90117, 90186, 90186, 90216
582A1	LCE0P, LEA2N, LEA3U, LEA74, NTA0Q, NTA07, NWC04, NWC06, NWE**, NWY** 582**
700A0	200**, 30016, 500**, 50616
700B0	20012, 300**
70016	20012, 20016, 300**, 500**, 50616, 700**

Appendix VI: List of College Codes

SRAM Code	Ministère Code	College
AA	932001	Collège d'Alma
AB	935000	John Abbott College
AC	749701	Collège Centennal
AD	693530	Collège international Sainte-Anne
AE	294900	Aérotaxi
AF	749720	Collège April Fortier
AG	749547	Collège André Grasset
AH	913000	Collège Ahuntsic
AI	749591	École d'Administration Inst.
AJ	749994	Académie Julien Inc.
AL	929000	Cégep André-Laurendeau
AM	749580	École d'Arts Montréal
AN	669541	Aviron (Québec) Inc.
AO	920001	Cégep de l'Abitibi-Témiscamingue (Amos)
AP	749507	Académie Michèle Provost Inc.
AQ	294901	Académie de l'Entre. Québécois
AR	749998	Faculté Arts U.M.
AS	749548	Collège Lasalle (1976)
AT	920000	Cégep de l'Abitibi-Témiscamingue (Rouyn-Noranda)
AU	470532	Institut d'Informatique Appliquée Outaouais
AV	920002	Cégep de l'Abitibi-Témiscamingue (Val-d'Or)
BA	937000	Cégep Beauce-Appalaches

BB	914000	Collège de Bois-de-Boulogne
BC	931001	Cégep de Baie-Comeau
BG	907000	Société Informatique Bourgchemin
BJ	719515	École Beth Jacob
BM	925002	École nationale du meuble et de l'ébénisterie à Montréal
BO	220507	École du Meuble et du Bois-Ouvré sec.
BQ	748738	Institut Trebas Québec Inc. (sect. anglophone)
BR	749556	Collège Jean de Brébeuf
BT	669537	Collège Bart (1975)
BU	690530	École du Show-Business
BV	925001	École nationale du meuble et de l'ébénisterie à Victoriaville
CA	940001	Cégep régional de Lanaudière à L'Assomption
CB	669507	Collège Notre-Dame de Bellevue
CC	100501	Conservatoire de Chicoutimi
CD	290500	Collège Durocher
CE	250506	Collège d'Affaires Ellis Inc.
CF	749961	Collège Français (1965) Inc.
CG	932006	Collège d'études collégiales à Chibougamau
CH	932002	Cégep de Chicoutimi
CI	749745	Collège Delta Inc.
CJ	294902	Collège d'Informatique JMS
CK	263536	Collège Crack Inc.
CL	902001	Campus de Charlesbourg
CM	749572	Conservatoire de. Montréal
CN	690580	Cinac Inc.

CO	319532	Collège de la Cité
CP	334510	Collège Aéronautique Pilotes Professionnels
CQ	669510	Conservatoire de Québec
CR	020510	Conservatoire de Rimouski
CS	719517	Collège Stanislas
CT	260504	Conservatoire de Trois-Rivières
CU	470502	Conservatoire de Hull
CV	520500	Conservatoire de Val-d'Or
CW	693550	Collège Canada inc.
CX	932007	Centre d'études collégiales en Charlevoix
CY	690540	Cylone Arts et Technologies
DA	669542	École de Danse de Québec
DB	690591	Delta (Brossard)
DC	669551	Driscoll Collège Inc.
DE	371900	Institut Demers Inc.
DI	290504	CDI (Longueuil)
DK	388551	Collège CDI Administration Technologie Santé-Laval
DL	389551	CDI (Laval)
DM	907001	Cégep de Drummondville
DN	749751	Ateliers de Danse Moderne Mtl
DO	250999	Collège Privé de Drummond
DP	669532	Institut Informatique Québec Inc.
DQ	669639	CDI (Québec)
DR	474507	Desnoyers Racine
DS	749839	Académie Internationale du Design

DT	747747	Collège CDI Administration Technologie Santé (anglophone)
DV	748747	ICD Carrière et Développement limitée
DW	933000	Cégep Dawson
EA	699550	Collège d'éco.et d'Administration du Canada
EB	692541	Collège d'enseignement en immobilier
EC	260507	École Commerciale du Cap
ED	214507	École de Design Chatelaine Inc
EF	749555	Collège Français (1972-73)
EI	931003	Sept-Îles Ang.
EL	690590	Delta (Laval)
EM	909000	Collège Édouard-Montpetit
EN	474510	Collège Informatique Entrepreneurship
EP	749977	École Supérieure de Danse du Québec
EQ	669631	Collège d'Électronique Québec
ER	692540	Collège d'enseignement en Immobilier
ES	277500	Collège de l'Estrée
ET	749672	École Nationale Théâtre Canada
EV	938001	Cégep Marie-Victorin
FA	932005	Centre Québécois de Formation en Aéronautique Chicoutimi
FC	932011	Centre du Cégep de Saint-Félicien
FD	915001	Centre Collégial de Formation à Distance
FE	932004	Cégep de Saint-Félicien
FI	749607	Formatrad Inc.
FL	919002	Cégep de l'Outaouais (Félix-Leclerc)
FM	749897	Formation Multiprofessionnelle

FN	941001	First Nations collegial studies Center at Odanak
FO	932012	Centre d'études de Forestville
FQ	290605	Formatronique
FR	749577	Institut Frehab
FX	926000	Collège François-Xavier-Garneau
GA	900000	Cégep de la Gaspésie
GC	749837	Institut international en gestion aéronautique civile
GF	749829	Communications Graphiques Sec.
GG	939000	Cégep Gérald-Godin
GI	749978	Collège Gilmore / Gilmore Colleg
GP	900001	Gaspésie Pavillon Anglophone
GQ	900005	École des pêches et de l'aquaculture du Québec
GR	904001	Cégep de Granby Haute-Yamaska
GT	693500	Gestion et technologie de Montréal, Collège de
GU	932000	Service Régional d'admission du Saguenay Lac Saint-Jean
HB	909001	École Nationale d'Aérotechnique
HE	749758	Collège Herzing Montréal
HH	749657	Institut de tourisme et d'hôtellerie du Québec à Saint-Hyacinthe
HL	749656	Institut de tourisme et d'hôtellerie du Québec à Laval
HM	749995	École Nationale de l'Humour
HO	749931	Collège Mother House
HQ	749655	Institut de tourisme et d'hôtellerie du Québec
HR	919001	Cégep Heritage College
HU	919000	Cégep de l'Outaouais (Gabrielle-Roy)
HY	907003	Cégep de Saint-Hyacinthe

IA	749996	Institut Icari Inc.
IV	693600	Isart Digital Montreal inc.
IW	900006	Centre d'études collégiales des Îles-de-la-Madeleine
IB	109520	Institut Informatique Bureautique (Chicoutimi)
IC	749980	Institut Descartes
ID	749747	CDI (Montréal)
IE	359505	Institut d'enregistrement du Canada
IF	749604	Institut informatique appliquée Canada
IG	690562	Collège Info-technique (Granby)
IH	692560	Collège Informatique Night Hawk
II	690550	Institut Informatique Montréal inc
IK	692591	Collège de l'immobilier du Québec (secteur anglophone) Montréal
IL	691520	Institut Demers Longueuil
IM	900003	Centre d'Études des Îles
IN	690500	Collège Lasalle-Industries
IO	692590	Collège de l'immobilier de Québec
IP	669557	Institut Professionnel d'Informatique
IQ	749574	Association immeuble Québec
IR	749760	Collège Inter Dec
IS	270552	Institut de Secrétariat Sherbrooke
IT	440512	Institut de technologie agroalimentaire (Saint-Hyacinthe)
JA	908001	Cégep Saint-Jean-Sur-Richelieu (Ad)
JI	928005	Cégep de l'Abitibi-Témiscamingue à Val-d'Or (en partenariat avec Saint-Jérôme)
JM	210520	Collège Jésus Marie de Sillery
JO	910000	Cégep régional de Lanaudière à Joliette

JQ	932003	Cégep de Jonquière
JR	928000	Cégep de Saint-Jérôme
JT	908002	St-Jean-sur-Richelieu (Militaire)
JV	749566	Collège St-Jean-Vianney
JY	940003	Cégep régional de Lanaudière à Repentigny
KI	935001	Pavillon John Abbott (Kirk)
KM	901001	Institut Maritime du Québec (IM)
LA	936003	Campus St-Lambert-Longueuil
LB	749926	Collège Jean Guy Leboeuf
LE	936001	Champlain-Lennoxville
LF	260501	Collège Laflèche
LG	911000	Collège Lionel-Groulx
LI	902000	Collège de Limoilou
LJ	070999	Collège Lac St-Jean
LL	921000	Cégep de Lévis-Lauzon
LM	937001	Centre d'études Lac-Mégantic
LN	940000	Cégep régional de Lanaudière
LP	923000	Cégep de La Pocatière
LQ	906001	Collège Shawinigan (La Tuque)
LS	749569	Conservatoire Lasalle (1964) Inc.
LT	933002	Pavillon de Lorimier (Dawson)
LV	170500	Collège de Lévis
LW	936002	Campus St. Lawrence
LX	690510	Collège préuniversitaire Nouvelles Frontières
MA	916000	Collège de Maisonneuve

MB	749732	Collège Marguerite-Bourgeois
MC	699600	Macdonald College (McGill)
MD	749618	Institut Supérieur de Design de Mode
ME	669506	Collège Mérici
MF	749557	Collège Marie-de-France
MG	748558	Coll. Marie-Victorin Ang.
MH	210578	Collège TMI (multihexa)
MI	749971	Institut Multimédia Interactif
MJ	691501	Collège Mérici Centre Oujda
MK	919003	Cégep de l'Outaouais (Maniwaki)
ML	928001	Cégep de Saint-Jérôme (Mont-Laurier)
MM	923001	Centre d'études collégiales de Montmagny
MN	749770	Collège Informatique Marsan
MO	930000	Collège Montmorency
MP	936000	Champlain Regional College
MQ	999997	Ministère de l'Éducation, du Loisir et du Sport
MR	749553	Collège Photographie Marsan
MS	749712	Collège Marianopolis
MT	927000	Cégep de Matane (MA)
MU	749841	Musitechnic Service Éducatif Inc.
MV	938000	Cégep Marie-Victorin
MX	938003	Cégep Marie-Victorin, secteur anglophone
MY	210503	Collège Marguerite d'Youville
MZ	927002	Centre matapédien d'études collégiales de Matane
NA	669622	Collège informatique appliquée Saint-Laurent

NC	749937	École Nationale du Cirque
ND	749718	Collège Secrétariat Notre-Dame
NE	692500	Collège d'ingénierie
NF	210508	Campus Notre-Dame de Foy
NH	690570	C.N.D.F. (Hull)
NI	240501	École Supérieure de Musique de Nicolet
NK	260514	Institut Notre-Dame Keranna (sec)
NM	020511	Institut de Marine (sec)
NR	692510	Cons. Gestion Robichaud
NU	692570	Collège la Cabriole
NV	691590	Collège Net Village
OA	748561	College O'Sullivan Montréal Ang
OB	749986	Collège de l'Immobilier du Qué
OD	749777	Académie d'Art et de Dessin de Mode
OE	691500	Collège Mérici (Hull)
OF	749819	College of Southern Québec Inc.
OJ	692580	École de sténographie judiciaire
OK	270615	Institut Infor.Bur. Sherbrooke
OL	691573	Académie du Savoir (Laval)
OM	369500	Collège de l'Assomption (former code)
OP	669590	Centre de solutions technologiques en orthèse et prothèses (CSTOP)
OQ	669546	Collège O'Sullivan Québec Inc.
OS	749561	College O'Sullivan Montréal Fra
OT	690563	Collège Info-Technique Longueuil
OU	749962	École Coupe et Couture Larose

PE	901002	Centre matapédien d'études collégiales (Ex) (CM)
PH	748548	Collège Lasalle Anglophone
PI	691580	CDI (Pointe Claire)
PL	160525	Académie Com. Plongeurs Scaphandriers professionnels
PN	941000	Centre d'études collégiales des Premières Nations à Odanak
PQ	691560	Petit Séminaire Québec (Hull)
PS	060501	École Pêches sec.
RA	924000	Cégep de Thetford (TH)
RB	691571	Académie du Savoir (Brossard)
RC	936004	Champlain - Centre de Montréal
RD	691570	Académie du Savoir (Dollard)
RE	997314	Réseau
RF	691572	Académie du Savoir (Ste-Foy)
RG	691574	Académie du Savoir (Granby)
RI	905000	Cégep de Trois-Rivières
RJ	693590	Air Richelieu
RK	901000	Cégep de Rimouski
RL	922000	Cégep de Rivière-du-Loup
RM	749564	Institut Reine Marie
RN	749843	Renaissance Carrière inc
RO	915000	Collège de Rosemont
RQ	748937	École nationale du cirque
RR	691575	Académie du Savoir (Rimouski)
RS	691576	Académie du Savoir Ste-Thérèse
RT	669635	Collège Radio-Télé de Québec Inc.

RU	691577	Académie du Savoir Boucherville
RV	430999	Collège de Rigaud de Vaudreuil
SA	210516	Collège Saint-Augustin
SB	190505	Stage Biblio.
SC	270512	Collège du Sacré-Cœur
SD	170501	Collège de Saint-Damien
SE	749524	Institut supérieur d'électricité
SF	903000	Cégep de Sainte-Foy
SG	130504	Petit Séminaire Saint-Georges-de-Beauce
SH	904000	Cégep de Sherbrooke
SI	931002	Cégep Sept-Îles
SJ	200500	École Normale Saint-Joseph
SL	912000	Cégep de Saint-Laurent
SM	749795	Collège Salette Inc.
SN	934002	Pavillon Snowdon (Vanier)
SO	907002	Cégep de Sorel-Tracy
SP	900002	Centre Spécialisé des Pêches (GP)
SQ	669549	Le Petit Séminaire de Québec
SR	699999	Service Régional d'admission du Montréal métropolitain
SS	270543	Séminaire de Sherbrooke
ST	908000	Cégep Saint-Jean-sur-Richelieu
SU	303531	Institut Supérieur Informatique ISI
SV	749927	Académie du Savoir
SW	906000	Collège Shawinigan (Shawinigan)
TA	190504	I.T.A. La Pocatière

TB	940002	Cégep régional de Lanaudière à Terrebonne
TC	690560	Collège Info-Technique
TD	692520	Collège de l'Estrie-Drummondville
TE	749667	Institut Teccart (1996) Inc.
TF	692552	Institut Teccart (2003) Montérégie
TG	692531	Institut André Grasset
TH	690520	Institut Athéna
TI	692551	Collège Teccart rive-sud
TJ	690564	Collège Info-Technique Saint-Jean
TL	749945	Collège Atlas Inc.
TM	928002	Cégep de Saint-Jérôme (Mont-Tremblant)
TN	749761	Collège Technique Montréal inc
TO	142533	Institut de Formation Autochtone
TP	913001	Cégep Ahuntsic Police
TQ	749738	Institut Trebas Québec Inc.
TR	260519	Collège moderne Trois-Rivières inc
TS	300520	Académie Ste-Thérèse Inc.
TT	692550	Institut Teccart (2003)
TU	690561	Collège Info-Technique (Vaudreuil)
TV	749523	Inst.de Technique Aviron
UC	900004	Centre d'études de Carleton
UM	693570	Collège Ultra de Montréal
UQ	691550	Multicollège de l'Ouest du Québec
UR	260999	Université du Québec à Trois-Rivières
US	691540	Institut Supérieur Informatique Montréal

VA	934000	Cégep Vanier / Vanier College
VB	749953	Institut Canadien des Valeurs Mobilières
VC	938002	Cégep Marie-Victorin
VG	933001	Pavillon Selby (Dawson)
VI	925000	Cégep de Victoriaville
VL	918000	Collège de Valleyfield
VM	917000	Cégep du Vieux-Montréal
VR	749558	Collège Marie-Victorin (Francophone) (former code)
VS	749730	Collège International des Marcellines
VY	719503	École Vincent d'Indy
XC	691510	Collège TMI (Multihexa-Chicoutimi)
XH	691513	Collège TMI (Multihexa-Hull)
XI	749999	Collège Sainte-Marie (69-70)
XK	691515	Collège TMI (Multihexa-Rimouski)
XL	691511	Collège TMI (Multihexa-Longueuil)
XM	691512	Collège TMI (Multihexa-Montréal)
XV	691514	Collège TMI (Multihexa-Trois-Rivières)
ZB	691531	Collège Herzing Brossard
ZL	691530	Collège Herzing Laval

Appendix VII: List of High School Vocational Programs (SSVD)

Code	Program
1038	Cuisine d'établissement
1088	Horticulture ornementale
1250	Mécanique marine
1428	Charpenterie-menuiserie
1430	Électricité de construction
1489	Réparation d'armes à feu
5005	Décoration intérieure et étalage
5024	Réparation d'appareils électroménagers
5028	Fabrication en série de meubles et de produits en bois ouvré
5030	Ébénisterie
5031	Rembourrage industriel
5032	Pose de revêtements de toiture
5035	Esthétique
5045	Assistance familiale et sociale aux personnes à domicile
5049	Mécanique de véhicules lourds routiers
5052	Électricité d'entretien
5055	Mécanique d'engins de chantier
5070	Mécanique agricole
5071	Réalisation d'aménagements paysagers
5073	Affûtage
5075	Réfrigération
5076	Pose d'armature de béton
5079	Arboriculture-élagage

Code	Program
5080	Rembourrage artisanal
5081	Assistance aux bénéficiaires en établissement de santé
5082	Nettoyage à sec et entretien de vêtements
5085	Bijouterie-joaillerie
5088	Sciage
5092	Forage et dynamitage
5094	Aquiculture
5103	Préparation des produits de la pêche
5115	Pose de revêtements souples
5116	Peinture en bâtiment
5117	Préparation et finition de béton
5118	Pose de systèmes intérieurs
5119	Calorifugeage
5121	Mécanique de protection contre les incendies
5130	Service de la restauration
5139	Montage et installation de produits verriers
5140	Découpe et transformation du verre
5142	Finition de meubles
5144	Assistance dentaire
5145	Cordonnerie
5146	Mécanique de machines fixes
5148	Plomberie-chauffage
5154	Mécanique de véhicules légers
5155	Soufflage de verre au néon

Code	Program
5157	Modelage
5162	Serrurerie
5165	Chaudronnerie
5167	Production laitière
5168	Production de bovins de boucherie
5171	Production porcine
5173	Fleuristerie
5178	Taille de pierre
5179	Protection et exploitation de territoires fauniques
5182	Horlogerie-bijouterie
5185	Montage de lignes électriques
5189	Abattage et façonnage des bois
5193	Conduite et réglage de machines à mouler
5194	Vente de pièces mécaniques et d'accessoires
5195	Soudage-montage
5197	Montage de structures en aérospatiale
5199	Montage mécanique en aérospatiale
5200	Mécanique d'ascenseur
5202	Entretien de bâtiments nordiques
5203	Fonderie
5204	Traduction-interprétation (Inuttitut)
5208	Classement des bois débités
5209	Mécanique de machines à coudre industrielles
5210	Production horticole
5211	Entretien général d'immeubles
5212	Secrétariat

Code	Program
5213	Conduite de procédés de traitement de l'eau
5214	Entretien et réparation de caravanes
5216	Entretien de systèmes de tuyauterie industrielle
5217	Carrosserie
5218	Dessin de patron
5219	Confection de vêtements (Façon tailleur)
5220	Conduite d'engins de chantier
5221	Procédés infographiques
5222	Traitement de surface
5223	Techniques d'usinage
5225	Dessin industriel
5228	Organisation de loisirs au Nunavik
5229	Soutien informatique
5231	Comptabilité
5233	Ferblanterie-tôlerie
5236	Vente de voyages
5237	Assistance à la clientèle des services sociaux et de santé au Nunavik
5238	Arpentage et topographie
5239	Confection sur mesure et retouche
5240	Reprographie et façonnage
5243	Production textile (opérations)
5244	Tôlerie de précision
5245	Coiffure
5246	Imprimerie
5248	Conduite de grues

Code	Program
5250	Dessin de bâtiment
5252	Production industrielle de vêtements
5253	Forage au diamant
5254	Grandes cultures
5255	Secrétariat (Inuktitut)
5256	Production acéricole
5257	Pêche professionnelle
5258	Service-conseil à la clientèle en équipement motorisé
5260	Mécanique industrielle de construction et d'entretien
5261	Extraction de minerai
5262	Pâtes et papiers - Opérations
5265	Service technique d'équipement bureautique
5266	Installation et réparation d'équipement de télécommunication
5267	Mise en oeuvre de matériaux composites
5268	Boucherie de détail
5269	Montage de câbles et de circuits
5270	Boulangerie
5271	Réparation d'appareils électroniques audiovisuels
5272	Vente de produits de quincaillerie
5273	Conduite de machinerie lourde en voirie forestière
5274	Conduite de machines de traitement du minerai
5281	Électromécanique de systèmes automatisés
5282	Installation et fabrication de produits verriers (Nouvelle version)
5283	Réception en hôtellerie

Code	Program
5284	Conduite d'engins de chantier nordique
5286	Plâtrage
5287	Santé, assistance et soins infirmiers
5288	Horticulture et jardinerie (Nouvelle version)
5289	Travail sylvicole
5290	Abattage manuel et débardage forestier
5291	Transport par camion
5292	Photographie
5293	Service de la restauration (Nouvelle version)
5294	Conduite de machines industrielles
5296	Installation et entretien de systèmes de sécurité
5297	Pâtisserie
5298	Mécanique automobile
5299	Montage structural et architectural
5300	Carrelage
5302	Assistance technique en pharmacie
5303	Briquetage-maçonnerie
5304	Régulation de vol
5305	Intervention en sécurité incendie
5306	Aménagement de la forêt
5307	Montage mécanique en aérospatiale (Nouvelle version)
5308	Fabrication de structures métalliques et de métaux ouvrés
5310	Opération d'équipements de production (Nouvelle version)
5311	Cuisine (Nouvelle version)
5315	Réfrigération (Nouvelle version)

Code	Program
5316	Assistance à la personne en établissement de santé (Nouvelle version)
5317	Assistance à la personne à domicile (Nouvelle version)
5319	Charpenterie-menuiserie (Nouvelle version)
5320	Réalisation d'aménagements paysagers (Nouvelle version)
5322	Intervention en sécurité incendie (Nouvelle version)

Appendix VIII: Codes for Musical Instruments

Code	Description
Ac	Accordion
AcCl	Classical Accordion
AcFo	Folk Accordion
AcJa	Jazz Accordion
AcPo	Pop Accordion
Alt	Viola
AltCl	Classical Viola
AltJa	Jazz Viola
AltPo	Pop Viola
By	Baritone
ByEu	"Euphonium" Baritone
ByEuCl	Classical "Euphonium" Baritone
ByEuJa	Jazz "Euphonium" Baritone
ByEuPo	Pop "Euphonium" Baritone
BasÉl	Electric Bass
BasÉlJa	Jazz Electric Bass
BasÉlPo	Pop Electric Bass
Bs	Bassoon
BsCl	Classical Bassoon
BsJa	Jazz Bassoon
BsPo	Pop Bassoon
Bt	Drums
BtCl	Classical Drums
BtJa	Jazz Drums
BtPo	Pop Drums
Ch	Vocal (only for PR3)
Chant	Vocal
ChCl	Classical Vocal
ChFo	Folk Vocal
ChJa	Jazz Vocal

Code	Description
ChJaPo	Pop/Jazz Vocal
ChPo	Pop Vocal
ChTr	Traditional Vocal
Cla	Clarinet
ClaCl	Classic Clarinet
ClaJa	Jazz Clarinet
ClaPo	Pop Clarinet
Cv	Harpsichord
CvCl	Classical Harpsichord
Cb	Contrabass
CbCl	Classical Contrabass
CbJa	Jazz Contrabass
CbPo	Pop Contrabass
Cor	Horn
CorCl	Classical Horn
CorJa	Jazz Horn
CorPo	Pop Horn
FlBe	Flute
FlBeCl	Classical Recorder
FlBeJa	Jazz Recorder
FlBePo	Pop Recorder
FlTra	Flute
FlTraCl	Classical Flute
FlTrad	Traditional Flute
FlTraFo	Folk Flute
FlTraJa	Jazz Flute
FlTraPo	Pop Flute
GuCl	Classical Guitar
GuEl	Electric Guitar
GuFo	Folk Guitar

Code	Description
GuJa	Jazz Guitar
GuPo	Pop Guitar
GuTr	Traditional Guitar
Ha	Harmonica
HaFo	Folk Harmonica
HaJa	Jazz Harmonica
HaPo	Pop Harmonica
Hp	Harp
HpCl	Classical Harp
Hb	Oboe
HbCl	Classical Oboe
HbJa	Jazz Oboe
HbPo	Pop Oboe
Lut	Lute
LutCl	Classical Lute
Ma	Mandolin
MaCl	Classical Mandolin
MaFo	Folk Mandolin
MaJa	Jazz Mandolin
MaPo	Pop Mandolin
Or	Organ
OrCl	Classical Organ
OrJa	Jazz Organ
OrPo	Pop Organ
PeCl	Classical Percussion
PeJa	Jazz Percussion
PeLa	Latin Percussion
PeLatin	Latin Percussion
PePo	Pop Percussion
PeCl	Classical Percussion
PePo	Pop Percussion
PiCl	Classical Piano
PiFo	Folk Piano

Code	Description
PiJa	Jazz Piano
PiPo	Pop Piano
Sx	Saxophone
SxCl	Classical Saxophone
SxJa	Jazz Saxophone
SxPo	Pop Saxophone
Tb	Trombone
TbCl	Classical Trombone
TbJa	Jazz Trombone
TbPo	Pop Trombone
Tp	Trumpet
TpCl	Classical Trumpet
TpJa	Jazz Trumpet
TpPo	Pop Trumpet
Tu	Tuba
TuCl	Classical Tuba
TuJa	Jazz Tuba
TuPo	Pop Tuba
Vb	Vibraphone
VbCl	Classical Vibraphone
VbJa	Jazz Vibraphone
VbPo	Pop Vibraphone
Vi	Violin
ViBar	Baroque Violin
ViCl	Classical Violin
ViFo	Folk Violin
ViJa	Jazz Violin
ViPo	Pop Violin
ViTr	Traditional Violin
VI	Cello
VICl	Classical Cello
VIJa	Jazz Cello
VIPO	Pop Cello